



HIGHLAND CITY COUNCIL BRIEF

TUESDAY, MAY 21, 2024

Highland City Council Chambers, 5400 West Civic Center Drive, Highland Utah 84003

VIRTUAL PARTICIPATION

YouTube Live: <http://bit.ly/HC-youtube>

Email comments prior to meeting: council@highlandcity.org

7:00 PM REGULAR SESSION

Call to Order: Mayor Kurt Ostler

Invocation: Council Member Scott L. Smith

Pledge of Allegiance: Council Member Ron Campbell

1. UNSCHEDULED PUBLIC APPEARANCES

Please limit comments to three minutes per person. Please state your name.

Carly Tall, Vanessa Moody, Brad Weber, Amy Jones, Barry Zundel, Cheree Daley, Steven Dowdle, Cody Dingus, Hillary Gardner, James Thomas, April Slade, Chace Jones, Brad Eldridge, and Brandon Bates expressed their concerns about noise and parking at Mountain Ridge Park. They requested that the Council not place any more amenities at the park at this time.

Steve Hogan expressed his concern about the condition of the Alpine Highway Fence and asked the Council to consider safety, justice, and beautification in their decision.

2. CONSENT ITEMS

Items on the consent agenda are of a routine nature. They are intended to be acted upon in one motion. Items on the consent agenda may be pulled for separate consideration.

- a. **Approval of Meeting Minutes** *General City Management*
Stephannie Cottle, City Recorder – PASSED 5:0
April 29, 2024 and April 30, 2024

Next step: The approved minutes will become part of the permanent record.

3. EXPEDITED ITEMS

Items in this section are to be acted upon by City Council. These items have been brought before Council previously. The report and presentation may be abbreviated.

- a. **ORDINANCE: Adjustments to Park Hours** *Municipal Code Update (Legislative)*
Rob Patterson, City Attorney – PASSED 5:0

The Council will consider a proposed amendment to the municipal code related to park operating hours.

Next step: The municipal code will be updated to reflect park operating hours of 5:00 am to 10:00 pm, with no sporting activities until 6:00 am. Parking will be allowed from 5:00 am to 10:30 pm. Highland Glen

hours will remain unchanged from dawn to dusk.

b. ORDINANCE: Campaign Finance Regulations *Municipal Code Update (Legislative)*

*Rob Patterson, City Attorney – **CONTINUED 5:0***

The City Council will consider a proposed amendment to the municipal code related to candidates for election and campaign finances.

Next step: Staff will do further research and bring this amendment back to the Council for further discussion and consideration.

c. ACTION: School District Reorganization Interlocal Board Member Appointment *General City Management*

*Kurt Ostler, Mayor – **PASSED 5:0***

The City Council will consider appointing City Administrator Erin Wells as the City's representative to the board administering the interlocal agreement related to the creation of a new school district with Alpine, American Fork, Cedar Hills, Draper, and Lehi.

Next step: Erin Wells will act as the representative for Highland City during the potential creation of a new school district.

4. DISCUSSION ITEMS

Items in this section are for discussion and direction to staff only. No final action will be taken.

a. Alpine Highway Fence Replacement Program *General City Management*

Rob Patterson, City Attorney/Planning & Zoning Administrator

The Council will discuss options for a grant/reimbursement program for the Alpine Highway fence.

City Administrator Erin Wells presented 3 options for a grant/reimbursement program for the fence. The Council asked staff to bring back options for a total cost of \$100/linear foot, with resident portion at \$50/linear foot. This item will be brought back to the Council for further consideration.

b. Personnel Policy FMLA Updates *General City Management*

Jess Andra

The City Council will consider and discuss proposed amendments to the City's personnel policies related to FMLA and similar federal laws.

City Administrator Erin Wells presented changes to the city's policy regarding FMLA leave. These amendments will bring us into compliance with Federal and State laws and allows more flexibility for employees who may need to use FLMA. This item will be brought back to the Council for further consideration.

c. Conditional Use Permit Code Requirements *Development Code Update (Legislative)*

Ron Campbell, Council Member, Rob Patterson, City Attorney

The City Council will discuss current conditional use permit regulations and procedures and identify any desired changes.

Council Member Ron Campbell requested a change in the approval process for conditional use permits. The Council discussed which conditional use permits they would like to approve and which ones they would like the Planning Commission to handle. They also discussed the public hearing requirements. This item will be brought back to the Council for further consideration.

5. COMMUNICATION ITEMS

Communication items will be informational only. No final action will be taken.

a. Police Data Report *Brian Gwilliam, Police Chief*

Police Chief Brian Gwilliam gave a brief update on police calls and activity for the current year, including call volume, types of calls, and the time that police are spending in Alpine City vs. Highland City.

b. Update on Traffic Calming Toolbox Implementation *Andy Spencer, City Engineer/Public Works Director*

This item will be discussed at a later meeting.

c. School District Boundary Reorganization Update *Rob Patterson, City Attorney*

City Administrator Erin Wells explained that there is a potential legislative session to clarify the new code dealing with the creation of a new school district. Lewis Young Robertson is working on the feasibility study for the proposed Central District. A meeting will be held on June 18th at 5:00 pm with all the City Councils from the affected cities. Within forty-five days after the presentation, each city will hold their public hearings. Highland City will do public hearings on July 2 and July 16. August 6, the Council will vote on whether to place the issue on the ballot.

d. Short Term Rental Owner Occupancy Code *Kim Rodela, Council Member, Rob Patterson, City Attorney*

City Administrator Erin Wells asked for Council direction on whether they prefer to have short-term rentals owner-occupied or not. The Council indicated that owner-occupied was their preference. This item will be brought back to the Council for further consideration.

e. Accessory Structures Restrictions and Ridgeview PD *Scott Smith, Council Member, Rob Patterson, City Attorney*

This item will be discussed at a later meeting.

f. Right of Way Driveway Connections *Andy Spencer, City Engineer/Public Works Director*

This item will be discussed at a later meeting.

g. Council Policies and Procedures & Annual Conflict of Interest Statements *Erin Wells, City Administrator*

This item will be discussed at a later meeting.

6. CLOSED SESSION

The City Council may recess to convene in a closed session to discuss items, as provided by Utah Code Annotated §52-4-205.