

Highland City Comprehensive Fee Schedule Fiscal Year 2025



Building Permit, Impact Fees, Miscellaneous Fees

Building Permits

Lot Infrastructure Bond (including but not limited to sidewalk, curb, pavement, meter boxes) \$4,000.00

*For lots accessed by private roads, bond amount and type may be adjusted with approval of building official and public works director or designees commensurate with measure of risk to public infrastructure.

Permit Fee As set forth by the International Code Council

Plan Check Fee As set forth by the International Code Council

Reinspection Fee \$100.00

Residential Construction Refundable Cash Bond \$2,500.00

(e.g. swimming pool, garage, etc. built after the initial residency certificate of occupancy has been issued).

Same-day Inspection Cancellation Fee \$65.00

Solar Valuation \$2.76 per watt

State Tax 1% of total building permit fee

Building Permit Deposits

Accessory Structure, Remodel, Addition, or Basement \$45.00

Commercial..... \$500.00

Home \$500.00

Solar \$90.00

Swimming Pool..... \$100.00

Commercial Impact Fees

Fee schedule as set forth by current impact fee study

Residential Impact Fees

Single Family

Culinary Water Impact Fee (southeast) \$603.00

Parks \$6,301.00

Pressurized Irrigation \$0.51 per square foot of permeable surface of lot

Public Safety

Police \$245.02

Fire \$515.67

Roads \$538.00

Sewer per ERC

Central \$1,581.00

Southeast \$2,773.00

Timpanogos Special Service District Equal to the current TSSD Board approved fee

Multi Family

Culinary Water Impact Fee (southeast) \$603.00

Parks \$4904.00

Pressurized Irrigation	\$0.51 per square foot of permeable surface of lot
Public Safety	
Police	\$138.05
Fire	\$409.05
Roads	
Attached 6-8 units per acre	\$328.00-\$376.00
Senior Restricted Housing.....	\$194.00
Sewer per ERC	
Central	\$1,581.00
Southeast	\$2,773.00
Timpanogos Special Service District	Equal to the current TSSD Board approved fee

Miscellaneous Building Fees

Culinary Water Meter

Residential 3/4 inch	\$433.65
Residential 1 inch	\$538.30
Commercial 1 1/2 inch	\$2615.60
Commercial 2 inch	\$2904.72
Flat Lid Meter Upgrade	\$186.49

Infrastructure Reimbursement (only applicable to the subdivisions listed below)

Skye Estates	\$390.00
Highland Oaks	\$627.00

Pressurized Irrigation Meter

3/4 inch.....	\$433.65
1 inch	\$538.30
1 1/2 inch.....	\$2,615.60
2 inch	\$2,904.72
3 inch	\$3,402.91
4 inch	\$5,228.22

Sewer Connection Fee

SWPP Inspection

Single Family.....	\$1,500.00
Multi Family (Attached Dwelling Units)	\$50.00 per unit, \$1,500.00 minimum
Subdivisions & Other Developments	\$2,500.00

Business Licensing & Solicitors Permitting

Commercial Business Licenses

Business License Filing Fee (unless specifically noted below)	\$90.00
Business Renewal Fee (unless specifically noted below)	\$60.00
Auto Repair/Mechanical	\$230.00
Auto Repair/Painting.....	\$300.00
Dry Cleaners.....	\$160.00
Fireworks - Indoor Sales/Outdoor Sales	\$225.00

Gasoline/Propane Dispensing (gas stations).....	\$230.00
Hazardous Materials	
Storage Only	\$230.00
Mixing/Dispensing/Use.....	\$300.00
Large	\$375.00
Hospitals.....	\$300.00
Hotel/Motel/Rooming House.....	\$375.00
Large Retail (grocery stores)	\$300.00
Liquor License Class A.....	\$300.00
Liquor License Class B.....	\$300.00
Mineral Extraction	\$400.00
Mobile Paint Services	\$230.00
Private Clubs w/Liquor License	\$300.00
Secondhand Dealers	
Pawnbrokers	\$325.00
Used/Exchanges/Coin	\$175.00
Short-term Rentals.....	\$90.00
Tobacco-Smoke Shop	\$275.00
Wholesale/Bulk Oil Dispensing.....	\$300.00

