



HIGHLAND CITY COUNCIL BRIEF

Tuesday, September 5, 2023

Highland City Council Chambers, 5400 West Civic Center Drive, Highland Utah 84003

VIRTUAL PARTICIPATION

YouTube Live: <http://bit.ly/HC-youtube>

Email comments prior to meeting: council@highlandcity.org

6:00 PM WORK SESSION – TRAFFIC CALMING TOOLBOX

Shawn Seager and Jeremy Searle from Wall Consulting Group presenting the revised Traffic Calming and Pedestrian Safety Manual for Highland City. The manual includes areas of concern throughout the city and suggests measures to improve those areas. Also included is a process for residents to submit a concern and outlines the policy and process which staff may follow to address those concerns.

7:00 PM REGULAR SESSION

Call to Order – Mayor Kurt Ostler

Invocation – Rajan Zed, President, Universal Society of Hinduism

Pledge of Allegiance – Council Member Kim Rodela

1. UNSCHEDULED PUBLIC APPEARANCES

Please limit comments to three minutes per person. Please state your name.

Brandon Balkman expressed his support of the change to alcohol laws and voiced his concern over a trail in Beacon Hill park which is missing a piece in the trail.

Rich Farr, Daniel Aldridge, and Sherry Kramer spoke opposing the agreement with SURF soccer to have priority usage at the Lone Peak Fields.

Doug Courtney expressed his concerns about the PI Well item. He is opposed to a system that drains culinary water for PI purposes.

2. PRESENTATIONS

a. Health Department – Aislynn Tolman-Hill, Public Information Officer

The Council will hear a presentation regarding contaminants in secondary water.

Aislynn Tolman-Hill, Lisa Garrett, and David Swenson from the Utah County Health Department spoke to the Council regarding the recent cases of E.coli in Lehi. They stressed that secondary water is not to be used like culinary water. Individuals can also protect themselves from bacteria by washing fruits and vegetables and fully cooking meat. No cases of E.coli have been reported from Highland.

b. Highland Fling – Robin Wise, Civic Events Coordinator

The Council will hear a presentation on the 2023 Highland Fling “Our Slice of Paradise”.

The presentation will include a recap of events and a financial report.

Robin Wise and Brenda Dobbins, Civic Events Team, reported that the 2023 Highland Fling hosted 26 events, with over 2000 donated hours. New events this year included a car show, dutch oven class, and Highland's Got Talent.

3. CONSENT ITEMS

Items on the consent agenda are of a routine nature or have been previously studied by the City Council. They are intended to be acted upon in one motion. Council members may pull items from consent if they would like them considered separately.

a. Approval of Meeting Minutes General City Management - Stephannie Cottle, City Recorder – **PASSED 4:0**

Regular City Council Meeting – July 18, 2023

Next steps: The approved minutes will become part of the permanent record.

b. ACTION/RESOLUTION: Lone Peak Public Safety Board Appointment General City Management - Kurt Ostler, Mayor – **PASSED 4:0**

The City Council will consider the appointment of Kim Rodela as an alternate to the Lone Peak Public Safety District Board of Directors. The Council will take appropriate action.

Next steps: Kim Rodela will begin her service as an alternate to the Lone Peak Public Safety District.

c. RESOLUTION: Update to the Lone Peak Interlocal Agreement General City Management - Rob Patterson, City Attorney – **PASSED 4:0**

The City Council will hold a public meeting to consider updates to the Lone Peak Interlocal agreement. The Council will take appropriate action.

Next steps: The updated Lone Peak Interlocal Agreement will take the place of previous agreements. It will be the governing document for the District.

d. RESOLUTION: Reorganization of Timpanogos Special Service District General City Management - Rob Patterson, City Attorney – **PASSED 4:0**

The City Council will hold a public meeting to consider approving the resolution supporting the reorganization of the Timpanogos Special Service District (TSSD) in becoming an Independent Service District separate from Utah County. The Council will take appropriate action.

