



## HIGHLAND CITY

# HIGHLAND CITY COUNCIL BRIEF

TUESDAY, OCTOBER 7, 2025

Highland City Council Chambers, 5400 West Civic Center Drive, Highland Utah 84003



### VIRTUAL PARTICIPATION

YouTube Live: <http://bit.ly/HC-youtube>



Email comments prior to meeting: [council@highlandut.gov](mailto:council@highlandut.gov)

## 6:00 PM REGULAR SESSION

Call to Order: Mayor Kurt Ostler

Invocation: Council Member Ron Campbell

Pledge of Allegiance: Council Member Doug Cortney

### 1. UNSCHEDULED PUBLIC APPEARANCES

Please limit comments to three minutes per person. Please state your name.

*There were no public comments.*

### 2. PRESENTATIONS

#### a. Appreciation Awards to Fling Committee Members *Kurt Ostler, Mayor*

The City Council will recognize the Fling Committee Members for their efforts during the 2025 Fling. *Mayor Ostler thanked several individuals for their dedication and service during the 2025 Highland Fling and presented them with a certificate and gift.*

#### b. Timpanogos Special Service District Operations and 2026 Rates Update

Brian Braithwaite, Timpanogos Special Service District (TSSD) Representative, will present an update on operations and 2026 user rates as they relate to Highland City.

*Brian Braithwaite, TSSD Representative, provided an update on the expansion progress of the plant as well as the associated costs. He also discussed the fee increases which will affect residents and developers.*

### 3. CONSENT ITEMS

Items on the consent agenda are of a routine nature. They are intended to be acted upon in one motion. Items on the consent agenda may be pulled for separate consideration.

#### a. Approval of Meeting Minutes *General City Management*

*Stephannie Cottle, City Recorder – PASSED 4:0*

*July 29, 2025 City Council & Library Board Meeting*

*Next step: The approved minutes will become part of the permanent record.*

#### b. Approval of Meeting Minutes *General City Management*

*Stephannie Cottle, City Recorder - PASSED 4:0*

*August 5, 2025*

*Next step: The approved minutes will become part of the permanent record.*

#### 4. ACTION ITEMS

- a. **RESOLUTION: Grass Field Use Policy** *General City Management Jay Baughman, Assistant City Administrator/Community Development Director - PASSED 4:0*  
The City Council will discuss the edits to the Field Use Policy presented in the packet and consider adopting the updated policy document.

*Next step: The adopted Grass Field Use Policy will go into effect November 1, 2025.*

#### 5. EXPEDITED ITEMS

Items in this section are to be acted upon by City Council. These items have been brought before Council previously. The report and presentation may be abbreviated.

- a. **ACTION: 10400 North 6000 West Intersection Design Award** *General City Management Chris Trusty, City Engineer/Public Works Director - PASSED 4:0*  
The City Council will consider a design award to Cross Engineering in the amount of \$28,100 for the design of the 6000 West and 10400 South intersection improvements, which include curb and gutter and sidewalk.

*Next step: Staff will work with Cross Engineering to design the 10400 North 6000 West Intersection.*

- b. **ACTION: Sidewalk Maintenance Bid Award** *General City Management Chris Trusty, City Engineer/Public Works Director - PASSED 4:0*  
The City Council will consider approving a bid award for Precision Concrete Cutting for sidewalk maintenance in the amount of \$37,171.58.

*Next step: Staff will work with Precision Concrete Cutting to complete the sidewalk maintenance project.*

- c. **RESOLUTION: Surplus Sale** *General City Management Chris Trusty, City Engineer/Public Works Director - PASSED 4:0*  
The City Council will consider a resolution for the disposal of Personal Public Property.

*Next step: Staff will post the Heritage Park playground equipment and Sensus Drive Unit on the appropriate websites for surplus.*

#### 6. COMMUNICATION ITEMS

Communication items are informational only. No final action will be taken.

- a. **Lone Peak Fire Assessment Discussion** *Kurt Ostler, Mayor, Erin Wells, City Administrator*  
*Mayor Kurt Ostler, and City Administrator Erin Wells led a discussion about the current funding allocation for the Lone Peak Fire Department. They discussed the proposals to change the allocation which have been submitted by both Highland City and Alpine City. The Lone Peak Public Safety District Board will meet on October 30, 2025 to further discuss the matter. Any change in the funding allocation must be approved by the City Councils of both Highland and Alpine.*

- b. **Canal Boulevard Traffic Calming Update** *Chris Trusty, City Engineer/Public Works Director*  
*City Engineer/Public Works Director Chris Trusty reviewed the traffic calming improvements which have already been made along Canal Boulevard and requested Council direction on additional improvements, such as medians and buffered bike lanes.*

- c. **Open Space Sale Rate** *Kurt Ostler, Mayor, Doug Cortney, Council Member*  
*Mayor Kurt Ostler and Council Member Doug Cortney presented an alternative method of calculating open space sale rate based on assessed value by the county of parcels we have previously sold. This item will be brought back for further consideration.*

- d. **Protocol for Police Interaction with Elected Officials** *Kurt Ostler, Mayor, Brian Gwilliam, Police*

*Chief*

*Police Chief Brian Gwilliam provided direction on appropriate behavior for elected officials if they interact with police officers, such as being respectful and cooperative. He also reviewed when officers from an outside agency would be brought in to cover the situation due to conflict of interest.*

**e. Building Security** *Kurt Ostler, Mayor, Erin Wells, City Administrator*

*City Administrator Erin Wells discussed the possibility of upgrades to the building to provide additional security for elected officials and staff.*

## **7. CLOSED MEETING**

The City Council may recess to convene in a closed meeting to discuss items, as provided by Utah Code Annotated §52-4-205.

## **ADJOURNMENT**