



HIGHLAND CITY COUNCIL BRIEF

TUESDAY, MARCH 12, 2024

Highland City Council Chambers, 5400 West Civic Center Drive, Highland Utah 84003

7:00 PM REGULAR SESSION

Call to Order: Mayor Kurt Ostler

Invocation: Council Member Doug Cortney

Pledge of Allegiance: Council Member Scott L. Smith

1. UNSCHEDULED PUBLIC APPEARANCES

Please limit comments to three minutes per person. Please state your name.

There were no public appearances.

2. CONSENT ITEMS

Items on the consent agenda are of a routine nature or have been previously studied by the City Council. They are intended to be acted upon in one motion. Council members may pull items from consent if they would like them considered separately.

a. **Approval of Meeting Minutes** *General City Management - PASSED 5:0*

Stephannie Cottle, City Recorder

February 6, 2024 and February 20, 2024

Next steps: The approved minutes will become part of the permanent record.

3. ACTION ITEMS

Items in this section are to be acted upon by City Council.

a. **PUBLIC HEARING/RESOLUTION: Fiscal Year 2023-2024 Mid-Year Budget Adjustments** *General City Management - PASSED 5:0*

David Mortensen, Finance Director

The City Council will consider amending the fiscal year 2023-2024 budget for various items as shown in the attached exhibit.

Next steps: The Fiscal Year 2023-2024 Highland City Budget will be amended to reflect the adjustments approved by the Council.

b. **PUBLIC HEARING/ORDINANCE: General Plan Amendment - 4800 West Re-designation** *General Plan Amendment (Legislative) - PASSED 5:0*

Rob Patterson, City Attorney

The City Council will consider whether to amend the transportation element in the City's general plan to re-designate a portion of 4800 West between SR-92 and 11200 North from a 3-lane major collector to a 5-lane arterial.

Next steps: The transportation element of the General Plan will be amended to include a new type of road: 4-lane arterial. This road type will be used on 4800 W between SR-92 and 11200 N. The Council also directed that the project allows for one northbound lane, a left turn lane, a thru lane, and a combined right-thru lane, and dedicated right-hand turn lane westbound on SR-92 turning onto 4800 W.

4. EXPEDITED ITEMS

Items in this section are to be acted upon by City Council. These items have been brought before Council previously. The report and presentation may be abbreviated.

a. ACTION: 2024 Drainage Improvements *General City Management - PASSED 5:0*

Andy Spencer, City Engineer/Public Works Director

The City Council will consider awarding Baker Construction the 2024 Drainage Improvement Project.

Next steps: Staff will work with Baker Construction to complete the 2024 Drainage Improvement Project.

b. ACTION: Appointment of Appeal Authority *General City Management - PASSED 5:0*

Jay Baughman, Assistant City Administrator/Community Development Director

The City Council will consider appointing Craig Call as the Highland City Appeal Authority.

Next steps: Craig Call will begin serving as the Highland City Appeal Authority on an as-needed basis.

5. DISCUSSION ITEMS

Items in this section are for discussion and direction to staff only. The City Council will not take any formal action.

a. DISCUSSION: Alpine Highway Fence Repair Bid *General City Management*

Andy Spencer, City Engineer/Public Works Director

Discuss the bids received on the Alpine Highway fence repair and provide staff direction on next steps.

This item will be discussed at the March 19th City Council meeting.

b. DISCUSSION: Emergency Preparedness Committee *General City Management*

Ron Campbell, Council Member

The City Council will consider a request from Council Member Ron Campbell to form an Emergency Preparedness Committee.

This item will be discussed at the March 19th City Council meeting.

6. MAYOR/COUNCIL AND STAFF COMMUNICATION ITEMS

The City Council may discuss and receive updates on City events, projects, and issues from the Mayor, City Council members, and city staff. Topics discussed will be informational only. No final action will be taken on communication items.

a. TSSD Water Reuse Agreement *Andy Spencer, City Engineer/Public Works Director*

Andy Spencer explained that this is an agreement which will allow Highland to trade reused water with American Fork. This agreement will be brought back for further discussion and consideration at the March 19th City Council meeting.

b. Chamber of Commerce Sponsorship Contract *Jay Baughman, Assistant City Administrator/Community Development Director*

This item will be discussed at the March 19th City Council meeting.

c. Legislative Updates *Kurt Ostler, Mayor*

This item will be discussed at the March 19th City Council meeting.

7. CLOSED SESSION

The City Council may recess to convene in a closed session to discuss items, as provided by Utah Code Annotated §52-4-205.

There was no closed session.

ADJOURNMENT