



HIGHLAND CITY COUNCIL BRIEF

TUESDAY, OCTOBER 15, 2024

Highland City Council Chambers, 5400 West Civic Center Drive, Highland Utah 84003

VIRTUAL PARTICIPATION

- ▶ YouTube Live: <http://bit.ly/HC-youtube>
- ✉ Email comments prior to meeting: council@highlandcity.org

6:00 PM WORK SESSION

2025 Sewer Rate Fees Study - Consultant Fred Philpot; Lewis, Robertson, & Birmingham

Fred Philpot presented the results of the 2025 Sewer Rate Fee Study, which includes proposed increases to cover the additional expenses passed to Highland City by Timpanogos Special Service District. Because the increases are substantial, the Council requested different options to cover the expenses. This will be brought back to the Council for further consideration in November and December.

7:00 PM REGULAR SESSION

Call to Order: Mayor Kurt Ostler

Invocation: Council Member Ron Campbell

Pledge of Allegiance: Council Member Doug Cortney

1. UNSCHEDULED PUBLIC APPEARANCES

Please limit comments to three minutes per person. Please state your name.

Liz Rice expressed her concerns regarding the proposed sewer fees and the hardship it will place on Highland residents who are on a fixed income. She requested that the Council look at other options.

Ivan Shelton voiced his concerns over a recent incident at his home. A neighboring family was discharging an air gun and a couple of rounds hit his house close to where his family was sitting. Police were called to investigate; however, they did not find a violation of Highland City Code. Mr. Shelton requested that the Council consider the danger of air guns and amend the Code to allow restrictions and enforcement.

Doug Malm expressed concerns regarding the Vanlengeveld plat amendment. He stated that the amendment would cause limited sight as he exits his driveway and requested that Council take that into consideration.

2. PRESENTATIONS

a. Library Board Annual Report Donna Cardon, Library Director

Amy Brinton, Library Board Chair, highlighted the achievements of the Highland City Library during the last year, including new carpet, movable shelves, and paint. She stated that 62% of Highland households are library card holders. She continued her presentation with information on the number of physical items in the library, digital items, and programming for adults and children. She highlighted the impact library

programming has on individuals, families, and businesses in the community. This year the library will be purchasing new upholstered furniture as well as potentially joining the Timpanogos Library Consortium which will significantly increase the number of items available for patrons.

b. Recent Employee Certifications and Anniversaries *Erin Wells, City Administrator*

Erin Wells, City Administrator, highlighted those employees who have received certifications during the last 6 months as well as those who have reached another year anniversary of working with Highland City.

3. CONSENT ITEMS

Items on the consent agenda are of a routine nature. They are intended to be acted upon in one motion. Items on the consent agenda may be pulled for separate consideration.

a. Approval of Meeting Minutes *General City Management*

Stephannie Cottle, City Recorder – PASSED 5:0

September 3, 2024

Next steps: The approved minutes will become part of the permanent record.

b. Approval of Meeting Minutes *General City Management*

Stephannie Cottle, City Recorder – PASSED 5:0

September 17, 2024

Next steps: The approved minutes will become part of the permanent record.

4. ACTION ITEMS

a. ACTION: Plat Amendment: Lot 312 Dry Creek - Vanlengeveld Land Use (Administrative)

Jay Baughman, Assistant City Administrator/Community Development Director – PASSED 5:0

The City Council will consider a request to amend plat note 1 of the Dry Creek Highlands Phase 3 plat to allow for a 14-foot street-side setback on lot 312 instead of the currently required 30-foot street-side setback.

Next steps: Staff will work with the Vanlengeveld's through the amendment and recording process.

b. ACTION: Plat Amendment: Lots 4-6 Hidden Oaks Plat B - Berry Land Use (Administrative)

Jeff Murdoch, Assistant Public Works Director – PASSED 5:0

The City Council will consider a request from Robert Berry to combine lots 4 and 5 of Hidden Oaks Plat B and to adjust the boundary line between lots 5 and 6 of Hidden Oaks Plat B.

Next steps: Staff will work with Robert Berry through the amendment and recording process.

c. ACTION: Plat Amendment: Sunrise Farms-Dry Creek Lot Line Adjustment and Conservation Easement Vacation Land Use (Administrative)

Jay Baughman, Assistant City Administrator/Community Development Director – CONTINUED 5:0

The City Council will consider a request to amend lot 105 of Sunrise Farms and lot 6 of Dry Creek Phase 1 to adjust their mutual boundary line and to vacate a portion of a private conservation easement.

Next steps: Staff will work with the applicant to determine if the surrounding property owners approve of this action. This item will be brought back to Council at a future meeting.

5. EXPEDITED ITEMS

Items in this section are to be acted upon by City Council. These items have been brought before Council previously. The report and presentation may be abbreviated.

a. ACTION: Hogs Hollow Drainage Project *General City Management*

Jeff Murdoch, Assistant Public Works Director – PASSED 5:0

The City Council will consider awarding Baker Construction the 2024 Hogs Hollow Drainage Project.

Next steps: Staff will work with Baker Construction to complete the Hogs Hollow Drainage Project.

b. ACTION: Culinary Pressure Reducing Valve (PRV) Installations *General City Management*

Jeff Murdoch, Assistant Public Works Director – PASSED 4:1 (Council Member Scott L. Smith voted no)

The City Council will consider awarding Noland and Son Construction Co Inc. the 2024 PRV Vaults installation project.

Next steps: Staff will work with Noland and Son Construction Co Inc. to complete the PRV Vaults installation project. The valves will reduce the water pressure in the southwest areas of the city to safer levels. Residents should not notice a reduction in their water pressure in their homes.

6. DISCUSSION ITEMS

Items in this section are for discussion and direction to staff only. No final action will be taken.

a. Timpanogos Library Consortium *General City Management*

Donna Cardon, Library Director

The City Council will consider the Library's future participation in the Timpanogos Library Consortium.

Donna Cardon, Library Director, stated that Highland City has been invited to participate in the Timpanogos Library Consortium. This consortium involves American Fork, Pleasant Grove, and Highland libraries. Patrons will be able to check out books from all 3 libraries and have them delivered to the library of their choice. Library staff will be reimbursed for their mileage until a vehicle for the consortium can be obtained. Changes to facilitate this program would include an increase to \$90/year for non-resident library cards, and elimination of all late fees.

7. COMMUNICATION ITEMS

Communication items are informational only. No final action will be taken.

a. Removing Commercial Requirement in Planned Developments *Jay Baughman, Assistant City Administrator/Community Development Director*

Jay Baughman, Assistant City Administrator/Community Development Director, discussed the possibility of eliminating the requirement of commercial elements in planned developments. The Council indicated their desire to maintain the ability to make decisions about commercial properties. This item will be discussed in future meetings.

b. Political Activities *Erin Wells, City Administrator*

Erin Wells, City Administrator, and Stephannie Cottle, City Recorder, discussed with the Council the upcoming election including when ballots will be mailed out and voting options.

c. Christmas Lights *Erin Wells, City Administrator*

Erin Wells, City Administrator, briefed the Council on the cost of replacing the Christmas lights in Heritage Park. The discussion included where the lights will be placed as well as the concern about the single electrical connection at the park.

ADJOURNMENT