



Application for City Services

5400 West Civic Center Drive, Suite 1, Highland, Utah 84003

Office Hours: Monday – Thursday, 7:30 a.m. – 6:00 p.m., Closed Friday

Office (801) 772-4523 or Fax (801) 756-6903

Applicant Name(s):	Occupancy/Closing Date:	Phone: () -
Street Address (where service is required): Highland Utah 84003		
Existing Home <input type="checkbox"/>	New Construction: <input type="checkbox"/>	Owner <input type="checkbox"/> Builder <input type="checkbox"/>
*Please note that Highland City doesn't allow renters to setup utility accounts.		
Mailing Address (if different):		City/State/Zip:
Applicant:	Co-Applicant:	
Phone:	Phone:	
Email:	Email:	
Employer:	Employer:	
Employer Address:	Employer Address:	
Employer Phone:	Employer Phone:	
Garbage Cans: (\$12.54 for first can, \$10.40 additionally) *Green can with green lid. Number of Cans Presently at Service Address: 0 1 2 Requested Number of Cans: 0 1 2	Recycle Cans: (\$9.05 per can) *Green can with blue lid. Number of Cans Presently at Service Address: 0 1 2 Requested Number of Cans: 0 1 2	

An account setup fee of \$25.00 shall be included with this application. We will also require a closing disclosure or similar document, which includes dates, purchaser names, and the address for the requested property as verification of ownership.

I/we, the undersigned, hereby apply for services with Highland City for the above-named premises and agree to pay any and all charges incurred for said services in accordance with rates fixed by Highland City. Failure to pay my/our bill by the 20th of the month will result in a 3% late fee for each month the bill remains unpaid.

My/our failure to pay my/our bill for a period of 30 days or my/us having an excessive balance, will result with discontinuance of my/our service(s). A re-connection fee of \$80.00 plus payment of all outstanding balances must be paid in full before service will be restored. **Services will not be restored after hours.** I/we further agree to allow Highland City's personnel to enter upon such property to terminate services when I/we have been delinquent in the payment of services, provided I/we have been notified of such proposed termination and the reason thereof prior to such termination.

Any returned payments are subject to \$20 returned payment fee for each instance.

I/we agree to pay all reasonable attorney fees and any and all other cost incurred by Highland City to obtain collection on this account.

Applicant Signature:	Print Signature:	Date:
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Office Use Only

Account Setup Fee (\$25):		Proof of Ownership:		Process Date:	
Subdivision:			Plat:		Lot: BP:
Account #:		Lot Square Footage:		Open Space: Yes No	
Culinary Meter ID (include ID type, i.e. B):		Culinary MXU ID (include ID type, i.e. C):		Culinary Meter Reading:	
Latitude:			Longitude:		
PI Meter ID (include ID type, i.e. B):		PI MXU ID (include ID type, i.e. C):		PI Meter Reading:	
Latitude:			Longitude:		
Account Notes (i.e. PI Water Purchase, Sewer Fees pre-payment or deferral):					

NOTICE TO ALL BUILDERS AND OWNERS

This document serves as a notice of understanding for builders and property owners regarding certain requirements and obligations in accordance with Highland City regulations. By signing this notice, both the builder and property owner acknowledge and agree to the following:

- a) **Fence Permits:** Prior to the construction of any new fence, or change to an existing fence, it is understood that a fence permit is required SEPERATE from any other building permit. All fences must adhere to the requirements outlined in 3-612.
- b) **Retaining Walls:** ALL retaining walls require a permit from Planning/Zoning. All retaining walls that exceed 4' (four feet) in height measured from bottom of footing OR carry a surcharge, are required to receive a building permit as well.
- c) **Pool Permits:** Prior to the building or installation of any new pool, it is understood that a SEPERATE pool permit is required, distinct from any other building permits.
- d) **Finishing Basements or Other Parts of the Home:** It is understood that obtaining a permit is necessary for finishing basements or other parts of a home, and the appropriate permit application must be submitted.
- e) **Accessory Dwelling Units (ADU):** In the event that all required permits have been submitted and approved, and there is an intention to construct or establish an Accessory Dwelling Unit (ADU), it is required to submit an ADU application for review and approval. This application must adhere to the guidelines outlined in Highland City Development Code 3-624.
- f) **Short-Term Rentals:** For any short-term rental activities, such as Airbnb, it is understood that an application must be submitted and approved through business licensing, ensuring compliance with the requisite conditions outlined in Highland City's Municipal Code 5-24.
- g) **Landscaping Requirements for Front and Side Yards:** Within one year of occupancy or as described in 3-4107 of Highland City's Development Code, it is understood that a minimum of seventy percent (70%) of the area contained within a required front yard or side yard adjacent to a street must be landscaped.
- h) **Landscaping of Park Strips:** The park strip is to be landscaped and maintained using Xeriscape or water-wise methods, as described in 3-621 of Highland City's Development Code.

Furthermore, it is important to note that if a homebuyer purchases a property with unpermitted renovations, additions, or encroachment onto public property, the liability and responsibility for those renovations, additions, or encroachments, are transferred to the new homeowner, regardless of whether they were aware of the existence of such renovations or additions.

By signing below, both the builder and property owner confirm their understanding and agreement with the afore-mentioned requirements and conditions.

Property Owner's Name: _____ Date: _____