



## HIGHLAND CITY COUNCIL BRIEF

### TUESDAY, JUNE 18, 2024

Highland City Council Chambers, 5400 West Civic Center Drive, Highland Utah 84003

#### VIRTUAL PARTICIPATION

YouTube Live: <http://bit.ly/HC-youtube>

Email comments prior to meeting: [council@highlandcity.org](mailto:council@highlandcity.org)

#### 7:00 PM REGULAR SESSION

Call to Order: Mayor Kurt Ostler

Invocation: Council Member Doug Cortney

Pledge of Allegiance: Council Member Scott L. Smith

#### 1. UNSCHEDULED PUBLIC APPEARANCES

Please limit comments to three minutes per person. Please state your name.

*April Slade expressed her concerns about the level of noise at Mountain Ridge Park. She shared a recording of the noise at the park after 10 pm and requested a meeting with the City Council and Lone Peak Police Department to talk about ways to mitigate the issue.*

*Laura Ross stated her concerns regarding the Pressurized Irrigation fund transfer.*

#### 2. CONSENT ITEMS

Items on the consent agenda are of a routine nature. They are intended to be acted upon in one motion. Items on the consent agenda may be pulled for separate consideration.

a. **Approval of Meeting Minutes** General City Management

*Stephannie Cottle, City Recorder – PASSED 5:0*

May 21, 2024

*Next step: The approved minutes will become part of the permanent record.*

b. **Appointment of Deputy Recorder** General City Management

*Kurt Ostler, Mayor – PASSED 5:0*

The City Council will consider appointing Heather White as Highland City Deputy Recorder.

*Next step: Heather White will serve as the Highland City Deputy Recorder.*

#### 3. ACTION ITEMS

a. **PUBLIC HEARING/RESOLUTION: FY2023-2024 Final Budget Adjustments** General City Management

*David Mortensen, Finance Director – PASSED 5:0*

The City Council will consider amending the fiscal year 2023-2024 budget for various items as shown

in the attached exhibit.

*Next step: The approved budget adjustments will be included in the final budget for FY2023-24.*

**b. RESOLUTION: Fee Schedule General City Management**

*Candice Linford, Treasurer – PASSED 5:0*

The City Council will consider the new rates proposed in the FY2025 Fee Schedule.

*Next step: the approved fee schedule will be updated on the city website and fees will go into effect on July 1, 2024.*

**c. RESOLUTION: Certified Tax Rate General City Management**

*David Mortensen, Finance Director – PASSED 5:0*

The City Council will consider adoption of the Fiscal Year 2024-2025 Certified Tax Rate.

*Next step: The City will adopt the new tax rate of .000793.*

**d. PUBLIC HEARING/RESOLUTION: Pressurized Irrigation Fund Transfer General City Management**

*David Mortensen, Finance Director – PASSED 4:1 (Council Member Doug Cortney voted no)*

The City Council will consider a transfer of funds from the Pressurized Irrigation Fund to the General Fund.

*Next step: Staff will transfer \$108,000 from the Pressurized Irrigation Fund to the General Fund to pay for the pressurized irrigation water used to water City property.*

**e. PUBLIC HEARING/RESOLUTION: Officer Compensation General City Management**

*David Mortensen, Finance Director – PASSED 5:0*

The City Council will consider adopting an ordinance enacting budgeted compensation increases for specific City officers for fiscal year 2024-2025.

*Next step: City officer salaries will be adjusted to the adopted rates.*

**f. PUBLIC HEARING/RESOLUTION: Adoption of the Fiscal Year 2024-25 Budget General City Management**

*David Mortensen, Finance Director – PASSED 5:0*

The City Council will consider adoption of the Highland City Fiscal Year 2024-25 Budget.

*Next step: Staff will finalize the adopted 2024-2025 budget for Highland City.*

**g. PUBLIC HEARING/ORDINANCE: Fence Regulations: Trail Corridors, Collector Roads, and Retaining Walls Development Code Update (Legislative) – CONTINUED 5:0**

*Rob Patterson, City Attorney/Planning & Zoning Administrator*

The City Council will hold a public hearing and consider potential amendments to the City's fencing and retaining wall regulations.

*Next step: Staff will bring back this item to the Council as directed for their further consideration.*

#### **4. EXPEDITED ITEMS**

Items in this section are to be acted upon by City Council. These items have been brought before Council previously. The report and presentation may be abbreviated.

**a. EXPEDITED: Culinary Meter Reading Technology General City Management**

*Andy Spencer, City Engineer/Public Works Director, Jeff Murdoch, Assistant Public Works Director – PASSED 5:0*

The City Council will consider purchasing the proper amount of MXU radios for the Culinary Drinking water system to replace the older "R" radios that do not have the capability to communicate with the Sensus AMI tower system with new "M" radios that have the capability to communicate with the recently installed Sensus AMI tower system.

*Next step: Staff will ensure that the contracts are signed to allow for the purchase of the culinary meter radios.*

## 5. DISCUSSION ITEMS

Items in this section are for discussion and direction to staff only. No final action will be taken.

a. **DISCUSSION: Campaign Finance Regulations** *Municipal Code Update (Legislative)*

*Ron Campbell, Council Member, Rob Patterson, City Attorney/Planning & Zoning Administrator*  
The Council will discuss the potential for additional regulations related to municipal candidate campaign financing.

*This item will be discussed at a future meeting.*

## 6. COMMUNICATION ITEMS

Communication items will be informational only. No final action will be taken.

a. **Community Development Update** *Jay Baughman, Assistant City Administrator/Community Development Director, Rob Patterson, City Attorney/Planning & Zoning Administrator*

*Rob Patterson explained that there are two items that will be discussed at the upcoming Planning Commission meeting. They are regarding Conditional Use Permits and fencing around pools.*

b. **Accessory Structures Restrictions and Ridgeview PD** *Rob Patterson, City Attorney/Planning & Zoning Administrator*

*This item will be discussed at a future meeting.*

## 7. CLOSED SESSION

The City Council may recess to convene in a closed session to discuss items, as provided by Utah Code Annotated §52-4-205.

## ADJOURNMENT