



# HIGHLAND CITY COUNCIL BRIEF

TUESDAY, AUGUST 6, 2024

Highland City Council Chambers, 5400 West Civic Center Drive, Highland Utah 84003

## VIRTUAL PARTICIPATION

 YouTube Live: <http://bit.ly/HC-youtube>

 Email comments prior to meeting: [council@highlandcity.org](mailto:council@highlandcity.org)

## 7:00 PM REGULAR SESSION

Call to Order: Mayor Kurt Ostler

Invocation: Council Member Ron Campbell

Pledge of Allegiance: Council Member Brittney P. Bills

### 1. UNSCHEDULED PUBLIC APPEARANCES

Please limit comments to three minutes per person. Please state your name.

*Liz Rice expressed concerns regarding the ordinance for candidate donations from developers, recommending a limit of \$500, rather than \$1000. She thanked the police for patrolling on 9600 N. Ms. Rice also stated that she is not in favor of a survey to determine resident approval of speed bumps. If Council is going to move them, she has streets she could recommend.*

*Joyce Pierson spoke in favor of allowing Tile Ram to continue business at their home on SR 92. She stated the text amendment would allow more flexibility for property owners along that street.*

*Preston Hill expressed his concerns regarding the request for a residential facility for the disabled and asked about the nature of the people who will be in the facility.*

### 2. CONSENT ITEMS

Items on the consent agenda are of a routine nature. They are intended to be acted upon in one motion. Items on the consent agenda may be pulled for separate consideration.

**a. Approval of Meeting Minutes General City Management**

Stephannie Cottle, City Recorder – **PASSED 4:0**

June 18, 2024 Special City Council Meeting

**b. Approval of Meeting Minutes General City Management**

Stephannie Cottle, City Recorder – **PASSED 4:0**

June 18, 2024 City Council Meeting

**c. Approval of Meeting Minutes General City Management**

Stephannie Cottle, City Recorder – **PASSED 4:0**

July 2, 2024 City Council Meeting

*Next step: The approved minutes will become part of the permanent record.*

### 3. ACTION ITEMS

- a. **ORDINANCE: Text Amendment - Home Occupation Code for Homes that Front on SR 92 Municipal Code Update (Legislative) – DENIED 5:0**  
Rob Patterson, City Attorney/Planning & Zoning Administrator  
The City Council will consider a request from Bryan Irving/Tile Ram to amend the City's home occupation code to allow homes that front directly onto SR-92 to have non-resident employees.  
*Next steps: Staff will not make any changes to the City's home occupation code. The General Plan Update may address the restrictions on this street.*
- b. **ORDINANCE: Fence Regulations - Double-Fronted Lots Development Code Update (Legislative)**  
Rob Patterson, City Attorney/Planning & Zoning Administrator  
The City Council will consider the City's fencing regulations relative to double-fronted lots and give staff direction on any desired amendments. – **PASSED 5:0**  
*Next steps: Staff will prepare an ordinance based on the Council recommendations. The ordinance will be brought back to the Council at a future meeting.*
- c. **ACTION: Zoning Approval for Residential Facility for the Disabled Land Use (Administrative)**  
Rob Patterson, City Attorney/Planning & Zoning Administrator. – **PASSED 5:0**  
The City Council will consider a request by Supportive Stay LLC for a residential facility for the disabled.  
*Next steps: Supportive Stay LLC will complete all licensing requirements and begin offering services as a residential facility for the disabled.*
- d. **RESOLUTION: Smith Annexation Land Use (Administrative)**  
Rob Patterson, City Attorney/Planning & Zoning Administrator – **PASSED 5:0**  
The City Council will consider a request by Shalynn Larson, representing Trent Smith, to annex approximately 1.13 acres of property located at 7015 W 9600 N. The purpose of this resolution is for the Council to accept or reject the annexation petition for further consideration.  
*Next steps: Staff will certify the annexation, provide public notice, and move forward with the protest period. This item will be brought back for final consideration at a future meeting.*
- e. **RESOLUTION: School District Reconfiguration - Approval for Ballot General City Management**  
Rob Patterson, City Attorney/Planning & Zoning Administrator – **PASSED 5:0**  
The City Council will consider submitting the proposal to split the Alpine School District and create a "central" school district (Alpine, American Fork, Cedar Hills, Draper [Utah County], Highland, and Lehi) to a vote.  
*Next step: Staff will work collaboratively with the other listed cities as well as the Lieutenant Governor's office and Utah County elections office to ensure the school district reconfiguration item is placed on the ballot for the general election to be held on November 5, 2024.*
- f. **ORDINANCE: Campaign Finance Amendments Municipal Code Update (Legislative)**  
Rob Patterson, City Attorney/Planning & Zoning Administrator - – **PASSED 4:1**  
The City Council will consider amendments to the City's municipal code to restrict donations over \$1,000 from persons who have pursued recent land use applications with the City.  
*Next step: Staff will update the Municipal Code to reflect changes related to campaign finance. Donations from persons who have recent land use applications with the city will be restricted to \$500.*

