




# HIGHLAND CITY COUNCIL BRIEF

TUESDAY, JULY 16, 2024

Highland City Council Chambers, 5400 West Civic Center Drive, Highland Utah 84003

## VIRTUAL PARTICIPATION

 YouTube Live: <http://bit.ly/HC-youtube>

 Email comments prior to meeting: [council@highlandcity.org](mailto:council@highlandcity.org)

## 7:00 PM REGULAR SESSION

Call to Order: Mayor Kurt Ostler

Invocation: Council Member Kim Rodela

Pledge of Allegiance: Council Member Doug Cortney

### 1. UNSCHEDULED PUBLIC APPEARANCES

Please limit comments to three minutes per person. Please state your name.

*Bryan Irving requested a code amendment to allow for flexibility for home occupation businesses along SR-92.*

*Paula Forbes expressed her concern over the proposed school district split. She stated that the district would be stronger if left together.*

*Lewis Gunter asked the Council to consider removing the speed bumps along Canal Blvd and to use a speed study known as the 85<sup>th</sup> percentile speed study; this is best practice for setting speed limits for roads that are safe.*

*David Lamb expressed his concern regarding Canal Blvd. He said that setting the speed limit to anything above 50 is not appropriate. The sidewalk is not complete, and the area is dangerous. He requested that this issue be reconsidered, and an alternate speed mitigation program be proposed.*

*Wesley Warren spoke about the school District Split. He encouraged the Highland City Council, and the legislative bodies of the other cities involved to be transparent and open in their communication with their constituents and with the staff of the schools which would be impacted by a potential split.*

*Greg Slade expressed his concerns regarding Mountain Ridge Park, specifically the location of the ninja course. He encouraged the Council to pause all construction and employ a professional park planner to help staff and Council make decisions based on data.*

*Barb Lamb spoke in favor of the speed bumps on Canal Blvd and stated that she would like to see a permanent solution in place.*

## 2. CONSENT ITEMS

Items on the consent agenda are of a routine nature. They are intended to be acted upon in one motion. Items on the consent agenda may be pulled for separate consideration.

**a. Approval of Meeting Minutes General City Management**

*Stephannie Cottle, City Recorder – PASSED 5:0*

June 4, 2024

*Next step: The approved minutes will become part of the permanent record.*

**b. ORDINANCE: Officer Residency Amendment Municipal Code Update (Legislative)**

*Rob Patterson, City Attorney – PASSED 5:0*

The City Council will consider repealing two provisions of the municipal code that require appointed City officers to reside within Highland.

*Next step: The Highland City Municipal Code will be updated to reflect the change allowing appointed officers to reside outside Highland City.*

**c. Interim City Engineer Appointment General City Management**

*Kurt Ostler, Mayor – PASSED 5:0*

The City Council will consider consenting to the appointment of Tavis Timothy as the interim City Engineer until a full-time City Engineer is appointed.

*Next step: Tavis Timothy will act as interim City Engineer until the time another City Engineer is employed by the City.*

## 3. ACTION ITEMS

**a. PUBLIC HEARING: School District Public Hearing General City Management**

*Brittney Bills, Council Member, Rob Patterson, City Attorney/Planning & Zoning Administrator*

The City Council will conduct a public hearing regarding the proposal to create a "central" school district (Alpine, American Fork, Cedar Hills, Draper, Highland, Lehi) from Alpine School District.

*Next step: This is the 2nd and final public hearing that will be held in Highland City addressing the proposed school district. The City Council will meet on August 6th to decide whether to put the issue on the ballot.*

**b. PUBLIC HEARING: Urban Deer Program General City Management**

*Stephannie Cottle, City Recorder – PASSED 5:0*

The City Council will hold a public hearing and consider the continuation of an Urban Deer Program within Highland City limits.

*Next step: The City will continue the Urban Deer Program. This program will be handled by the Public Works Department and will be on a request only basis.*

**c. ACTION: Canal Blvd Speed Tables General City Management**

*Andy Spencer, City Engineer/Public Works Director – PASSED 5:0*

The City Council will evaluate the findings of studies associated with the temporary speed tables on Canal Boulevard and provide direction to the staff regarding the speed tables.

*Next step: Staff will leave the speed tables in place along Canal Blvd until at least September, 2024 to allow for further data to be gathered. The Council will direct staff when it is time to remove them.*

**d. ACTION: Ridgeview Landscape and Snow Maintenance Agreement Land Use (Legislative)**

*Andy Spencer, City Engineer/Public Works Director – PASSED 5:0*

The City Council will consider entering into an agreement with the Ridgeview Development Homeowners Association for the Landscape and Snow Maintenance responsibilities.

