



## HIGHLAND CITY COUNCIL BRIEF

TUESDAY, AUGUST 5, 2025

Highland City Council Chambers, 5400 West Civic Center Drive, Highland Utah 84003



### VIRTUAL PARTICIPATION

YouTube Live: <http://bit.ly/HC-youtube>



Email comments prior to meeting: [council@highlandut.gov](mailto:council@highlandut.gov)

### 6:00 PM REGULAR SESSION

Call to Order: Mayor Kurt Ostler

Invocation: Council Member Scott L. Smith

Pledge of Allegiance: Council Member Ron Campbell

### 1. UNSCHEDULED PUBLIC APPEARANCES

Please limit comments to three minutes per person. Please state your name.

*Liz Rice thanked the Council and staff for a wonderful Highland Fling. She stated the parade was really nice and thanked Council Member Cortney for his work in chairing the parade.*

*David Stephenson expressed his appreciation for all the wonderful things in Highland, particularly the parks and trails. He stated that he has recently been working on some issues with Erin Wells, City Administrator, and complimented her on her professionalism and kindness.*

*Douglas Carter Holladay expressed his concerns about the traffic on Highland Blvd. He stated there are problems with speeding as well as trucks using their engine brakes. He will email the Council his suggestions.*

### 2. PRESENTATIONS

#### a. North Pointe Transfer Station Presentation

Neil Schwendiman from North Pointe Solid Waste Special Service District will provide an update on operations.

*Neil Schwendiman presented statistics from the North Pointe Solid Waste Special Service District as it relates to tonnage of garbage being dropped off at the transfer station as well as the type of garbage that is being dropped off. He also presented the cost per ton over the last several years.*

### 3. ACTION ITEMS

#### a. ACTION/PUBLIC HEARING: PO Zone Text Amendment Development Code Update (Legislative)

*Rob Patterson, City Attorney/Planning & Zoning Administrator – CONTINUED 5:0*

The City Council will hold a public hearing to consider comprehensive amendments to the Professional Office (PO) zoning district regulations.

*Next step: Staff will incorporate the suggested changes from the City Council into a new proposed ordinance. This will be presented to the Council at a future meeting.*

**b. ACTION/PUBLIC HEARING: PO Zone Daycare Agreement** *Land Use (Legislative)*

*Rob Patterson, City Attorney/Planning & Zoning Administrator – PASSED 4:0*

The City Council will hold a public hearing to consider approving a legislative development agreement for a property in the Professional Office zone

*Next step: Staff will work with WDG Highland, LLC to complete their site plan and architectural plans as directed by the City Council.*

**c. ACTION: County Road Veterinary Clinic Site Plan and Architectural Approval** *Land Use (Administrative)*

*Rob Patterson, City Attorney/Planning & Zoning Administrator – PASSED 4:0*

The City Council will review a proposed site plan and building architecture, together with the Planning Commission's recommendation on these items, for a vet clinic located in the Wild Rose PD. The Council will issue a final decision.

*Next step: Staff will work with County Road Veterinary Clinic through the final design phase prior to construction.*

## **4. EXPEDITED ITEMS**

Items in this section are to be acted upon by City Council. These items have been brought before Council previously. The report and presentation may be abbreviated.

**a. ACTION: Sewer Slip Lining Project Change Order #1** *General City Management*

*Chris Trusty, City Engineer/Public Works Director – PASSED 4:0*

The City Council will consider the approval of a change order for the City's annual sewer slip lining project.

*Next step: Staff will work with Insituform to complete the additional sewer slip lining project.*

**b. RESOLUTION: Interlocal Cooperation Agreement with Utah County for the Community Development Block Grant (CDBG) Program** *General City Management*

*Erin Wells, City Administrator – PASSED 4:0*

The City Council will consider entering into an interlocal agreement with Utah County to allow the City to apply for CDBG funds.

*Next step: Staff will work with Utah County to obtain grant funding through the CDBG program.*

## **5. COMMUNICATION ITEMS**

Communication items are informational only. No final action will be taken.

**a. Annual Resident Survey** *Jay Baughman, Assistant City Administrator/Community Development Director*

*Jay Baughman, Assistant City Administrator/Community Development Director, presented questions which are proposed to be on the annual resident survey; questions focused on the cemetery, library, water, parks, trails, open space use, and public safety. The survey will go out to residents in September.*

**b. Council Meeting Start Time Review** *Kurt Ostler, Mayor*

*Mayor Kurt Ostler led a discussion about the pros and cons of the new meeting start time which was adjusted to 6:00 pm in May, 2025.*

**c. Election Update** *Stephannie Cottle, City Recorder*

*Stephannie Cottle, City Recorder stated that all the candidates have turned in their first Campaign*

*Financial Disclosures on time. The primary election will be held on Tuesday, August 12th. Voters are encouraged to drop off their ballots at either the ballot drop boxes or vote centers on election day.*

**d. Update on Sprinkler and Park Maintenance** *Chris Trusty, City Engineer/Public Works Director*  
*Chris Trusty, City Engineer/Public Works Director informed the City Council that they applied green paint to the grass prior to the Fling and will continue to use the paint on areas where it is needed.*

**e. Community Development Update ([Current Projects List](#))** *Jay Baughman, Assistant City Administrator/Community Development Director, Rob Patterson, City Attorney/Planning & Zoning Administrator*

*Rob Patterson, City Attorney/Planning & Zoning Administrator, stated that the next City Council/Planning Commission General Plan Meeting will be held on Wednesday, August 13th at 6:00 pm.*

**f. Hanover Sewer Project** *Chris Trusty, City Engineer/Public Works Director*

*Chris Trusty, City Engineer/Public Works Director, reported to the City Council that during construction on the Hanover Sewer Project, a leak in the storm drain system was discovered. It was suggested that the repair be made while the road is still open with the existing project. The City Council was amenable to increase the funds for this project to cover the repairs. This item will be brought back to the Council for final approval.*

## **6. CLOSED MEETING**

The City Council may recess to convene in a closed meeting to discuss items, as provided by Utah Code Annotated §52-4-205.

## **ADJOURNMENT**