### 4. EXPEDITED ITEMS

Items in this section are to be acted upon by City Council. These items have been brought before Council previously. The report and presentation may be abbreviated.

**a. ACTION: Approval of Vehicle Purchases** *General City Management*

*Jeff Murdoch, Assistant Public Works Director*

The City Council will consider approving the purchase of (3) 2024 F-150 pickup trucks and (1) 2024 Transit Van for the Public Works Department as approved in the FY25 City Budget.

*Next step: Staff will ensure all necessary contracts have been signed and facilitate the purchase of the vehicles.*

## **5. COMMUNICATION ITEMS**

Communication items will be informational only. No final action will be taken.

**a. Golf Carts on Public Roads** *Brian Gwilliam, Police Chief*

*Police Chief Gwilliam explained that the city has an ordinance for ATVs on city roads, but not for golf carts. He expressed concern that golf carts are quite often driven by unlicensed and underage drivers. Golf carts are not equipped with turn signals, horns, brake lights and cannot reach the minimum speed limit. The Council decided to not make any changes to city ordinances regarding golf carts at this time. Interested residents may bring data to Council and request additional consideration on the matter.*

**b. Flock Cameras** *Brian Gwilliam, Police Chief*

*Police Chief Gwilliam stated that Flock cameras are being used in Alpine and they have been very helpful in solving criminal cases. Flock cameras are not used for traffic enforcement, and the data which is collected is not shared with outside vendors. Chief Gwilliam reviewed the cost of the cameras and potential locations. This item will be brought back to Council for further consideration.*

**c. Accessory Structures Restrictions and Ridgeview PD** *Scott Smith, Council Member, Rob Patterson, City Attorney/Planning & Zoning Administrator*

*The Council discussed height and size restrictions placed on accessory structures, especially those in the Ridgeview PD.*

**d. Sign Code** *Kurt Ostler, Mayor, Rob Patterson, City Attorney/Planning & Zoning Administrator*

*The Council discussed the current sign code, including past and present enforcement of the code. This item may be brought back to the Council in a future meeting.*

**e. Council Policies and Procedures & Annual Conflict of Interest Statements** *Erin Wells, City Administrator*

*This item will be discussed in a future meeting.*

**f. 4800 West MAG Funding Update** *Kurt Ostler, Mayor*

*Mayor Kurt Ostler explained that Highland City did not receive any funding through Mountainland Association of Governments to do improvements along 4800 W.*

**g. Community Development Update** *Jay Baughman, Assistant City Administrator/Community Development Director, Rob Patterson, City Attorney/Planning & Zoning Administrator*

*Jay Baughman informed Council that MNG has submitted a new site plan for Highland Mains. The moderate-income housing report was submitted to the State last week.*

**h. Proposed New School District Update** *Erin Wells, City Administrator*

*Erin Wells stated that if the school district is approved, then it must be named within 30 days. Currently, the proposed school district is being called Central School District, but that is just a placeholder name. Newly elected school board members will make the final decision on the name of the new school district.*

## **6. CLOSED MEETING**

The City Council may recess to convene in a closed meeting to discuss items, as provided by Utah Code Annotated §52-4-205.

## **ADJOURNMENT**

