



HIGHLAND CITY COUNCIL BRIEF

TUESDAY, DECEMBER 3, 2024

Highland City Council Chambers, 5400 West Civic Center Drive, Highland Utah 84003

VIRTUAL PARTICIPATION

YouTube Live: <http://bit.ly/HC-youtube>

Email comments prior to meeting: council@highlandcity.org

7:00 PM REGULAR SESSION

Call to Order: Mayor Kurt Ostler

Invocation: Council Member Scott L. Smith

Pledge of Allegiance: Council Member Ron Campbell

1. UNSCHEDULED PUBLIC APPEARANCES

Please limit comments to three minutes per person. Please state your name.

There were no public comments.

2. PRESENTATIONS

a. Lone Peak Mountain Bike Park

Steve Sears representing Lone Peak Trails Association will provide a presentation on the Mountain Bike Park.

Steve Sears presented to the City Council the progress that has been made at the mountain bike park by Highland Glen. The Council expressed their gratitude to Lone Peak Trails Association for their generous support and donation of time and money to the project and suggested that they apply for the Outdoor Recreation Grant to receive additional funding for future phases.

3. CONSENT ITEMS

Items on the consent agenda are of a routine nature. They are intended to be acted upon in one motion. Items on the consent agenda may be pulled for separate consideration.

a. Approval of Meeting Minutes General City Management

Stephannie Cottle, City Recorder – PASSED 5:0
October 15, 2024

Next step: The approved meeting minutes will become part of the permanent record.

b. Approval of Meeting Minutes General City Management

Stephannie Cottle, City Recorder – PASSED 5:0
November 12, 2024

Next step: The approved meeting minutes will become part of the permanent record.

c. **2025 Meeting Schedule** *General City Management*
Stephannie Cottle, City Recorder – PASSED 5:0

The City Council will consider approving the City Council Regular Meeting Schedule for 2025.

Next step: The approved 2025 meeting schedule will be posted in the appropriate places giving notice for the regularly scheduled City Council meetings.

4. ACTION ITEMS

a. **ACTION: Secondary Vehicle Access for Corey Freeze** *General City Management*
Rob Patterson, City Attorney/Planning & Zoning Administrator – CONTINUED 5:0

The City Council will consider whether to grant permission for Mr. Freeze to use the City's Highland Glen/ Murdock Canal Trailhead parking lot near Ridgeview as a secondary vehicular access to his property.

Next step: This item will be brought back for further consideration at a future meeting.

b. **RESOLUTION: Proposed Sewer Rate Increase** *General City Management*
David Mortensen, Finance Director – PASSED 5:0

The City Council will consider increases to Highland City sewer rates in response to increases previously made and additional increases that are expected to be made to the Timpanogos Special Service District (TSSD) rates by the TSSD Board.

Next step: The proposed rate increase will be published in the City Fee Schedule and new sewer fees will be charged beginning January 2025.

c. **ACTION: School District Interlocal Agreement Amendment** *General City Management*
Rob Patterson, City Attorney/Planning & Zoning Administrator – PASSED 5:0

The City Council will consider an amendment to the interlocal agreement between Highland, Alpine, Cedar Hills, Lehi, American Fork, and Draper related to the creation of a new school district.

Next step: The Municipalities will continue to work together towards the creation of the new school district.

d. **RESOLUTION: Utah County Major Crimes Task Force ILA Amendments** *General City Management*
Rob Patterson, City Attorney/Planning & Zoning Administrator – PASSED 5:0

The City Council will consider approving an extension and other amendments to an interlocal agreement allowing Highland City to participate in the Utah County Major Crimes Task Force.

Next step: The amended ILA will be fully executed allowing the agreement to be effect until 2029.

e. **ACTION: Warming Shelters Utah County ILA** *General City Management*
Rob Patterson, City Attorney/Planning & Zoning Administrator – PASSED 5:0

The City Council will consider entering into an interlocal agreement with Utah County to donate \$2,100 to support homeless services in Utah County.

Next step: The ILA for contributing to homelessness will be fully executed and Highland City will contribute \$2,100 to Utah County.

5. EXPEDITED ITEMS

Items in this section are to be acted upon by City Council. These items have been brought before Council previously. The report and presentation may be abbreviated.

a. **ACTION: Library Long-Range Strategic Plan** *General City Management*
Donna Cardon, Library Director – PASSED 5:0

The City Council will consider approving the Library's Long-Range Strategic Plan 2024-2029
Next step: The Library will implement the plans and goals they have for the next 5 years consistent with the Library's Strategic Plan.

b. ORDINANCE: Text Amendment: Fire Sprinklers in Single-Family Homes *Municipal Code Update (Legislative)*

Rob Patterson, City Attorney/Planning & Zoning Administrator – PASSED 5:0

The City Council will consider amending the Municipal Code to require fire sprinklers in single-family homes over 10,000 square feet and other single-family homes that meet the conditions set out in state fire code.

Next step: The Municipal Code will be updated to reflect the amended ordinance requiring homes over 10,000 square feet, or other homes that meet certain criteria, to install sprinkling systems.

c. ACTION: 2025 American Fork Irrigation Company Assessment *General City Management Chris Trusty, City Engineer/Public Works Director – PASSED 5:0*

The City Council will consider approving payment for the City's annual assessments for the American Fork Irrigation Company.

Next step: Highland City will pay the annual assessment for the American Fork Irrigation Company.

6. DISCUSSION ITEMS

Items in this section are for discussion and direction to staff only. No final action will be taken.

a. WPI Site Plan *Land Use (Legislative)*

Rob Patterson, City Attorney/Planning & Zoning Administrator

The City Council will discuss the concepts for a new commercial building within the Town Center commercial area, south of Wendy's, and give direction.

Rob Patterson, City Attorney/Planning & Zoning Administrator presented a plan for another restaurant in the area of Wendy's. The Council discussed parking and traffic flow, ultimately requesting a text amendment to adjust setbacks in this area.

7. COMMUNICATION ITEMS

Communication items are informational only. No final action will be taken.

a. 2024 Resident Survey *Jay Baughman, Assistant City Administrator/Community Development Director*

Jay Baughman, Assistant City Administrator/Community Development Director, shared the results of the 2024 Resident Survey. There were 1,537 respondents answering questions from land use to City services. The results of the City survey can be found on the City website.

b. Finance Report *General City Management*

David Mortensen, Finance Director

The City Council will receive the Fiscal Year 2024-2025 Quarter 1 Financial Report

David Mortensen, Finance Director, gave a brief report on Q1 financials for the City. He stated that overall, the individual accounts show the expected amount of revenue and expenditures and sales tax payments look positive for the year.

c. Annual Conflict of Interest Statements *Rob Patterson, City Attorney/Planning & Zoning Administrator*

Rob Patterson, City Attorney/Planning & Zoning Administrator provided to the Council a Conflict of Interest Statement and reminded the Council that they need to complete this statement and return it to the City

Recorder between Jan 1 and Jan 31, annually. These statements will be posted on the City website.

8. CLOSED MEETING

The City Council may recess to convene in a closed meeting to discuss items, as provided by Utah Code Annotated §52-4-205.

ADJOURNMENT