



HIGHLAND CITY

HIGHLAND CITY COUNCIL BRIEF

TUESDAY, JANUARY 21, 2025

Highland City Council Chambers, 5400 West Civic Center Drive, Highland Utah 84003

VIRTUAL PARTICIPATION



YouTube Live: <http://bit.ly/HC-youtube>



Email comments prior to meeting: council@highlandcity.org

6:30 PM SWEARING IN CEREMONY FOR YOUTH COUNCIL

The Highland Youth City Council took the oath of office as administered by Judge Kelly Schaeffer-Bullock.

7:00 PM REGULAR SESSION

Call to Order: Mayor Kurt Ostler

Invocation: Council Member Scott L. Smith

Pledge of Allegiance: Council Member Ron Campbell

1. UNSCHEDULED PUBLIC APPEARANCES

Please limit comments to three minutes per person. Please state your name.

Abe Day and Isaac Day suggested the creation of a Highland Volunteer Action Committee.

2. PRESENTATIONS

a. 2025 Youth Council

The 2025 Youth City Council will be presented to the City Council.

Civic Events Coordinator Brenda Armstrong presented the names and positions of the 2025 Youth City Council.

b. Annual Open and Public Meetings Act (OPMA) Training

Rob Patterson, City Attorney, will present the annual training on Open and Public Meetings.

Rob Patterson, City Attorney, presented the annual Open and Public Meetings which included a high-level discussion about the definition of a public body, quorum, and purposes for open and closed meetings.

3. ACTION ITEMS

a. PUBLIC HEARING/RESOLUTION: Budget Adjustment - Lone Peak Public Safety Allocation for Fire Department Wage Adjustments General City Management

Erin Wells, City Administrator, Brian Patten, Fire Chief – **PASSED 5:0**

The City Council will consider amending the City budget to increase the allocation to Lone Peak Public Safety for a mid-year wage increase for the Fire Department.

Next step: The Highland City budget will be adjusted to allow for the fire department wage increases.

b. PUBLIC HEARING/RESOLUTION: Fiscal Year 2024-2025 Mid-Year Budget Adjustments General City Management

*David Mortensen, Finance Director - **PASSED 5:0***

The City Council will consider amending the fiscal year 2024-2025 budget for various items as shown in the attached exhibit.

Next step: The Highland City budget will be adjusted to allow for the approved budget amendments.

c. RESOLUTION: Fee Schedule Update - Fine for Late Conflict of Interest Disclosure Statements *General City Management*

*David Mortensen, Finance Director, Stephannie Cottle, City Recorder **PASSED 4:0 (Council Member Scott L. Smith abstained)***

The City Council will consider changes to the fiscal year 2025 Highland Comprehensive Fee Schedule to add a fine for failure to timely file an annual conflict of interest disclosure statement to the City Recorder.

Next step: The Highland City Fee Schedule will be amended to include a fine for late conflict of interest disclosure statements.

4. DISCUSSION ITEMS

Items in this section are for discussion and direction to staff only. No final action will be taken.

a. Cell Tower Agreement *General City Management*

Rob Patterson, City Attorney/Planning & Zoning Administrator

The City Council will consider a concept site plan and tower design for a new cell tower located on the north side of Mitchell Hollow park.

Rob Patterson, City Attorney/Planning & Zoning Administrator led a discussion with the Council regarding a Verizon cell tower. The Council directed staff to get feedback from residents prior to moving forward with further negotiations.

5. COMMUNICATION ITEMS

Communication items are informational only. No final action will be taken.

a. Traffic Calming Request Updates *Chris Trusty, City Engineer/Public Works Director*

Chris Trusty, City Engineer/Public Works Director, provided an update on projects that have been completed using the traffic calming request system. The Council had a discussion regarding upcoming projects and potential grants that could assist with the program.

b. Community Development Update *Jay Baughman, Assistant City Administrator/Community Development Director, Rob Patterson, City Attorney/Planning & Zoning Administrator*

Jay Baughman, Assistant City Administrator/Community Development Director, Rob Patterson, City Attorney/Planning & Zoning Administrator, reported they are working on a seven-lot development on the Pantos property. The Council discussed the possibility of combining efforts with the developer to install sidewalks. Ridgeview plans have been submitted and there are potential tenants interested in the area around Little Caesars.

c. Golf Carts on City Roads *Ron Campbell, Council Member*

Council Member Ron Campbell reviewed the ordinances of those cities that allow golf carts on roads. He requested that more information be brought back to the Council from those cities who allow golf carts, as well as the cities surrounding Highland who do not allow golf carts.

d. Legislative Update *Kurt Ostler, Mayor, Ron Campbell, Council Member, Kim Rodela, Council Member*

Kurt Ostler, Mayor, Ron Campbell, Council Member, Kim Rodela, Council Member discussed bills such as elections, housing, school district creation amendments, housing affordability, and transportation and public safety fees. The Council was encouraged to watch the bills through ULCT Bill Tracker.

e. School District Update *Kurt Ostler, Mayor*

Council Member Brittney P. Bills reported that the district mapping process is in place and there is discussion about potential school district names.

6. CLOSED MEETING

The City Council may recess to convene in a closed meeting to discuss items, as provided by Utah Code Annotated §52-4-205.