



HIGHLAND CITY

HIGHLAND CITY COUNCIL BRIEF

TUESDAY, MAY 20, 2025

Highland City Council Chambers, 5400 West Civic Center Drive, Highland Utah 84003

VIRTUAL PARTICIPATION



YouTube Live: <http://bit.ly/HC-youtube>



Email comments prior to meeting: council@highlandcity.org

6:00 PM REGULAR SESSION

Call to Order: Mayor Kurt Ostler

Invocation: Mayor Kurt Ostler

Pledge of Allegiance: Council Member Kim Rodela

1. UNSCHEDULED PUBLIC APPEARANCES

Please limit comments to three minutes per person. Please state your name.

Isaac Day stated he would like to create a service organization to help with projects around the city.

Wesley Warren expressed his concern over a possible long-term contract with a team to upkeep the baseball fields; he was unaware of any such proposal. Mr. Warren also encouraged the Council to allow e-bikes on the trail system.

2. CONSENT ITEMS

Items on the consent agenda are of a routine nature. They are intended to be acted upon in one motion. Items on the consent agenda may be pulled for separate consideration.

a. Approval of Meeting Minutes General City Management

Stephannie Cottle, City Recorder – PASSED 5:0

April 15, 2025

Next step: The approved minutes will become part of the permanent record.

b. Approval of Meeting Minutes General City Management

Stephannie Cottle, City Recorder – PASSED 5:0

May 1, 2025 - Site Tour

Next step: The approved minutes will become part of the permanent record.

c. Approval or Ratification of Large Purchases General City Management

David Mortensen, Finance Director – PASSED 5:0

The City Council will consider approval or ratification of large purchases.

Next step: The approved purchases will be paid to the appropriate vendors.

d. Adding Closed Session Exception to R-2025-07 General City Management Rob Patterson, City

Attorney/Planning & Zoning Administrator – PASSED 5:0

The City Council will consider adding an exception to its meeting end time policy to exclude closed meetings from meeting end time restrictions.

Next step: City Council meeting end times will be updated to exclude closed meetings.

3. ACTION ITEMS

a. ACTION: Maintenance Agreement Review *General City Management*

Jay Baughman, Assistant City Administrator/Community Development Director

The City Council will consider approving Maintenance Agreements as allowed in Resolution R-2022-27 for: Joshua Otteson, Scott and Summer Dunn, and David and Laurie MacKay

*Otteson: **FAILED 3:2** (Doug Cortney and Scott L. Smith voted in favor of the application)*

*Dunn: **CONTINUED 5:0***

*MacKay: **PASSED 5:0***

Next step: Staff will work to clarify the Dunn application and associated property. David and Laurie MacKay will landscape City property according to the terms of their approved maintenance agreement.

4. DISCUSSION ITEMS

Items in this section are for discussion and direction to staff only. No final action will be taken.

a. Daycare Development Agreement Land Use (Legislative)

Rob Patterson, City Attorney/Planning & Zoning Administrator

The City Council will give direction on whether the Council is amenable to a legislative development agreement to facilitate the construction of a daycare facility within the PO zone on the Professional Office "B" site.

Rob Patterson, City Attorney/Planning & Zoning Administrator, discussed the possibility of allowing a daycare facility in the PO Zone. The Council discussed criteria such as traffic flow for the drop-off and architectural design. This item will be brought back to the Council for further consideration.

b. Dry Creek Lift Station Property and Generator Purchase *General City Management*

Chris Trusty, City Engineer/Public Works Director

The City Council will discuss the purchase of a generator and additional land for the Dry Creek lift station.

Chris Trusty, City Engineer/Public Works Director, presented the potential for purchasing a generator and additional property for the Dry Creek lift station. The Council discussed the need for the generator, noise disturbance, and the pros and cons of an easement versus owning the property. The Council concluded that they would prefer to own the property. This item will be brought back to the Council for further consideration.

