



HIGHLAND CITY COUNCIL BRIEF

TUESDAY, JULY 1, 2025

Highland City Council Chambers, 5400 West Civic Center Drive, Highland Utah 84003

VIRTUAL PARTICIPATION



YouTube Live: <http://bit.ly/HC-youtube>



Email comments prior to meeting: council@highlandcity.org

6:00 PM REGULAR SESSION

Call to Order: Mayor Kurt Ostler

Invocation: Council Member Kim Rodela

Pledge of Allegiance: Council Member Doug Cortney

1. UNSCHEDULED PUBLIC APPEARANCES

Please limit comments to three minutes per person. Please state your name.

Liz Rice stated that people are not happy about the speeding on several city streets and requested that City Council take action now. She suggested a consistent speed limit along Canal Blvd, a four way stop at 6000 W, and speed bumps along 9600 N. She also stated that to host a large baseball tournament you need to have four fields.

Barb Lamb requested speed mitigation efforts along Canal Blvd stating that the people who speed along that road create a safety concern for their neighborhood. She also requested that care be given to the dying trees along Canal Blvd and Alpine Hwy.

Vanessa and Gavin Moody described an accident which occurred in their neighborhood regarding a young boy on an e-scooter and requested that City Council create laws to govern these types of motorized transportation. It was suggested that the public needs to be educated about what is legal and what is not.

2. PRESENTATIONS

a. Community Development Block Grant Funds (CDBG) through Mountainland Association of Governments (MAG)

Claudia Saldana and Jessica Delora from MAG's CDBG office will provide information to the Council regarding the CDBG program and possible projects the City may pursue for funding, if Council chooses enter into an agreement to be eligible for the funds.

Claudia Saldana and Jessica Delora gave a brief presentation on the projects that Highland City may qualify for under the CDBG program. These included ADA and senior improvements. This grant program will be brought back to the Council for further consideration.

3. CONSENT ITEMS

Items on the consent agenda are of a routine nature. They are intended to be acted upon in one motion. Items on the consent agenda may be pulled for separate consideration.

a. ACTION: Polyfluoroalkyl Substances (PFAS) Litigation Legal Service Agreement General City

Management

Rob Patterson, City Attorney/Planning & Zoning Administrator – PASSED 5:0

The City Council will consider approving the execution of a legal services agreement with Stag Liuzza, LLC and Fabian Vancott to represent the City in pending PFAS legal action.

Next step: Staff will work with Stag Liuzza, LLC and Fabian Vancott through any legal action.

b. ACTION: Utah County Sheriff's Office Evidence Memorandum of Understanding General City Management

Brian Gwilliam, Police Chief – PASSED 5:0

The City Council will consider signing a Memorandum of Understanding (MOU) with the Utah County Sheriff's Office regarding the disposal of evidence related to misdemeanor offenses.

Next step: Staff will work with the Utah County Sheriff's Department if the need arises for them to assist with disposal of misdemeanor evidence.

4. ACTION ITEMS

a. PUBLIC HEARING/ORDINANCE: Text Amendment Expiration of Approvals and Applications Land Use (Legislative)

Rob Patterson, City Attorney/Planning & Zoning Administrator – PASSED 5:0

The City Council will hold a public hearing to consider proposed amendments that would establish expiration procedures for land use applications and approvals.

Next step: Staff will update the Development Code to include the amendments related to expiration of approvals and applications.

b. ACTION: Open Space Maintenance Agreements General City Management Jay Baughman, Assistant City Administrator/Community Development Director – PASSED 5:0

The City Council will consider approving Maintenance Agreements as allowed in Resolution R-2022-27 for: Coleen Carter, Loralee AhMu, Barbara Anders, and Craig Roberts.

Next step: Staff will record the approved maintenance agreements with Utah County and residents will maintain the land as designated in their agreements.

c. ACTION: Speed Limit Policy General City Management Chris Trusty, City Engineer/Public Works Director - PASSED 5:0

The City Council will consider adopting a policy to determine appropriate speed limits for city streets.

Next step: Staff will include the adopted Speed Limit Guidelines as part of the Traffic Calming Manual.

5. EXPEDITED ITEMS

Items in this section are to be acted upon by City Council. These items have been brought before Council previously. The report and presentation may be abbreviated.

a. ACTION: Hanover Sewer Repair Bid Award General City Management

Chris Trusty, City Engineer/Public Works Director – PASSED 5:0

The City Council will consider awarding a bid to Baker Construction for the Hanover Way sewer repair.

Next step: Staff will work with Baker Construction to complete the Hanover Way sewer repair.

6. DISCUSSION ITEMS

Items in this section are for discussion and direction to staff only. No final action will be taken.

a. Baseball Field Rental Costs and Policy Update General City Management

Jay Baughman, Assistant City Administrator/Community Development Director, Kim Rodela, Council Member

The City Council will discuss the draft Baseball Field Rental Fee Structure and Use Policy document and give feedback and direction to staff.

Jay Baughman, Assistant City Administrator/Community Development Director and Kim Rodela, Council Member, discussed the baseball fields with the City Council. Their discussion included reservations for both the fields and batting cages, cancellations, maintenance, and insurance. This item will be brought back to the Council for further consideration.

7. COMMUNICATION ITEMS

Communication items are informational only. No final action will be taken.

a. Traffic Calming Recommendations - Canal Boulevard *Chris Trusty, City Engineer/Public Works Director*

Chris Trusty, City Engineer/Public Works Director, displayed data on the East West Collector roads in Highland. The City Council discussed various traffic calming methods and what may be appropriate for each area. The City Council recommended that staff place 4 rapid flashing beacons, optical speed bars, 2 radar speed limit signs, buffered bike lanes, and one bulb-out at the crosswalk on Canal Blvd.

b. E-bike Ordinance Updates *Brian Gwilliam, Police Chief*

Brian Gwilliam, Police Chief, discussed the issues with motorized bikes, and scooters within the city. The City Council encouraged the continued use of education for parents and children, as well as enforcement efforts.

c. Watering and Maintenance of City Property *Scott Smith, Council Member, Chris Trusty, City Engineer/Public Works Director*

Scott Smith, Council member and Chris Trusty, City Engineer/Public Works Director discussed the issue with dry grass and maintenance of city property. The Council requested Parks staff to apply more water where necessary and paint the grass prior to the Fling.

d. Annual Resident Survey *Jay Baughman, Assistant City Administrator/Community Development Director*

Jay Baughman, Assistant City Administrator/Community Development Director, requested that the City Council start submitting questions for the annual resident survey.

e. Community Development Update [\(Current Projects List\)](#) *Jay Baughman, Assistant City Administrator/Community Development Director, Rob Patterson, City Attorney/Planning & Zoning Administrator*

Rob Patterson, City Attorney/Planning & Zoning Administrator, reviewed upcoming projects including the PO zone amendment, PO Zone Daycare Agreement, maintenance agreements in Foxwood Estates, fences along trail corridors, and the Veterinary Clinic.

8. CLOSED MEETING

The City Council may recess to convene in a closed meeting to discuss items, as provided by Utah Code Annotated §52-4-205.

ADJOURNMENT