Home Occupation Licenses

Filing Fees

Home Occupation (<i>unless specifically noted below</i>).....	\$60.00
Home Occupation Renewal Fee (<i>unless specifically noted below</i>)	\$25.00
Home Occupation with no off-site impact	\$0.00
Hobby Breeder	\$60.00
Hobby Breeder Renewal Fee	\$60.00
Home Daycares, Preschools and Dance Studios	\$90.00
Home Daycares, Preschools and Dance Studios Renewal Fee	\$60.00
Home Occupation with Hazardous Materials.....	\$90.00
Home Occupation with Hazardous Materials Renewal Fee.....	\$60.00

Business License Penalty Late Fees

Monthly rate	10.00% of renewal fee
--------------------	-----------------------

Solicitor Permitting

Solicitor Application Fees (single).....	\$50.00
Solicitor Application Fees (group of 2 or more).....	\$125.00

Temporary Use Permit

Permit	\$25.00
--------------	---------

*The business is also required to have a Highland City business license.
The only exception is for mobile businesses, e.g. Food Trucks, per state code.*

Miscellaneous

Business License Appeal/Hearing Fee	\$50.00
Business License Fire Department Reinspection Fee	\$100.00

Cemetery

Burial Plot

Resident	\$1,246.00
Non-Resident	\$1,741.00

Burials

Single Burials

Weekday	\$600.00
Weekend or Holiday	\$950.00

Double Burials

Weekday	\$750.00
Weekend or Holiday	\$1,150.00

Burials for Cremains and Caskets 36' or less

Weekday	\$500.00
Weekend or Holiday	\$850.00

Disinterment

Weekday	\$650.00
Weekend or Holiday	\$1,080.00

Disinterment of Cremains and Caskets 36' or less

Weekday	\$435.00
Weekend or Holiday	\$755.00

Burial Lot Transfers

Fee	\$25.00
-----------	---------

Temporary Grave Marker

Fee	\$25.00
-----------	---------

Headstone Setting Fee

Fee	\$50.00
-----------	---------

Civic Events (Non-Fling Related)

Movie in the Park Sponsorship	\$750.00
Youth Fishing Resident.....	\$30.00
Youth Fishing Non-Resident.....	\$35.00
Fishing Pole Rental	\$5.00
Other Events.....	TBD

Vendors (3 hours)

Food Vendor.....	\$25.00
Food Vendor Electricity Outlets.....	\$10.00/outlet
Non-Food Vendor.....	\$10.00
Non-Food Vendor Electricity Outlets.....	\$10.00/outlet

Facility Rentals

Building

Council Chambers, Community Center

Resident	\$25.00 per hour
Non-resident	\$50.00 per hour
Non-profit organization	\$10.00 per hour
<i>This is the only fee non-profits are subject to.</i>	
Government organizations	\$10.00 per hour
<i>This is the only fee governments are subject to.</i>	
Food Fee.....	\$100.00
Piano Use Fee	\$20.00
Projector Fee.....	\$20.00
Refundable Room Deposit	\$150.00

Fields

Beacon Hills Lower, Beacon Hills Upper, Lone Peak East, Lone Peak West, Mitchell Hollow, Wimbleton South, Canterbury PI, Heritage Park, Town Center

Cedar Hills City Recreation League	\$2 per Highland resident per sports season
Other governmental agencies	\$5.00 per hour
Portable Toilet Maintenance	divided equally between the City and renting organization
Baseball Field Marking Fee	\$25.00
Refundable Deposit	\$150.00

Non-profit entities

Practices	\$5.00 per hour
Competition or Clinics	\$10.00 per hour
Day Rental.....	\$75.00

For-profit entities

Practices	\$15.00 per hour
Competition or Clinics	\$30.00 per hour
Day Rental.....	\$225.00

