



HIGHLAND CITY

HIGHLAND CITY COUNCIL BRIEF

TUESDAY, MAY 6, 2025

Highland City Council Chambers, 5400 West Civic Center Drive, Highland Utah 84003

VIRTUAL PARTICIPATION



YouTube Live: <http://bit.ly/HC-youtube>



Email comments prior to meeting: council@highlandcity.org

6:00 PM REGULAR SESSION

Call to Order: Mayor Kurt Ostler

Invocation: Council Member Scott L. Smith

Pledge of Allegiance: Council Member Ron Campbell

1. UNSCHEDULED PUBLIC APPEARANCES

Please limit comments to three minutes per person. Please state your name.

Lynne Power and Laurie Todd spoke about the problem of e-bikes and dirt bikes using city trails. They expressed their desire for better enforcement.

Liz Rice expressed her concern regarding e-bikes on city trails and in city parks. She also expressed her concern about allowing golf carts to operate on city streets stating safety reasons.

Aaron Gleave stated his strong support for allowing golf carts to operate on city streets and thanked the City Council for their thoughtful consideration on the matter.

2. CONSENT ITEMS

Items on the consent agenda are of a routine nature. They are intended to be acted upon in one motion. Items on the consent agenda may be pulled for separate consideration.

a. Approval of Meeting Minutes Stephannie Cottle, City Recorder – PASSED 5:0

March 18, 2025

Next step: The approved minutes will become part of the permanent record.

3. ACTION ITEMS

a. ACTION: Lone Peak Public Safety District Fiscal Year 2025-2026 Tentative Budget General City Management

David Mortensen, Finance Director - PASSED 5:0

The City Council will consider approval of the Lone Peak Public Safety District Fiscal Year 2025-2026 Tentative Budget that was adopted by the Lone Peak Public Safety District Board on April 29, 2025.

Next step: The assessment for the Lone Peak Public Safety District budget will be incorporated into the Highland City budget which will be brought before the City Council for their consideration on June 17, 2025.

- b. PUBLIC HEARING/ORDINANCE: Highland City FY 2025-2026 Tentative Budget General City Management**
David Mortensen, Finance Director – PASSED 5:0
The City Council will consider adoption of the Highland City Fiscal Year 2025-2026 Tentative Budget.
Next step: The Highland City 2025-2026 final budget which will be brought before the City Council for their consideration on June 17, 2025.
- c. PUBLIC HEARING/ORDINANCE: Property Boundary Adjustment Regulations (SB104) Land Use (Legislative)**
Development Code Update (Legislative)
Rob Patterson, City Attorney/Planning & Zoning Administrator – PASSED 5:0
The City Council will consider proposed text amendments related to the procedures for adjusting property boundaries and combining properties.
Next step: The Highland City Development Code will be updated to reflect the necessary changes related to property boundaries and combining properties as required by SB104. Simple boundary adjustments do not create a new lot and don't require a plat amendment. Full boundary adjustments require a plat amendment and survey of property.
- d. PUBLIC HEARING/ORDINANCE: Adoption of Fire Code Appendices (HB368) Land Use (Legislative)**
Development Code Update (Legislative)
Municipal Code Update (Legislative)
Rob Patterson, City Attorney/Planning & Zoning Administrator – PASSED 5:0
The City Council will consider proposed text amendments to adopt all appendices of the state fire code.
Next step: The Highland City Development Code and Municipal Code will reflect the approved changes to incorporate the adoption of all the state fire code appendices.
- e. PUBLIC HEARING/ORDINANCE: Procedures for Classification and Approval of New Business Uses (SB179) Land Use (Legislative)**
Development Code Update (Legislative)
Rob Patterson, City Attorney/Planning & Zoning Administrator – PASSED 5:0
The City Council will consider a proposed text amendment to create city-wide procedures to review new and unlisted business uses within non-residential zones.
Next step: The Highland City Development Code will be updated to reflect the approved changes including a process for determining whether a new business is compatible with the requested zone or whether it should be added as a new compatible use.
- f. PUBLIC HEARING/ORDINANCE: Land Use Regulation Updates per HB 368 Land Use (Legislative)**
Development Code Update (Legislative)
Rob Patterson, City Attorney/Planning & Zoning Administrator – PASSED 5:0
The City Council will consider proposed text amendments to reflect and incorporate changes to land use development procedures as required by HB 368.
Next step: The Highland City Development Code will be updated to reflect the approved changes related to appeal hearings, subdivision bonding requirements, and annexation procedures.
- g. ORDINANCE: Golf Cart Ordinance Municipal Code Update (Legislative) – PASSED 4:1 (Scott L. Smith voted no)**
Rob Patterson, City Attorney/Planning & Zoning Administrator, Ron Campbell, Council Member
The City Council will consider an ordinance to permit golf carts on at least some City streets and to provide rules and regulations for golf cart operations.
Next step: The Highland City Municipal Code will reflect the approved changes allowing golf carts to be driven on Highland City roads provided that the speed limit is 25 mph or less, the drivers must be at least

