



HIGHLAND CITY COUNCIL BRIEF

TUESDAY, APRIL 16, 2024

Highland City Council Chambers, 5400 West Civic Center Drive, Highland Utah 84003

VIRTUAL PARTICIPATION

YouTube Live: <http://bit.ly/HC-youtube>

Email comments prior to meeting: council@highlandcity.org

7:00 PM REGULAR SESSION

Call to Order: Mayor Kurt Ostler

Invocation: Council Member Ron Campbell

Pledge of Allegiance: Council Member Doug Cortney

1. UNSCHEDULED PUBLIC APPEARANCES

Please limit comments to three minutes per person. Please state your name.

Nathan Parmer and Brett Pugh expressed concern regarding the trail around the new Millhaven Subdivision. They requested that the Council look at alternate paths rather than going through the subdivision.

Amy and Kaylee Rogers spoke about the noise they are experiencing due to the large number of people at Mountain Ridge Park. They also spoke against the proposed ninja course.

Tyson England gave a brief overview of a proposal to subdivide his lot. Mayor Ostler advised Mr. England that additional steps would need to be taken before Council could take formal action.

David Josse, representing North Utah County Soccer (NUCS) gave a brief history of NUCS and spoke against the agreement with SURF soccer as it relates to the Lone Peak Fields.

2. CONSENT ITEMS

Items on the consent agenda are of a routine nature. They are intended to be acted upon in one motion. Items on the consent agenda may be pulled for separate consideration.

a. Approval of Meeting Minutes General City Management – **PASSED 5:0**

Stephannie Cottle, City Recorder

March 12, 2024 and March 19, 2024

Next step: The approved minutes will become part of the permanent record.

3. ACTION ITEMS

a. ACTION: Public Hearing/Plat Amendment: Pearson - Peck Hollow Plat B Lot 2 Land Use (Administrative) – **PASSED 5:0**

Rob Patterson, City Attorney

The City Council will hold a public hearing to consider a request from Angie and Vess Pearson to amend lot 2 of the Peck Hollow Plat "B".

Next step: Staff will work with Angie and Vess Pearson through the design and engineering process.

- b. ACTION: Plat Amendment: Young - Sunrise Farms Plat A - Lots 103 & 104 Land Use (Administrative) – PASSED 5:0**

Rob Patterson, City Attorney

The City Council will consider a request from Mary Young to amend the plat for Sunrise Farms Plat A for Lots 103 and 104.

Next step: Staff will work with Mary Young through the design and engineering process.

- c. ACTION: Plat Amendment: Millhaven Homes - Foxwood Estates - Lots 17-19 Land Use (Administrative) – PASSED 5:0**

Rob Patterson, City Attorney

The City Council will consider a request from Millhaven Homes to amend the plat for Foxwood Estates Plat A for lots 17, 18, and 19.

Next step: Staff will work with Millhaven Homes through the design and engineering process.

- d. ACTION: Farmers Market Memorandum of Understanding General City Management**

Rob Patterson, City Attorney – PASSED 5:0

The City Council will consider a proposed memorandum of understanding authorizing Highland Farmers Market LLC (Heather Heras) to conduct a farmers' market in Heritage Park.

Next step: Staff will work with Heather Heras to help facilitate the 2024 Farmers Market in Highland City.

- e. ACTION: Approval of Lone Peak Public Safety District Fiscal Year 2024-2025 Tentative Budget General City Management – PASSED 5:0**

David Mortensen, Finance Director

The City Council will consider approval of the Lone Peak Public Safety District Fiscal Year 2024-2025 Tentative Budget that was adopted by the Lone Peak Public Safety District Board on April 10, 2024.

Next step: The LPPSD final budget will be adopted by the Board on May 8, 2024.

- f. ACTION: Mountain Ridge Park Phase 2 Contracts & Change Orders General City Management**
Andy Spencer, City Engineer/Public Works Director – PASSED 4:1 (Council Member Scott L. Smith voted no)

The City Council will consider awarding contracts to award the primary construction items for Mountain Ridge Park Phase 2.