Pavilion

Highland Glen, Heritage, Town Center Meadows, Merlin B. Larson, and Mitchell Hollow

Resident	
Half-Day Rental.....	\$20.00
Full Day Rental	\$40.00
Non-resident	
Half-Day Rental.....	\$70.00
Full Day Rental	\$100.00
Government organizations	\$0.00 per hour
Refundable Pavilion Key Deposit (Highland Glen)	\$50.00

Campground

Canyon Oaks

Resident	\$25.00 per 24 hours
Non-Profit or Government Organizations	\$25.00 per 24 hours
Non-resident	\$50.00 per 24 hours

Highland Fling

Magazine Ad (Non-sponsor)

Full page	\$600.00
One-half page.....	\$350.00
One-third page.....	\$225.00
One-quarter page.....	\$150.00
One-eighth page.....	\$100.00

Ad Design

Full page (simple)	\$80.00
Full page (complex).....	\$120.00
One-half page (simple)	\$40.00
One-half page (complex)	\$80.00
One-third page (simple).....	\$30.00
One-third page (complex)	\$60.00
One-fourth page (simple).....	\$20.00
One-fourth page (complex)	\$40.00
One-eighth page (simple)	\$20.00
One-eighth page (complex)	\$40.00

Events

5K Early Registration	\$15.00
5K Late Registration	\$25.00
5K On Site Registration (no shirt guaranteed).....	\$30.00
1 Mile Fun Run Early Registration	\$10.00
1 Mile Fun Run Late Registration & On-Site Registration	\$15.00
Baby Celebration	\$15.00
Baby Celebration Late Registration	\$17.00
Car Show with shirt	\$20.00
Car Show without shirt	\$10.00
Disc Golf Tournament without Trilogy Set.....	\$15.00
Disc Golf Tournament with Trilogy Set.....	\$40.00
Disc Golf Tournament – Youth without Trilogy Set.....	\$10.00
Disc Golf Tournament – Youth with Trilogy Set	\$25.00
Family Adventure Race.....	\$25.00
Hot Air Balloon Ride (tethered)	\$5.00
Hot Air Balloon Ride (flight)	\$50.00
Kid's Zone Pre-Registration	\$20.00
Kid's Zone Day Of.....	\$22.00

Kid's Zone Per Ride	\$1.00-\$5.00
Strong Man Competition	\$38.00
Strong Man Competition & Utah State Hammer Championship & Highland Games	\$68.00
Utah State Hammer Championship & Highland Games	\$43.00

Parade Entry

Highland Business	\$100.00
Non-Highland Business.....	\$200.00
Non-Parade – handing out flyers along parade route	\$25.00
Non-Resident	\$100.00
Politicians	\$25.00
Sports/Cheerleading Teams	\$25.00
Sponsor/Church Group/School Group/Non-Profit/Government/Highland Resident.....	\$0.00

Sponsor

Title Sponsor.....	\$4,000.00
Diamond Sponsor	\$2,500.00
Platinum Sponsor	\$1,500.00
Gold Sponsor.....	\$1,000.00
Silver Sponsor.....	\$750.00
Bronze Sponsor.....	\$350.00
Friend of Highland Fling.....	=In-kind donations

Vendor (All Day)

Food Vendor Resident	\$100.00
Food Vendor Non-Resident	\$150.00
Food Vendor Electricity Outlets.....	\$50.00/outlet
Non-Food Vendor Resident	\$50.00
Non-Food Vendor Non-Resident	\$100.00
Non-Food Vendor Electricity Outlets.....	\$25.00/outlet
Non-Food Vendor Non-profit.....	\$25.00

Vendor (Evening only)

Food Vendor.....	\$25.00
Food Vendor Electricity Outlets.....	\$10.00/outlet
Non-Food Vendor.....	\$10.00
Non-Food Vendor Electricity Outlets.....	\$10.00/outlet

Justice Court

Fee schedule set by Utah State Legislature.

