



## HIGHLAND CITY

# HIGHLAND CITY COUNCIL BRIEF

TUESDAY, SEPTEMBER 3, 2024

Highland City Council Chambers, 5400 West Civic Center Drive, Highland Utah 84003

### VIRTUAL PARTICIPATION

 YouTube Live: <http://bit.ly/HC-youtube>

 Email comments prior to meeting: [council@highlandcity.org](mailto:council@highlandcity.org)

### 7:00 PM REGULAR SESSION

Call to Order: Mayor Kurt Ostler

Invocation: Mayor Kurt Ostler

Pledge of Allegiance: Council Member Kim Rodela

### 1. UNSCHEDULED PUBLIC APPEARANCES

Please limit comments to three minutes per person. Please state your name.

*Nate Woodbury requested that the Council consider the Olympus precast concrete material for the Alpine Highway Fence grant replacement program.*

### 2. CONSENT ITEMS

Items on the consent agenda are of a routine nature. They are intended to be acted upon in one motion.

Items on the consent agenda may be pulled for separate consideration.

**a. Approval of Meeting Minutes General City Management**

*Stephannie Cottle, City Recorder – PASSED 5:0*

August 6, 2024

*Next step: The approved minutes will become part of the permanent record.*

**b. Approval of Meeting Minutes General City Management**

*Stephannie Cottle, City Recorder – PASSED 5:0*

August 22, 2024

*Next step: The approved minutes will become part of the permanent record.*

**c. Personnel Policy Amendment - Definition of Alcohol General City Management**

*Rob Patterson, City Attorney/Planning & Zoning Administrator – PASSED 5:0*

The City Council will consider amending the definition of "alcohol" in the City's personnel policies to not prohibit the appropriate use of non-consumable alcohol.

*Next step: The Personnel Policy manual will be updated with the amended definition of alcohol.*

**d. City Engineer Appointment General City Management**

*Erin Wells, City Administrator, Kurt Ostler, Mayor – PASSED 5:0*

The City Council will consider appointing Chris Trusty as the City Engineer beginning October 7, 2024.

*Next step: Chris Trusty will begin work as the City Engineer/Public Works Director.*

### 3. ACTION ITEMS

- a. **PUBLIC HEARING/ORDINANCE: Text Amendment: HB476 (Water-Wise Notice, Subdivision Process, Sidewalk Assurances) Development Code Update (Legislative)**  
*Rob Patterson, City Attorney/Planning & Zoning Administrator – PASSED 5:0*

The City Council will hold a public hearing to consider amendments to the Highland City Development Code related to state law amendments found in HB 476 passed in the 2024 legislative session.

*Next step: The Highland City Development code will be updated to reflect the necessary changes due to HB476, including changes in notifications for water-wise purposes, the subdivision process, and sidewalk bonds.*

- b. **PUBLIC HEARING/ORDINANCE: Text Amendment: Building Permit Public Improvements Development Code Update (Legislative)**

*Rob Patterson, City Attorney/Planning & Zoning Administrator – PASSED 5:0*

The City Council will hold a public hearing to consider amendments to the Highland City Development Code clarifying public improvement requirements for undeveloped lots.

*Next step: The Highland City Development Code will be updated to reflect changes to the requirements for undeveloped lots.*

- c. **RESOLUTION: Site Plan Engineering and Civil Plan Fees General City Management**

*Rob Patterson, City Attorney/Planning & Zoning Administrator – PASSED 5:0*

The City Council will consider adopting a \$2,250 fee to cover the City's cost of providing engineering and civil plan review of site plans.

*Next step: The Highland City Fee Schedule will be updated to reflect the newly adopted fee for Site Plan Engineering and Civil Plan Fees.*

### 4. EXPEDITED ITEMS

Items in this section are to be acted upon by City Council. These items have been brought before Council previously. The report and presentation may be abbreviated.

- a. **ACTION: Sewer Bypass Pump and Camera Purchase General City Management**

*Jeff Murdoch, Assistant Public Works Director – PASSED 5:0*

The City Council will consider approving the purchase of a sewer camera and bypass pump.

*Next step: Staff will work with the vendors to facilitate the purchase of a sewer camera and bypass pump to be used by the Sewer and Storm Drain departments.*

### 5. COMMUNICATION ITEMS

Communication items are informational only. No final action will be taken.

- a. **Naming of the New Park** *Kurt Ostler, Mayor*

*Mayor Kurt Ostler held a discussion regarding the criteria for naming rights for the park. The Council requested to have a site tour on the subject on Tuesday, September 10<sup>th</sup> at 6:00 pm.*

- b. **Community Development Update** *Jay Baughman, Assistant City Administrator/Community Development Director, Rob Patterson, City Attorney/Planning & Zoning Administrator*

*Jay Baughman stated that on September 18th at 5:30 pm is the first General Plan community visioning open house. September 12th is the Ridgeview Welcome Open House.*

*Council Member Ron Campbell expressed his desire to have a Chamber of Commerce for Highland City. Chief Brian Patten reminded the Council of the Firefighters breakfast on September 7<sup>th</sup> at 7:00 am.*

## **6. CLOSED MEETING**

The City Council may recess to convene in a closed meeting to discuss items, as provided by Utah Code Annotated §52-4-205.

## **ADJOURNMENT**