



HIGHLAND CITY COUNCIL BRIEF

TUESDAY, JANUARY 7, 2025

Highland City Council Chambers, 5400 West Civic Center Drive, Highland Utah 84003

VIRTUAL PARTICIPATION



YouTube Live: <http://bit.ly/HC-youtube>



Email comments prior to meeting: council@highlandcity.org

7:00 PM REGULAR SESSION

Call to Order: Mayor Kurt Ostler

Invocation: Mayor Kurt Ostler

Pledge of Allegiance: Council Member Brittney P. Bills

1. UNSCHEDULED PUBLIC APPEARANCES

Please limit comments to three minutes per person. Please state your name.

There were no public comments.

2. CONSENT ITEMS

Items on the consent agenda are of a routine nature. They are intended to be acted upon in one motion.
Items on the consent agenda may be pulled for separate consideration.

a. Approval of Meeting Minutes *General City Management*

Stephannie Cottle, City Recorder – PASSED 4:0

December 3, 2024

Next step: The approved minutes will become part of the permanent record.

3. ACTION ITEMS

a. PUBLIC HEARING/ORDINANCE: Text Amendment: Town Center Commercial Setbacks *Development Code Update (Legislative)*

Rob Patterson, City Attorney/Planning & Zoning Administrator – PASSED 4:0

The City Council will consider a request from Highland Town Plaza, LP/WPI to amend the maximum setback requirements of the Town Center Commercial Retail District to allow for a pickup/drive thru lane along Town Center Blvd for lot 3 of the Town Center development.

Next step: The Development Code will be updated to reflect the approved changes which includes the removal of setbacks in the Town Center Commercial Retail District Zone.

b. PUBLIC HEARING/ORDINANCE: Text Amendment: Lot Combination Zoning Standards *Development Code Update (Legislative)*

Rob Patterson, City Attorney/Planning & Zoning Administrator – PASSED 4:0

The City Council will consider a request from staff to amend the City's lot combination code to allow the City to treat approved combinations of property as a single property for zoning purposes.

Next step: The Development Code will be updated to reflect that the City will recognize the lot combination

process as sufficient and will consider the combined lots as a single lot.

c. **ACTION: Secondary Vehicle Access for Corey Freeze** *General City Management Rob Patterson, City Attorney/Planning & Zoning Administrator – DENIED 3:1 (Council Member Ron Campbell voted no)*
The City Council will consider whether to grant permission for Mr. Freeze to use the City's Highland Glen/ Murdock Canal Trailhead parking lot near Ridgeview as a secondary vehicular access to his property.
Next step: No additional steps necessary for this item. The council voted to deny access.

d. **ACTION: Budget Adjustment for Safe Routes to School Project** *General City Management Chris Trusty, City Engineer/Public Works Director – PASSED 4:0*
The City Council will consider a budget adjustment for the funding for the Highland Elementary Safe Routes to School Project.
Next step: A budget adjustment will be made to allow for the funding of the Safe Routes to School Project.

e. **ORDINANCE: Cross Connection Control Authority Statement** *Municipal Code Update (Legislative) – PASSED 4:0*
Chris Trusty, City Engineer/Public Works Director
The City Council will consider the implementation of a Cross Connection Control Authority Statement as an ordinance in Highland City. This ordinance aims to protect our public water supply by preventing contamination through cross-connections. Under this ordinance, property owners would be required to install, maintain, and regularly test backflow prevention devices to safeguard our drinking water.
Next step: The Municipal Code will be updated to reflect the addition of a section which regulates cross connections between the pressurized irrigation and culinary water systems.

f. **ACTION: School District Reorganization Interlocal Board Member Appointment** *General City Management Kurt Ostler, Mayor – PASSED 4:0*
Update Highland's appointment on the School District Reorganization Interlocal Board.
Next step: Mayor Kurt Ostler will serve on the School District Reorganization Interlocal Board.

4. EXPEDITED ITEMS

Items in this section are to be acted upon by City Council. These items have been brought before Council previously. The report and presentation may be abbreviated.

a. **RESOLUTION: Sales Price Calculation for City Owned Land** *General City Management Jay Baughman, Assistant City Administrator/Community Development Director – PASSED 3:1 (Council Member Doug Cortney voted no)*
The City Council will consider a resolution designating the value of orphan parcels and other City-owned land for 2025. The Council will take appropriate action.
Next step: Individuals desiring to purchase city-owned land during the year 2025 will be charged \$4.93 sq ft.

b. **ACTION: Amendment to Fee Schedule: TSSD Impact Fee** *General City Management David Mortensen, Finance Director – PASSED 4:0*
The City Council will consider amending the Fiscal Year 2025 Highland City Comprehensive Fee Schedule due to an increase in the Timpanogos Special Services District impact fee increase approved by the TSSD Board.
Next step: The fee schedule will be updated to reflect that the TSSD impact fee will be “Equal to the current TSSD Board approved fee.”

5. COMMUNICATION ITEMS

Communication items are informational only. No final action will be taken.

a. School District Update Kurt Ostler, Mayor

Mayor Kurt Ostler stated that there is a meeting with ILA Board for the school district on January 8th to pick representatives for the redistricting committee and further discuss the name of the district.

b. Legislative Update Kurt Ostler, Mayor, Ron Campbell, Council Member, Kim Rodela, Council Member

Mayor Ostler stated that the legislative session begins one day prior to the next City Council meeting. Legislative Day is January 22nd.

6. CLOSED MEETING

The City Council may recess to convene in a closed meeting to discuss items, as provided by Utah Code Annotated §52-4-205.

ADJOURNMENT