Library

Annual Non-Resident Library Fee	\$90.00
Black and White Copies/Printing (1 side)	\$0.10 per page
Color Copies/Printing (1 side)	\$0.50 per page
Interlibrary Loan Request.....	\$5.00
Item Replacement Processing Fee	\$5.00
Proctoring Service	\$10.00

Miscellaneous

Campaign Financial Disclosure Late Fee	\$50.00
Candidate Filing Fee	\$35.00
Elected Officials Failure to File Conflict of Interest Disclosure Statement Fine	\$100.00
Collection Fee	18%
Community Garden Annual Box Rental (full growing season)	\$40.00
Community Garden Annual Box Rental (after June 15)	\$30.00
Community Garden Annual Box Rental (after August 1)	\$20.00
Credit Card Processing Fee (all non-utility payments)	3.00%
Returned Payment Fee	\$20.00
Surplus Equipment	Cost determined by Staff

Planning and Zoning

Development

Accessory Dwelling Unit Application	\$25.00
Annexation Application.....	\$550.00
Appeal Authority Application	\$1,500.00
Architectural Approval.....	\$575.00
Co-locate Antenna Application.....	\$280.00
Conditional Use Permit.....	\$485.00
Conditional Use Permit (CUP) Amendment	\$250.00
Development Code Amendment Application	\$1,000.00
General Plan Amendment Application	\$1,000.00
Group Home Review.....	\$485.00
Lot/Parcel Combination	\$200.00
Municipal Code Amendment Application	\$500.00
Non-conforming Use/Structure Application	\$100.00
Planned Development District Application	\$1,000.00
Plat Amendment Fee.....	\$550.00
Parcel Boundary Adjustment.....	\$200.00
Re-zoning Application	\$1,000.00
Reasonable Accommodation Application	\$25.00
Right-of-way Vacation Application	\$200.00
Sign Permit.....	Based on Uniform Building Code

Site Plan Application.....	\$725.00
Site Plan Engineering & Civil Plan Review	\$2,250.00
Subdivision Extension Application	\$62.50 per plat sheet plus \$12.50 per lot
Temporary Sign Permit.....	\$25.00
Town Center Exaction Fee	\$1.50 per square foot
Variance Application	\$500.00
Zoning Letter	\$50.00

Subdivision Review and Engineering Base

Less than 10 Lots

Preliminary Plat Review – Engineer (2 reviews).....	\$2,250.00
Preliminary Plat Review – Staff (2 reviews).....	\$795.00
Civil Review Fee – Engineer (2 reviews)	\$2,938.00
Civil Review Fee – Staff (2 reviews)	\$1,156.00
Construction Inspection Fee (up to 185 hours).....	\$6,753.00
Final Plat Review & Recordation – Engineer (2 reviews)	\$450.00
Final Plat Review & Recordation – Staff (2 reviews)	\$779.00

11-50 Lots

Preliminary Plat Review – Engineer (2 reviews).....	\$4,125.00
Preliminary Plat Review – Staff (2 reviews).....	\$795.00
Civil Review Fee – Engineer (2 reviews)	\$4,750.00
Civil Review Fee – Staff (2 reviews)	\$1,156.00
Construction Inspection Fee (up to 185 hours).....	\$6,753.00
Final Plat Review & Recordation – Engineer (2 reviews)	\$450.00
Final Plat Review & Recordation – Staff (2 reviews)	\$779.00

51-100 Lots

Preliminary Plat Review – Engineer (2 reviews).....	\$5,500.00
Preliminary Plat Review – Staff (2 reviews).....	\$795.00
Civil Review Fee – Engineer (2 reviews)	\$8,000.00
Civil Review Fee – Staff (2 reviews)	\$1,156.00
Construction Inspection Fee (up to 185 hours).....	\$6,753.00
Final Plat Review & Recordation – Engineer (2 reviews)	\$450.00
Final Plat Review & Recordation – Staff (2 reviews)	\$779.00

