



HIGHLAND CITY COUNCIL BRIEF

TUESDAY, MARCH 19, 2024

Highland City Council Chambers, 5400 West Civic Center Drive, Highland Utah 84003

6:00 PM WORK SESSION

a. FY 2025 Budget

David Mortensen, Finance Director, reviewed the proposed FY2025 budget. Items discussed included fund balances, revenues and taxes, as well as Council priorities previously identified during the budget retreat. The Council discussed their unfunded priorities and budget related to personnel.

7:00 PM REGULAR SESSION

Call to Order: Mayor Kurt Ostler

Invocation: Brittney P. Bills

Pledge of Allegiance: Mayor Kurt Ostler

1. UNSCHEDULED PUBLIC APPEARANCES

Please limit comments to three minutes per person. Please state your name.

Jeanea Clark requested that the City place a stop sign at the intersection of 5600 W and 10400 N, as well as improved striping to make a fourth line on the west direction.

2. PRESENTATIONS

a. Legislative Updates - Representative Brady Brammer

Representative Brammer presented a recap of several bills that were at the legislature this session, including changes in the Chancery Court, school closure process, vaping laws, tax credit for teachers for supplies, federal overreach, and home inspections.

3. CONSENT ITEMS

Items on the consent agenda are of a routine nature or have been previously studied by the City Council. They are intended to be acted upon in one motion. Council members may pull items from consent if they would like them considered separately.

a. Appointment of New Chair for Highland Historical Society *General City Management – PASSED 5:0*

Kurt Ostler, Mayor

The City Council will consider the Mayor's appointment of Claudia Sudweeks as the Chair of the Highland City Historical Society.

Next steps: Claudia Sudweeks will begin to serve as the Chair of the Highland City Historical Society.

4. ACTION ITEMS

Items in this section are to be acted upon by City Council.

a. RESOLUTION: Dandi Annexation - Accept Petition for Further Consideration *Land Use*

(Legislative) – PASSED 5:0

Rob Patterson, City Attorney

The City Council will consider a request from Amanda Meyer, representing Christopher Anderson, to annex approximately 2.56 acres of property located at 6481 West 9600 North. The purpose of this resolution is for the Council to accept or reject the application for further consideration and to give direction to the applicant and staff on potential conditions of annexation. The Council will take appropriate action.

Next steps: Staff will move forward with preparing an annexation agreement for this parcel. Public notices will be sent out allowing for a protest period. This item will be brought back to the Council for a public hearing and final approval at a future meeting.

b. ACTION: Alpine Highway Fence Repair Bid General City Management – CONTINUED 5:0

Andy Spencer, City Engineer/Public Works Director

The City Council will consider accepting the bid from Ultimate Aeration/Forever Landscaping to rehabilitate the Alpine Highway Fence

Next steps: Staff will prepare design proposals to maintain a standard fence. This item will be brought back to the Council for further consideration including a discussion regarding funding options.

c. ACTION: Chamber of Commerce Sponsorship Agreement General City Management – PASSED 5:0

Jay Baughman, Assistant City Administrator/Community Development Director

The City Council will consider an agreement between Highland City and KJ Productions, the owners of which are the co-presidents and operators of the American Fork Chamber of Commerce, to help with promotion, fundraising, and sponsorship for the Highland Fling 2024.

Next steps: Staff will work with KJ Productions to acquire additional sponsors and donations for the 2024 Highland Fling.

d. ACTION: Reuse Authorization Contract with TSSD General City Management – PASSED 5:0

Andy Spencer, City Engineer/Public Works Director

The City Council will consider a resolution authorizing the Mayor to sign a sewer effluent water Reuse Authorization Contract with Timpanogos Special Service District (TSSD).

Next steps: The signed agreement is the first of two agreements regarding reuse of water. The second agreement will be brought back to the Council for their consideration.

e. ACTION: 2024 Road Reconstruction Award Contracts General City Management – PASSED 5:0

Andy Spencer, City Engineer/Public Works Director

The City Council will consider awarding the bid for the 2024 Road Preservation Project.

Next steps: Staff will work with Eckles Pavement, Black Forest, and Holbrook Asphalt to complete the 2024 Road Preservation Project.

5. EXPEDITED ITEMS

Items in this section are to be acted upon by City Council. These items have been brought before Council previously. The report and presentation may be abbreviated.

a. ACTION: Plat Amendment - Armstrong - Country Club Plat D, Lot 14 Land Use (Legislative) – PASSED 5:0

Rob Patterson, City Attorney

The City Council will consider a request from Ron Armstrong to amend the Plat for Alpine Country Club Plat D Lot 14.

Next steps: Staff will work with Ron Armstrong through the design and engineering process.

b. ACTION: Magnolia Estates Reimbursement Agreement *Land Use (Administrative)* – PASSED 5:0

Rob Patterson, City Attorney

The City Council will consider approval of a reimbursement agreement with the developers of the Magnolia Estates subdivision regarding the installation of a sewer main and related facilities into Manor Drive. The Council will take appropriate action.

Next steps: Highland City will reimburse Home 66, LLC and Nick and Kurtis Nelson for the cost to extend sewer facilities into Manor Drive.

6. DISCUSSION ITEMS

Items in this section are for discussion and direction to staff only. The City Council will not take any formal action.

a. DISCUSSION: Parley Turnbow - Request to Amend Residential Frontage and Lot Size Requirements *Land Use (Legislative)*

Rob Patterson, City Attorney

The City Council will consider a request by Parley Turnbow to receive feedback from the Council regarding the possibility of amending the City's residential zones to (1) reduce frontage requirements to 110 feet and (2) allow three-lot subdivisions of property of less than 4 acres to create one lot that is a minimum of 20,000 square feet. The Council will discuss and give appropriate direction.

City Attorney Rob Patterson presented a request by Parley Turnbow to reduce the frontage requirements to 110' and change the lot size requirements for property of less than 4 acres. The Council discussed the proposal; however, they were not amenable to make changes.

b. DISCUSSION: Emergency Preparedness Committee *General City Management*

Ron Campbell, Council Member

The City Council will consider a request from Council Member Ron Campbell to form an Emergency Preparedness Committee.

Council Member Ron Campbell stated he would like to create an Emergency Preparedness committee. This item will be brought back to the Council on April 16th for further consideration.

7. MAYOR/COUNCIL AND STAFF COMMUNICATION ITEMS

The City Council may discuss and receive updates on City events, projects, and issues from the Mayor, City Council members, and city staff. Topics discussed will be informational only. No final action will be taken on communication items.

a. Potential Farmers Market *Rob Patterson, City Attorney*

City Attorney Rob Patterson stated that Heather Heras is requesting a partnership with the City to run a Farmers Market in a city park. Council Members encouraged Ms. Heras to work with City staff.

b. Legislative Updates *Kurt Ostler, Mayor*

There was no additional discussion about legislative updates.

8. CLOSED SESSION

The City Council may recess to convene in a closed session to discuss items, as provided by Utah Code Annotated §52-4-205.

There was no closed session.

ADJOURNMENT