*Next step: Staff will incorporate the agreed upon areas in the Ridgeview Development for landscaping and snow removal into their plans.*

**e. ACTION: Ridgeview Parking Restrictions near Lone Peak High School General City Management**

*Andy Spencer, City Engineer/Public Works Director – PASSED 5:0*

The City Council will consider implementing further parking restrictions in the Ridgeview development to help address the parking concerns expressed by residents from observed overflow parking by Lone Peak High School students and patrons.

*Next step: Staff will place signs in the Ridgeview development indicating where and when parking is allowed. Particularly there will be no parking along 10100 N, except by the tennis courts.*

**f. ACTION: Plat Amendment: Armstrong - Country Club Plat D Land Use (Administrative)**

*Rob Patterson, City Attorney/Planning & Zoning Administrator – PASSED 5:0*

The City Council will consider a proposed plat amendment by Ron Armstrong related to property within the Alpine Country Club Subdivision.

*Next step: Staff will work with Ron Armstrong to complete all the stipulations necessary to complete the plat amendment.*

**g. ORDINANCE: Right of Way Permit Regulations Municipal Code Update (Legislative)**

*Rob Patterson, City Attorney/Planning & Zoning Administrator – PASSED 5:0*

The City Council will consider amendments to the City's right of way permit regulations.

*Next step: The Highland City Municipal Code will be updated to reflect the approved changes clarifying road cuts and driveway connections.*

**h. RESOLUTION: Interlocal Agreement with Draper City - Building Inspection Services General City Management**

*Jay Baughman, Assistant City Administrator/Community Development Director – PASSED 4:1 (Council Member Doug Cortney voted no)*

The City Council will consider a proposed interlocal agreement with Draper City to provide mutual aid in providing building inspection services.

*Next step: Staff will finalize the agreement with Draper City to allow for building inspection services when necessary.*

#### **4. DISCUSSION ITEMS**

Items in this section are for discussion and direction to staff only. No final action will be taken.

**a. Campaign Finance Regulations Municipal Code Update (Legislative)**

*Ron Campbell, Council Member, Rob Patterson, City Attorney/Planning & Zoning Administrator*

The Council will discuss the potential for additional regulations related to municipal candidate campaign financing.

*Council Member Ron Campbell expressed his desire to have a \$1000 restriction on campaign funds contributed from any person who has a land use application or proposal with the City. Council Member Doug Cortney requested an additional disclosure date closer to the election. This item will be brought back to Council for further consideration.*

#### **5. COMMUNICATION ITEMS**

Communication items will be informational only. No final action will be taken.

**a. Alpine Highway Fence - Fence Color and Mow Strip** *Andy Spencer, City Engineer/Public Works Director*

*Andy Spencer, City Engineer/Public Works Director, stated that the option of foam core fence, previously selected by the Council, may have problems with durability. Also, Council needs to choose a color of the fence. This item will be brought back to the Council for further discussion.*

**b. Update on Traffic Calming Toolbox Implementation** *Andy Spencer, City Engineer/Public Works Director*

*Andy Spencer, City Engineer/Public Works Director, provided a list of locations with potential traffic calming requests which have been submitted to the City.*

- c. **Accessory Structures Restrictions and Ridgeview PD** *Scott Smith, Council Member, Rob Patterson, City Attorney/Planning & Zoning Administrator*

*This item will be discussed in a future meeting.*

- d. **Sign Code** *Kurt Ostler, Mayor, Rob Patterson, City Attorney/Planning & Zoning Administrator*

*This item will be discussed in a future meeting.*

- e. **Council Policies and Procedures & Annual Conflict of Interest Statements** *Erin Wells, City Administrator*

*This item will be discussed in a future meeting.*

- f. **Community Development Update** *Jay Baughman, Assistant City Administrator/Community Development Director, Rob Patterson, City Attorney/Planning & Zoning Administrator*

*Rob Patterson, City Attorney/Planning & Zoning Administrator, explained that a resident has applied to amend the code for home based businesses to allow employees. He also discussed the fence ordinance as it relates to double-fronted lots. Both matters will be brought back to the Council for further consideration.*

*Andy Spencer, City Engineer/Public Works Director facilitated discussion regarding the intersection of Highland Blvd and Brunswick Dr with options to install an island or median. The Council supported the option intended to prevent a left-hand turn onto Brunswick Dr.*

## **6. CLOSED MEETING**

The City Council may recess to convene in a closed session to discuss items, as provided by Utah Code Annotated §52-4-205.

## **ADJOURNMENT**