



HIGHLAND CITY

HIGHLAND CITY COUNCIL BRIEF

TUESDAY, JUNE 3, 2025

Highland City Council Chambers, 5400 West Civic Center Drive, Highland Utah 84003

VIRTUAL PARTICIPATION



YouTube Live: <http://bit.ly/HC-youtube>



Email comments prior to meeting: council@highlandcity.org

6:00 PM REGULAR SESSION

Call to Order: Mayor Kurt Ostler

Invocation: Council Member Doug Cortney

Pledge of Allegiance: Council Member Scott L. Smith

1. UNSCHEDULED PUBLIC APPEARANCES

Please limit comments to three minutes per person. Please state your name.

Karen McCoy shared her concerns regarding euthanizing animals in the North Utah County Animal Shelter.

Wes Warren expressed concerns regarding the cost of a laser level for the ball field maintenance, requesting that the City Council look at less expensive options.

2. PRESENTATIONS

a. Historical Society & Arts Council

Claudia Sudweeks from the Historical Society and Shauna Larsen from the Arts Council will present to the City Council an update on their organizations as well as discuss potential future opportunities.

Darlene Stice, Shauna Larson, and Claudia Sudweeks presented a proposal for a joint Arts Council/Historical Society effort to obtain more space for the two organizations. They suggested either the Strasburg Chapel or the vacant lot across from the Library. The Council discussed the pros and cons of each site and expressed their support for the idea; however, the groups would need to do their own fundraising.

3. CONSENT ITEMS

Items on the consent agenda are of a routine nature. They are intended to be acted upon in one motion. Items on the consent agenda may be pulled for separate consideration.

a. Approval of Meeting Minutes General City Management

Stephannie Cottle, City Recorder – PASSED 5:0

April 29, 2025

Next step: The approved minutes will become part of the permanent record.

4. ACTION ITEMS

a. PUBLIC HEARING: Opal and Sage New Use Request Land Use (Administrative)

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Rob Patterson, City Attorney/Planning & Zoning Administrator – PASSED 5:0

The City Council will consider a request from Bailee Goettig to authorize salon services as a new/modified use within the Residential Professional zone.

Next step: Staff will modify the uses in the Residential Professional zone and Opal and Sage will offer haircutting, coloring, and styling services.

b. PUBLIC HEARING/ORDINANCE: General Plan - Transportation Element Amendments General Plan Amendment (Legislative)

Rob Patterson, City Attorney/Planning & Zoning Administrator

The City Council will consider the adoption of two amendments to the transportation element of the City's current general plan. – **PASSED 5:0/ PASSED 4:1 (Scott L. Smith voted NO)**

Next step: 11200 N will be reclassified as a local road with the exception of the unbuilt portion, which will be brought back to the City Council at a later date.

Next step: The General Plan will be amended to allow for the City to have flexibility when dealing with unique and challenging road projects.

c. ORDINANCE: SWPPP Violation Code Update Municipal Code Update (Legislative)

Chris Trusty, City Engineer/Public Works Director – PASSED 5:0

The City Council will consider approving updates to the Highland Municipal Code Storm Water Management Discharge and Control, Chapter 13.18.100 Penalties to allow the city to impose administrative fines for violations of the Storm Water Pollution Prevention Plan.

Next step: The Municipal Code will be updated to show the amendments in the Storm Water Pollution Prevention Plan.

5. EXPEDITED ITEMS

Items in this section are to be acted upon by City Council. These items have been brought before Council previously. The report and presentation may be abbreviated.

a. Code Amendment - Parking of Trailers on City Streets Municipal Code Update (Legislative)

Rob Patterson, City Attorney/Planning & Zoning Administrator – PASSED 5:0

The Council will consider an amendment to the municipal code to clarify public street parking regulations for trailers, RVs, boats, and similar vehicles and attachments.

Next step: The Municipal Code will be updated to reflect the amendments related to parking trailers and oversized vehicles on city streets.

b. Timpanogos Library Consortium Memorandum of Understanding General City Management
Rob Patterson, City Attorney/Planning & Zoning Administrator, Donna Cardon, Library Director – PASSED 5:0

The Council will consider approving a memorandum of understanding with Pleasant Grove and American Fork to govern the joint and cooperative activities of the cities' libraries known as the Timpanogos Library Consortium.

Next step: Staff will execute the agreement, and the library will participate with Pleasant Grove and American Fork in the Timpanogos Library Consortium.

c. Purchase of ABI Force Laser Leveler for Ball-field Maintenance General City Management

Chris Trusty, City Engineer/Public Works Director

The City Council will consider the approval of a purchase of park equipment ABI Forcer laser leveler to be used to maintain the City baseball fields.

Next step: This item was removed from the agenda.

6. DISCUSSION ITEMS

Items in this section are for discussion and direction to staff only. No final action will be taken.

a. **East-West Collector Road Data Followup** *General City Management*

Chris Trusty, City Engineer/Public Works Director

Council will review the traffic count and speed data collected on the City's east-west collector roads over the past few months and discuss enacting guidelines for setting speed limits on City collector roads.

Chris Trusty, City Engineer/Public Works Director, presented the results of the speed data and traffic count performed on the East-West collector roads. The Council discussed the data and expressed a desire to focus on 9600 N and 11200 N.

7. COMMUNICATION ITEMS

Communication items are informational only. No final action will be taken.

a. **Water Conservation** *Doug Cortney, Council Member, Erin Wells, City Administrator*

Doug Cortney, Council Member, suggested that the Council reconsider the “flip the strip” program offered through Central Utah Water Conservancy District. He also suggested that the City should educate residents about culinary water conservation and rebates associated with toilets and shower heads. A representative from Central Utah Water Conservancy District will be invited to a future meeting.

b. **Final Updates and Direction on the FY2026 Budget** *David Mortensen, Finance Director*

David Mortensen, Finance Director, reviewed the changes to the budget since the May 6th meeting. The City Council discussed potential ways to fund the increased public safety costs, such as increasing the public safety fee. The Council chose to wait until any changes to the Interlocal Agreement related to Lone Peak Public Safety District have been completed.

c. **Community Development Updates - [Current Projects List](#)** *Jay Baughman, Assistant City Administrator/Community Development Director, Rob Patterson, City Attorney/Planning & Zoning Administrator*

Rob Patterson, City Attorney/Planning & Zoning Administrator, directed the Council to the link that provides up to date information on all development projects in the City.

d. **School District Updates** *Kurt Ostler, Mayor*

Kurt Ostler, Mayor, stated that the filing period for school board candidates is open. He encouraged the Council to reach out to their constituents who may be interested in running for that seat.

8. WORK SESSION

a. **Culinary Water Fund Study**

Update on the Culinary Water Fund Study presented by Fred Philpot with LRB Public Finance Advisors.

This item will be discussed at a future meeting.

9. CLOSED MEETING

The City Council may recess to convene in a closed meeting to discuss items, as provided by Utah Code Annotated §52-4-205.

ADJOURNMENT