Next step: Staff will work with contractors to complete phase 2 of Mountain Ridge Park, which includes an asphalt trail, landscaping elements, and the baseball field.

- g. ACTION: Trails Maintenance Contract Awards General City Management**

Andy Spencer, City Engineer/Public Works Director – PASSED 5:0

The City Council will consider awarding the bid for the 2024 Trail Maintenance Project.

Next step: Staff will work with Advanced Paving and Construction to complete the 2024 Trail Maintenance Project.

- h. ACTION: 2024 Street Preservation Contract Award General City Management**

Andy Spencer, City Engineer/Public Works Director – PASSED 5:0

The City Council will consider awarding Morgan Pavement a contract for road seal coat.

Next step: Staff will work with Morgan Pavement to complete the 2024 Street Preservation project.

- i. **RESOLUTION: Alpine Highland Justice Court Interlocal Agreement** *General City Management Rob Patterson, City Attorney – PASSED 5:0*

The City Council will consider a proposed interlocal agreement with Alpine City to formalize the cities' current justice court operations.

Next step: The approved agreement will become part of the city's records. The Aline/Highland Justice Court will operate under the terms of this agreement.

- j. **ACTION: Emergency Preparedness Committee** *General City Management Ron Campbell, Council Member – PASSED 5:0*

The City Council will consider a request from Council Member Ron Campbell to form an Emergency Preparedness Committee.

Next step: Council Member Ron Campbell will solicit members to participate in the Emergency Preparedness Committee. The committee will function under the approved bylaws.

4. EXPEDITED ITEMS

Items in this section are to be acted upon by City Council. These items have been brought before Council previously. The report and presentation may be abbreviated.

- a. **ACTION: General Plan Contract Award** *General City Management – PASSED 5:0*

Jay Baughman, Assistant City Administrator/Community Development Director, Rob Patterson, City Attorney

The City Council will consider approving a contract with Landmark Design Team to engage their services in the update of the Highland City General Plan.

Next step: Staff will work with Landmark Design Team to update the Highland City General Plan.

5. DISCUSSION ITEMS

Items in this section are for discussion and direction to staff only. No final action will be taken.

- a. **DISCUSSION: Culinary Meter Reading Technology** *General City Management Andy Spencer, City Engineer/Public Works Director*

The City Council will consider purchasing the proper amount of MXU radios for the Culinary Drinking water system to replace the older "R" radios that do not have the capability to communicate with the Sensus AMI tower system with new "M" radios that have the capability to communicate with the recently installed Sensus AMI tower system.

Andy Spencer, City Engineer/Public Work Director explained to the Council that all new PI meters will receive meter readings via the new towers. Installing new radios on the culinary meters will allow the meters to be read via the tower as well, allowing residents to have access to real-time data on their water use. The Council asked about a grant to fund the project. This item will be brought back to the Council for further consideration.

- b. **DISCUSSION: Alpine Highway Fence Replacement Program** *General City Management Rob Patterson, City Attorney, Andy Spencer, City Engineer/Public Works Director*

The City Council will give staff direction on their goals for the Alpine Highway Fence replacement program.

Rob Patterson, City Attorney/Planning & Zoning Administrator & Andy Spencer, City Engineer/Public Works Director requested the Council's feedback on how to proceed with a fence replacement program. The Council gave direction to bring back a grant program, amount still to be decided upon, to assist

residents with replacement of the fence. This item will be brought back with different options for the Council to consider.

6. COMMUNICATION ITEMS

Communication items will be informational only. No final action will be taken.

a. School District Boundaries *Rob Patterson, City Attorney*

Rob Patterson, City Attorney/Planning & Zoning Administrator stated that the Alpine School District is considering splitting the district. Their decisions will have an impact on Highland. As more information becomes available, the Council will be given updates.

7. CLOSED SESSION

The City Council may recess to convene in a closed session to discuss items, as provided by Utah Code Annotated §52-4-205.

ADJOURNMENT