5. COMMUNICATION ITEMS

Communication items are informational only. No final action will be taken.

a. Baseball Field Rental Follow-up *Jay Baughman, Assistant City Administrator/Community Development Director*

Jay Baughman, Assistant City Administrator/Community Development Director, and Kim Rodela, Council Member, reported that they have been working on a policy for baseball field rentals and maintenance. This includes the possibility of allowing a team(s) to participate in the maintenance of the fields. Rental fees will be based on what other surrounding cities are charging for a premium field.

b. Ordinances related to E-bikes *Rob Patterson, City Attorney/Planning & Zoning Administrator*

Rob Patterson, City Attorney/Planning & Zoning Administrator stated that the city code could be amended to be more specific to help law enforcement officers regulate e-bikes on public property. Brian Gwilliam, Police Chief, will work with Rob Patterson to draft recommended amendments.

c. Code Amendment - Parking of Trailers on City Streets *Jay Baughman, Assistant City Administrator/Community Development Director*

Jay Baughman, Assistant City Administrator/Community Development Director, informed the City Council that there have been several instances of trailers being parked on the road longer than the 24-hour period. He and Rob Patterson, City Attorney, are working on an amendment to the code to clarify

the ordinance and allow for easier enforcement.

d. Budget Direction - Lone Peak Budget Change *David Mortensen, Finance Director*

David Mortensen, Finance Director, discussed with the City Council the changes to the Lone Peak Public Safety District which includes additional personnel. There was also a discussion about the ongoing negotiations with Alpine City regarding the interlocal agreement which governs the Public Safety District. New personnel should not be hired until the interlocal agreement has been updated. The City Council directed staff to take funds from the 10400 N and 6000 W sidewalk project to help pay for additional personnel once the interlocal agreement has been updated.

e. Hanover Way Sewer Repair *Chris Trusty, City Engineer/Public Works Director*

Chris Trusty, City Engineer/Public Works Director, explained to the Council that City staff recently discovered a low spot in the sewer line which needs to be repaired. Preliminary costs are estimated at \$75,000 to \$100,000.

f. Central Utah Water Conservancy Recharge Basin Plans *Chris Trusty, City Engineer/Public Works Director*

Chris Trusty, City Engineer/Public Works Director, reported that Central Utah Water Conservancy District would like to swap land with Highland City for additional wells. The land swap would benefit both entities.

g. Community Development Updates *Jay Baughman, Assistant City Administrator/Community Development Director, Rob Patterson, City Attorney/Planning & Zoning Administrator*

Jay Baughman, Assistant City Administrator/Community Development Director, reminded the Council of the next joint Planning Commission/City Council General Plan meeting to be held on June 10th. There was also a discussion regarding the Veterinary Clinic, 11200 N, and 6800 West road maintenance projects

h. School District Updates *Kurt Ostler, Mayor*

Kurt Ostler, Mayor, encouraged the Council Members to stay informed about the school district. Board Members will be elected at the upcoming election.

i. Highland Fling *Jay Baughman, Assistant City Administrator/Community Development Director*

Jay Baughman, Assistant City Administrator/Community Development Director, facilitated a discussion about the Highland Fling regarding events and advertising.

6. WORK SESSION

Staff will report on encroachment enforcement efforts and seek feedback from Council on which subdivision to move forward with next.

Jay Baughman, Assistant City Administrator/Community Development Director, led the City Council through a discussion of the background of encroachment issues in the City and the policy which has been approved by Council to handle encroachment issues and maintenance agreements. Currently, the City is focusing on enforcement in Highland Hollows and Canterbury North. Mr. Baughman suggested that the next areas of focus could be Windsor Meadows and Beacon Hills. The Council directed staff to focus on Beacon Hills, with the desire for restoration to natural areas rather than maintenance agreements.

7. CLOSED MEETING

The City Council may recess to convene in a closed meeting to discuss items, as provided by Utah Code Annotated §52-4-205.

ADJOURNMENT