



HIGHLAND CITY COUNCIL BRIEF

TUESDAY, MARCH 4, 2025

Highland City Council Chambers, 5400 West Civic Center Drive, Highland Utah 84003

VIRTUAL PARTICIPATION



YouTube Live: <http://bit.ly/HC-youtube>



Email comments prior to meeting: council@highlandcity.org

6:00 PM WORK SESSION - LIBRARY FUND STUDY

Fred Philpot from LRB Public Finance Advisors presented results from the library fund study with scenarios that included long-range funding to facilitate staffing, wages, book replacement, and potential expansion of the library space. Donna Cardon, Library Director, suggested a public relations campaign to educate residents regarding the benefits of supporting an increase for the library.

7:00 PM REGULAR SESSION

Call to Order: Mayor Kurt Ostler

Invocation: Council Member Brittney P. Bills

Pledge of Allegiance: Mayor Kurt Ostler

1. UNSCHEDULED PUBLIC APPEARANCES

Please limit comments to three minutes per person. Please state your name.

Carl Hull requested that the City Council increase the speed limit along Canal Blvd to 35 mph, as well as post signs the fines will be double for speeding.

Aaron Gleave spoke in favor of allowing golf carts on city streets citing that it has allowed his family to experience the community in ways not expected.

2. ACTION ITEMS

a. PUBLIC HEARING/ORDINANCE: PO Zone Amendments Land Use (Legislative)

Rob Patterson, City Attorney/Planning & Zoning Administrator – CONTINUED 5:0

The City Council will conduct a public hearing and consider a request from Patterson Homes to amend the PO zone.

Next step: This item will go back to the Planning Commission for further consideration and a clarified recommendation before coming back to the City Council on April 15th.

b. ORDINANCE: Fling Committee Structure and Amendments Municipal Code Update (Legislative)

Rob Patterson, City Attorney/Planning & Zoning Administrator – PASSED 5:0

The City Council will consider a municipal code amendment that formally establishes and clarifies the scope and membership of the Fling Committee.

Next step: The Fling Committee will not be considered an official committee. The Civic Events Coordinator will work with volunteers to administer the Highland Fling.

c. **RESOLUTION: Resolution For Meeting End Time** *General City Management*
Rob Patterson, City Attorney/Planning & Zoning Administrator - PASSED 5:0
The City Council will consider changing its current standard meeting end time from 10:00 pm to 9:00 pm.
Next step: Beginning May 1, 2025, City Council meeting end time will be 9:00 pm, to be extended only with a majority vote of the council members.

3. PRESENTATIONS

a. **2023-2024 Audit Presentation**

Steven Rowley from Keddington & Christensen Certified Public Accountants, will present the results of the Highland City FY24 audit.

Steven Rowley presented the FY2024 audit to the City Council. His report included a review of the financial statements, internal controls, and risk assessment. A copy of the audit can be found on the city website.

4. CONSENT ITEMS

Items on the consent agenda are of a routine nature. They are intended to be acted upon in one motion.
Items on the consent agenda may be pulled for separate consideration.

a. **Approval of Meeting Minutes** *General City Management*

Stephannie Cottle, City Recorder – PASSED 5:0
February 4, 2025

Next step: The approved minutes will become part of the permanent record.

b. **Approval or Ratification of Large Purchases** *General City Management*

David Mortensen, Finance Director- PASSED 5:0

Next step: Staff will proceed with payment on approved purchases.

5. EXPEDITED ITEMS

Items in this section are to be acted upon by City Council. These items have been brought before Council previously. The report and presentation may be abbreviated.

a. **ACTION: Sewer Slip Lining Project Bid Award** *General City Management*

Chris Trusty, City Engineer/Public Works Director - PASSED 5:0

The City Council will consider a bid award to Insituform for the installation of 4,955 linear feet for an 8-inch sewer liner in an amount up to \$249,850 for the FY 2025 Sewer Slip Lining Project.

Next step: Staff will work with Insituform to complete the FY2025 Sewer Slip Lining Project.

6. COMMUNICATION ITEMS

Communication items are informational only. No final action will be taken.

a. **East West Collector Road Data Follow-up** *Chris Trusty, City Engineer/Public Works Director*

Chris Trusty, City Engineer/Public Works Director, reported to the Council that data is being collected on the east west collector roads. He also reviewed the traffic calming projects that have been completed. This item will be brought back for further consideration.

b. **Urban Deer Program** *Chris Trusty, City Engineer/Public Works Director*

Chris Trusty, City Engineer/Public Works Director, reviewed the parameters of the Urban Deer Program as it is administered through the Division of Wildlife Resources. Council directed Public Works staff to continue with the program next year, with the understanding that if the results are not favorable, to hire a third-party contractor the following year to handle the program.

c. **Golf Cart Ordinance Research** *Ron Campbell, Council Member, Brian Gwilliam, Police Chief Brian Gwilliam, Police Chief, presented information from neighboring cities who do not allow golf carts on streets. All cities cited safety as the main reason. Council Member Ron Campbell suggested a program where golf cart owners would sign an agreement stating they understand the rules and place a sticker on their golf cart. This item will be brought back for further consideration.*

d. **Quarterly Finance Report** *David Mortensen, Finance Director*

This item will be discussed at the next meeting.

7. CLOSED MEETING

The City Council may recess to convene in a closed meeting to discuss items, as provided by Utah Code Annotated §52-4-205.

ADJOURNMENT