101+ Lots

Preliminary Plat Review – Engineer (2 reviews).....	\$7,250.00
Preliminary Plat Review – Staff (2 reviews).....	\$795.00
Civil Review Fee – Engineer (2 reviews)	\$10,625.00
Civil Review Fee – Staff (2 reviews)	\$1,156.00
Construction Inspection Fee (up to 185 hours).....	\$6,753.00
Final Plat Review & Recordation – Engineer (2 reviews)	\$450.00

Final Plat Review & Recordation – Staff (2 reviews) \$779.00

Subdivision Additional Reviews and Inspections

Less than 10 Lots

Preliminary Plat Review (2 reviews) \$3,045.00

Civil Review Fee (2 reviews) \$4,093.00

Construction Inspection Fee Hourly Rate \$36.50

Final Plat and Engineering Review (2 reviews) \$1,229.00

11-50 Lots

Preliminary Plat Review (2 reviews) \$4,920.00

Civil Review Fee (2 reviews) \$5,906.00

Construction Inspection Fee Hourly Rate \$36.50

Final Plat and Engineering Review (2 reviews) \$1,229.00

51-100 Lots

Preliminary Plat Review (2 reviews) \$6,295.00

Civil Review Fee (2 reviews) \$9,156.00

Construction Inspection Fee Hourly Rate \$36.50

Final Plat and Engineering Review (2 reviews) \$1,229.00

101+ Lots

Preliminary Plat Review (2 reviews) \$8,045.00

Civil Review Fee (2 reviews) \$11,781.00

Construction Inspection Fee Hourly Rate \$36.50

Final Plat and Engineering Review (2 reviews) \$1,229.00

Miscellaneous

Fence Permit..... \$25.00

Maintenance Agreement Application..... \$25.00

Open Space Purchase To be determined by City Council

Open Space Purchase Survey Costs To be paid by resident

Open Space Purchase Title Company Fees To be paid by resident

Public Utility Easement Vacation..... \$25.00

Retaining Wall Application \$25.00

Public Works

Hydrant Meter Rental Application \$25.00

Hydrant Meter Rental Refundable Deposit \$2,200.00

Hydrant Meter Water Charge Residential Culinary Water Rates

Monthly Base (0-5,999 gallons of water) \$23.07

Monthly Overage (6,000-15,999 gallons of water) \$1.47 per thousand gallons

Monthly Overage (16,000+ gallons of water) \$3.85 per thousand gallons

Right-of-way Application

Non-Excavation Right-of-way Impact

Application Fee	\$50.00
Inspection Fee	\$250.00
Refundable Cash Bond*	\$2,500.00

*Greater amount may be required based on anticipated impact to City infrastructure and property.

Road Cuts*

Application Fee	\$250.00
Inspection Fee	\$250.00
Refundable Cash Bond (not required for public utility companies)	\$2,500.00

*Road cuts in roads less than 3 years old subject to restrictions

Sandbags..... \$0.20 per bag

Tree Sale Trees..... Actual cost to City

Records Requests

Copy of record	\$0.15/printed page
Copy of reports	\$0.15/printed page
Electronic Copies (Tapes) of Meetings	\$30.00 per meeting
Interest charged on unpaid obligation due Highland City	18% on unpaid balance
Miscellaneous copying	\$0.15/printed page
Other costs allowed by law	Actual cost to City
Postage.....	Actual cost to City

Special Event Permits

Application Fee..... \$25.00

Fees based on event activities:

Police Officer Services	Refer to LPPD Fee Schedule
Firefighter/EMT Services	Refer to LPFD Fee Schedule
Parks Crew Services	\$50.00/hour
Street Crew Services	\$50.00/hour

Refundable Deposit (if renting city room/field/pavilion) \$500.00

Late Fee (if application submitted with less than 30 days) \$25.00

Utility Charges

All fees are billed monthly except for Miscellaneous category

Garbage & Recycling

Garbage Can	\$11.33
Additional Garbage Can(s)	\$8.07
Recycle Can(s)	\$7.53

Culinary Water

Residential

Base (0-5,999 gallons of water)	\$23.07
Overage (6,000-15,999 gallons of water)	\$1.47 per thousand gallons
Overage (16,000+ gallons of water)	\$3.85 per thousand gallons

