



HIGHLAND CITY COUNCIL BRIEF

TUESDAY, SEPTEMBER 3, 2024

Highland City Council Chambers, 5400 West Civic Center Drive, Highland Utah 84003

VIRTUAL PARTICIPATION

YouTube Live: <http://bit.ly/HC-youtube>

Email comments prior to meeting: council@highlandcity.org

7:00 PM REGULAR SESSION

Call to Order: Mayor Kurt Ostler

Invocation: Mayor Kurt Ostler

Pledge of Allegiance: Council Member Kim Rodela

1. UNSCHEDULED PUBLIC APPEARANCES

Please limit comments to three minutes per person. Please state your name.

Nate Woodbury requested that the Council consider the Olympus precast concrete material for the Alpine Highway Fence grant replacement program.

2. CONSENT ITEMS

Items on the consent agenda are of a routine nature. They are intended to be acted upon in one motion.

Items on the consent agenda may be pulled for separate consideration.

a. **Approval of Meeting Minutes** *General City Management*

Stephannie Cottle, City Recorder – PASSED 5:0

August 6, 2024

Next step: The approved minutes will become part of the permanent record.

b. **Approval of Meeting Minutes** *General City Management*

Stephannie Cottle, City Recorder – PASSED 5:0

August 22, 2024

Next step: The approved minutes will become part of the permanent record.

c. **Personnel Policy Amendment - Definition of Alcohol** *General City Management*

Rob Patterson, City Attorney/Planning & Zoning Administrator – PASSED 5:0

The City Council will consider amending the definition of "alcohol" in the City's personnel policies to not prohibit the appropriate use of non-consumable alcohol.

Next step: The Personnel Policy manual will be updated with the amended definition of alcohol.

d. **City Engineer Appointment** *General City Management*

Erin Wells, City Administrator, Kurt Ostler, Mayor – PASSED 5:0

The City Council will consider appointing Chris Trusty as the City Engineer beginning October 7, 2024.

Next step: Chris Trusty will begin work as the City Engineer/Public Works Director.

3. ACTION ITEMS

a. **PUBLIC HEARING/ORDINANCE:** Text Amendment: **HB476 (Water-Wise Notice, Subdivision Process, Sidewalk Assurances) Development Code Update (Legislative)**
Rob Patterson, City Attorney/Planning & Zoning Administrator – PASSED 5:0

The City Council will hold a public hearing to consider amendments to the Highland City Development Code related to state law amendments found in HB 476 passed in the 2024 legislative session.

Next step: The Highland City Development code will be updated to reflect the necessary changes due to HB476, including changes in notifications for water-wise purposes, the subdivision process, and sidewalk bonds.

b. **PUBLIC HEARING/ORDINANCE:** Text Amendment: **Building Permit Public Improvements Development Code Update (Legislative)**
Rob Patterson, City Attorney/Planning & Zoning Administrator – PASSED 5:0

The City Council will hold a public hearing to consider amendments to the Highland City Development Code clarifying public improvement requirements for undeveloped lots.

Next step: The Highland City Development Code will be updated to reflect changes to the requirements for undeveloped lots.

c. **RESOLUTION: Site Plan Engineering and Civil Plan Fees** *General City Management*
Rob Patterson, City Attorney/Planning & Zoning Administrator – PASSED 5:0

The City Council will consider adopting a \$2,250 fee to cover the City's cost of providing engineering and civil plan review of site plans.

Next step: The Highland City Fee Schedule will be updated to reflect the newly adopted fee for Site Plan Engineering and Civil Plan Fees.

4. EXPEDITED ITEMS

Items in this section are to be acted upon by City Council. These items have been brought before Council previously. The report and presentation may be abbreviated.

a. **ACTION: Sewer Bypass Pump and Camera Purchase** *General City Management*
Jeff Murdoch, Assistant Public Works Director – PASSED 5:0

The City Council will consider approving the purchase of a sewer camera and bypass pump.

Next step: Staff will work with the vendors to facilitate the purchase of a sewer camera and bypass pump to be used by the Sewer and Storm Drain departments.

5. COMMUNICATION ITEMS

Communication items are informational only. No final action will be taken.

a. **Naming of the New Park** *Kurt Ostler, Mayor*

Mayor Kurt Ostler held a discussion regarding the criteria for naming rights for the park. The Council requested to have a site tour on the subject on Tuesday, September 10th at 6:00 pm.

b. **Community Development Update** *Jay Baughman, Assistant City Administrator/Community Development Director, Rob Patterson, City Attorney/Planning & Zoning Administrator*

Jay Baughman stated that on September 18th at 5:30 pm is the first General Plan community visioning open house. September 12th is the Ridgeview Welcome Open House.

Council Member Ron Campbell expressed his desire to have a Chamber of Commerce for Highland City. Chief Brian Patten reminded the Council of the Firefighters breakfast on September 7th at 7:00 am.

6. CLOSED MEETING

The City Council may recess to convene in a closed meeting to discuss items, as provided by Utah Code Annotated §52-4-205.

ADJOURNMENT