18 years old, and golf carts cannot be driven after dark. The amendment also includes penalties for parents who allow minors to drive, and violations related to alcohol.

h. ACTION: Playground Vendor Selection *General City Management*

Jay Baughman, Assistant City Administrator/Community Development Director - PASSED 5:0

The City Council will consider giving staff authority to negotiate and execute an agreement with Big T Recreation as the City's preferred playground supplier for funds spent from the City's Parks Tax.

Next step: Staff will work with Big T Recreation to replace the playgrounds at Mitchell Hollow and Heritage Parks.

4. EXPEDITED ITEMS

Items in this section are to be acted upon by City Council. These items have been brought before Council previously. The report and presentation may be abbreviated.

a. ACTION: 2025 Road Maintenance Package *General City Management*

Chris Trusty, City Engineer/Public Works Director - PASSED 5:0

The City Council will consider awarding the bid for the 2025 Road Preservation Projects.

Next step: Staff will work with Kilgore Contracting, Black Forest Paving, and Holbrook Asphalt to complete the 2025 Road Preservation Projects.

b. ACTION: Waste Management Contract *General City Management*

Jay Baughman, Assistant City Administrator/Community Development Director - PASSED 5:0

The City Council will consider a one-year renewal of the Solid Waste Services Agreement with Waste Management. The Council will take appropriate action.

Next step: Waste Management will continue to provide solid waste services for Highland City.

5. DISCUSSION ITEMS

Items in this section are for discussion and direction to staff only. No final action will be taken.

There were no discussion items.

6. COMMUNICATION ITEMS

Communication items are informational only. No final action will be taken.

a. Repeal of R-2025-07: Establishing Meeting Duration Limitation

Doug Cortney, Council Member

Doug Cortney, Council Member, stated his concern about the City Council taking action after the designated meeting ending time, particularly as it relates to entering into closed meetings. Rob Patterson, City Attorney/Planning & Zoning Administrator will work to create an amendment that will clarify the meeting ending time.

b. Noise Ordinance *Rob Patterson, City Attorney/Planning & Zoning Administrator*

Rob Patterson, City Attorney/Planning & Zoning Administrator, discussed a complaint received regarding construction noise at Texas Instruments on Sundays. The Council discussed the current noise ordinance which is 7:00 am to 10:00 pm and ultimately chose not to make any amendments.

c. FY25 Q3 Financial Report *David Mortensen, Finance Director*

David Mortensen, Finance Director, stated he would email the financial report to the Council.

d. East West Collector Road Data Follow up *Chris Trusty, City Engineer/Public Works Director*
Chris Trusty, City Engineer/Public Works Director, stated he would email the road data report to the Council.

e. Community Development Updates *Jay Baughman, Assistant City Administrator/Community Development Director, Rob Patterson, City Attorney/Planning & Zoning Administrator*

There was no Community Development Update.

f. School District Updates *Kurt Ostler, Mayor*

There was no School District Update.

7. CLOSED MEETING

The City Council may recess to convene in a closed meeting to discuss items, as provided by Utah Code Annotated §52-4-205.

ADJOURNMENT