Commercial

Base (0-5,999 gallons of water)	\$48.07
Overage (6,000+ gallons of water)	\$1.92 per thousand gallons

Churches and Schools

Base (0-5,999 gallons of water)	\$48.07
Overage (6,000+ gallons of water)	\$1.92 per thousand gallons

County Residents

Base (0-5,999 gallons of water)	\$23.07
Overage (6,000-15,999 gallons of water)	\$1.47 per thousand gallons
Overage (16,000+ gallons of water)	\$3.85 per thousand gallons

Industrial

Base (0-5,999 gallons of water)	\$72.00
Overage (6,000+ gallons of water)	\$2.47 per thousand gallons

Stock Watering

Base (0-5,999 gallons of water)	\$23.07
Overage (6,000+ gallons of water)	\$1.47 per thousand gallons

10,000 rate

Base (0-5,999 gallons of water)	\$48.07
Overage (6,000+ gallons of water)	\$1.47 per thousand gallons

Pressurized Irrigation Water

Base	\$24.14
Square Footage Rate	\$0.000797 per square foot of lot
Non-Residential PI Rate.....	\$0.000797 per square foot of permeable surface
Irrigation Water Purchase	\$0.000814 per square foot of lot

Sewer

Residential

Gallon rate for sewer is calculated once a year based on an average of culinary water consumption from October - April.

City Maintenance Base (9,999 gallons of water)	\$9.65
City Maintenance Overage (10,000+ gallons of water)	\$0.65 per thousand gallons
Timpanogos Special Service District (TSSD) Base (9,999 gallons of water)	\$32.77
TSSD Overage (10,000+ gallons of water)	\$2.20 per thousand gallons

Businesses and Churches

Gallon rate for general commercial is calculated once a year in May based on an average of culinary water consumption from October - April. Gallon rate for car washes is calculated once a year in May based on an average monthly consumption for previous year.

City Maintenance Base (9,999 gallons of water)	\$11.72
City Maintenance Overage (10,000+ gallons of water)	\$0.65 per thousand gallons
Timpanogos Special Service District (TSSD) Base (9,999 gallons of water)	\$39.95
TSSD Overage (10,000+ gallons of water)	\$2.20 per thousand gallons

Schools

Rate is calculated once a year in September based on student enrollment.

City Maintenance Base	\$0.1570876 per student
Timpanogos Special Service District (TSSD)	\$0.6593838 per student

Storm Drain

Residential	\$9.76
Commercial	\$0.00190 per square foot of the non-permeable surface

Other

Transportation (Road Fee)	\$18.50
Public Safety Fee	\$15.25

Miscellaneous Utility Fees

Garbage/Recycle Can Exchange Fee	\$53.24
Garbage/Recycle Can Overage Fee (after 2 written warnings)	\$29.59
Garbage/Recycle Can Retrieval Fee (terminating service earlier than 12 months)	\$10.32
Garbage/Recycle Container Re-Delivery Fee	\$29.59
Garbage/Recycle Contamination Fee (can used inappropriately)	\$29.59
Garbage/Recycle Replacement Container Fee	\$88.75
Garbage/Recycle Service Reactivation Fee	\$29.59
Utility Late Fee	3%
Utility Lien Fee	\$100.00
Utility Risk Account Deposit Fee	\$250.00
Utility Sign-up Processing Fee	\$25.00
Utility Shut-off Fee	\$80.00

Notes

It is not intended by any fee schedule Resolution to repeal, abrogate, annul, or in any way impair or interfere with existing provisions of other resolutions, ordinances, or laws except to effect modification of the fees reflected above. The fees listed in the Consolidated Fee Schedule supersede present fees for services specified, but all fees not listed remain in effect. The most recent Resolution imposing a higher fee than is imposed or required by existing provisions, resolution, ordinance, or law, the provisions of that resolution shall control.