



HIGHLAND CITY COUNCIL AGENDA

TUESDAY, FEBRUARY 6, 2024

Highland City Council Chambers, 5400 West Civic Center Drive, Highland Utah 84003

VIRTUAL PARTICIPATION



YouTube Live: <http://bit.ly/HC-youtube>



Email comments prior to meeting: council@highlandcity.org

7:00 PM REGULAR SESSION

Call to Order: Mayor Kurt Ostler

Invocation: Council Member Scott L. Smith

Pledge of Allegiance: Council Member Ron Campbell

1. UNSCHEDULED PUBLIC APPEARANCES

Please limit comments to three minutes per person. Please state your name.

2. PRESENTATIONS

a. FY2023 Audit Presentation

Steve Rowley with Keddington & Christensen will present the FY2023 Audit.

Mr. Rowley reported that Highland City had a sufficient and appropriate audit and as of June 30, 2023 is in accordance with accounting principles. A copy of the audit is available for public inspection at the City Offices.

b. Timpanogos Special Service District Update

Brian Braithwaite, Highland City's TSSD Representative, will present an overview of the changes at the District, including the recent increase in impact and monthly use fees.

Mr. Braithwaite presented an overview of the fees that are charged by TSSD. He explained that the most critical reason for increased fees is expanding the sewer treatment plant to accommodate more growth.

3. CONSENT ITEMS

Items on the consent agenda are of a routine nature or have been previously studied by the City Council. They are intended to be acted upon in one motion. Council members may pull items from consent if they would like them considered separately.

a. Approval of Meeting Minutes General City Management Stephannie Cottle, City Recorder – PASSED 5:0

December 5, 2023 and January 18, 2024

Next step: The approved minutes will become part of the permanent record.

4. ACTION ITEMS

Items in this section are to be acted upon by City Council.

a. ACTION: 2024 Sewer Lining Project General City Management Andy Spencer, City

Engineer/Public Works Director – PASSED 5:0

The City Council will consider a request to approve a bid from Insituform for the installation of 2,284 feet of an 8-foot sewer liner in the area of 5100 W. and 11100 N. and 1,305 feet of an 8-foot and 140 feet of 10-foot sewer liner in the Alpine Country Club area.

Next step: Staff will work with Insituform to complete the 2024 Sewer Lining Project.

b. ACTION: Snow Equipment Purchase General City Management Andy Spencer, City Engineer/Public Works Director – PASSED 5:0

The City Council will consider the purchase of a multi-use snowblower/lawnmower for use at Mountain Ridge Park, and other areas throughout the city.

Next step: Staff will proceed with the purchase of a multi-use snowblower/lawnmower.

c. ACTION: License Agreement with Provo River Water Users Association for the 6000 West Pump Station Connection General City Management Andy Spencer, City Engineer/Public Works Director – PASSED 5:0

The City Council will consider authorizing a license agreement with Provo River Water Users Association for the connection to Provo River Aqueduct to allow water to be withdrawn from the aqueduct at the 6000 West booster pump location. The Council will take appropriate action.

Next step: The agreement with Provo River Water Users Association will be signed and kept in the records of the City.

d. ACTION: Facility Rental Policy Update General City Management

Jay Baughman, Assistant City Administrator/Community Development Director – PASSED 5:0

The City Council will discuss proposed updates to the City's Facility Rental Policy in order to align the policy with necessary changes in practice. The Council will take appropriate action.

Next step: The current rental policy will be updated to reflect changes, including how building deposits are handled, priority usage groups, wireless internet policies, legal disclaimers, and various technical changes.

5. EXPEDITED ITEMS

Items in this section are to be acted upon by City Council. These items have been brought before Council previously. The report and presentation may be abbreviated.

a. EXPEDITED: Highland Elementary Safe Routes to School Project Funding General City Management

Andy Spencer, City Engineer/Public Works Director – PASSED 5:0

The City Council will consider authorizing the expenditure of funds for the Safe Routes To School grant project that the City was awarded in the Highland Elementary area. The Council will take appropriate action.

Next step: Staff will work with various contractors to complete sidewalks along 6000 W and curb and gutter behind Highland Elementary in the drop off area.

b. RESOLUTION: Sales Price Calculation for City Owned Land General City Management Jay Baughman, Assistant City Administrator/Community Development Director – PASSED 5:0

The City Council will consider a resolution designating the value of orphan parcels and other City-owned land for 2024. The Council will take appropriate action.

Next step: The valuation price of \$4.49/sq ft will be charged to residents desiring to purchase city owned land during 2024.

6. DISCUSSION ITEMS

Items in this section are for discussion and direction to staff only. The City Council will not take any formal action.

a. Tri-Party Agreement for Access and Improvements to Highland Boulevard near 11800 North Land Use (Legislative)

Andy Spencer, City Engineer/Public Works Director

The City Council will discuss improvements to Highland Boulevard and materials provided by D.R. Horton pursuant to the tri-party agreement between Highland City, Lehi City, and D.R. Horton.

Andy Spencer requested direction from the Council regarding the traffic calming measures they would like on Highland Blvd. Council directed staff to move forward with a roundabout at 11800 N, a future roundabout at Grant Ave, center medians on Highland Blvd, a third access with right in and right out only, and acceleration/deceleration lanes. This item will be brought back to the Council for further consideration.

b. Cedar Hollow Holdings Property on 6800 West near 10050 North Land Use (Legislative)

Andy Spencer, City Engineer/Public Works Director

The City Council will discuss a request by Cedar Hollow Holdings to allow a portion of their property to de-annex from Highland City and annex to Lehi City and provide feedback to Cedar Hollow Holdings.

Andy Spencer presented the annexation request for a portion of this development to go into Lehi. The Council requested that the property owner stay in Highland, rather than annex into Lehi. The property owner will investigate different options regarding utilities. This item will be brought back to Council for further consideration.

7. MAYOR/COUNCIL AND STAFF COMMUNICATION ITEMS

The City Council may discuss and receive updates on City events, projects, and issues from the Mayor, City Council members, and city staff. Topics discussed will be informational only. No final action will be taken on communication items.

a. Fling Concert Feedback *Erin Wells, City Administrator*

Robin Wise, Civic Events Coordinator, and Kelli Campbell suggested some changes to the Highland Fling, including bringing in a tribute or retro band for the Saturday Night performance and charging an admission fee. There was a discussion about moving the Saturday night events to Lone Peak High School. This item will be brought back to the Council for further discussion.

b. Mountain Ridge Phase II Amenities *Erin Wells, City Administrator*

Erin Wells, City Administrator, reviewed the updated list of amenities and asked the Council to rank them using an online survey. Results will be tabulated and presented to the Council in a future meeting.

c. Legislative Updates *Kurt Ostler, Mayor*

Mayor Kurt Ostler reported on several bills that are being considered in the legislature. Topics included employee compensation, homelessness, building permits, law enforcement in schools, elections, and the property ombudsman.

d. Planning Commission Report *Rob Patterson, City Attorney*

City Attorney, Rob Patterson, reported that under new state law, the Planning Commission has approved their first preliminary plat. It is Foxwood Estates, which is a 20-lot subdivision.

8. CLOSED SESSION

The City Council may recess to convene in a closed session to discuss items, as provided by Utah Code Annotated §52-4-205.

ADJOURNMENT