Next step: The signed resolution will be forwarded to TSSD who can then move forward with their reorganization.

4. PUBLIC HEARING/ORDINANCE: TEXT AMENDMENT - SENSITIVE LANDS Development Code Update (Legislative) – Rob Patterson, City Attorney – **PASSED 4:0**

The City Council will hold a public hearing to consider a proposal by Highland City Staff to amend certain sections of the Development Code and to adopt a new chapter 8 in the Development Code related to the regulation of development on sensitive lands. The City Council will take appropriate action.

Next step: Staff will update the Development Code to include the changes relating to development on sensitive lands.

5. ACTION: PRELIMINARY PLAT - MAGNOLIA ESTATES *Land Use (Administrative)* - Jay Baughman, Assistant City Administrator/Community Development Director - **PASSED 4:0**

The City Council will consider a request by the developers for preliminary plat approval of an 8-lot subdivision in the R-1-40 Zone located south of 4697 W. 11200 N. The City Council will take appropriate action.

Next step: Staff will work with the developers through the design and engineering process.

6. ACTION: CHANGE ORDER #1 WITH VANCON, INC. FOR PI WELL MODIFICATIONS *General City Management - Andy Spencer, City Engineer/Public Works Director* - **PASSED 4:0**

The City Council will consider a change order with VanCon Inc. at Well #4 to facilitate a connection to the pressurized irrigation system from the existing culinary well. The Council will take appropriate action.

Next step: Staff will work with VanCon Inc to complete the work necessary at Well #4.

7. ACTION: CONSTRUCTION CONTRACT WITH ECKLES PAVING FOR 11830 N *General City Management - Andy Spencer, City Engineer/Public Works Director* - **PASSED 4:0**

The City Council will consider approving a construction contract with Eckles Paving for the removal and replacement of the asphalt for a cul-de-sac located at approximately 6023 W. 11830 N. The Council will take appropriate action.

Next step: Staff will work with Eckles Paving to complete the paving project for 11830 N.

8. EXPEDITED ITEMS

a. RESOLUTION: Vacancy Voting and Appointment Procedures *General City Management - Rob Patterson, City Attorney* - **PASSED 3:1 (Council Member Scott L. Smith voted no)**

The City Council will consider the adoption of an amendment to establish procedures for the interviewing, voting, and appointment of candidates to fill a council office vacancy. The City Council will take appropriate action.

Next step: The adopted resolution will be the prevailing document which will guide City Council when filling vacancies in City Council. This is the process which will be used at the September 12th meeting.

b. ACTION: PI Meter Construction Contract change order for continuation of PI meter installation with Hydro Vac Excavation, LLC *General City Management - Andy Spencer, City Engineer/Public Works Director* - **PASSED 4:0**

The City Council will consider approving a change order to the construction contract with Hydro Vac Excavation, LLC for the continuation of the Pressurized Irrigation Meter installation project. The Council will take appropriate action.

Next step: Staff will work with Hydro Vac Excavation, LLC to continue to set PI meters during the winter months.

9. DISCUSSION: CEMETERY MAINTENANCE BUILDING *General City Management - Andy Spencer, City Engineer/Public Works Director*

The City Council will discuss the installation of a cemetery maintenance building. The Council will take appropriate action.

Andy Spencer presented options for the Cemetery Maintenance building to be placed on the southeast corner of the cemetery grounds. The Council was amenable to getting bids for the project. The final bid will be brought back to Council for their consideration.

10. MAYOR/COUNCIL AND STAFF COMMUNICATION ITEMS

The City Council may discuss and receive updates on City events, projects, and issues from the Mayor, City Council members, and city staff. Topics discussed will be informational only. No final action will be taken on communication items.

a. Alcohol Information Session – *Erin Wells, City Administrator*

Erin Wells reviewed the documents which are being prepared to send out to the residents with the survey. The Council discussed the narrative from both the City and the Developer and expressed their desire to have a concise non-biased opinion.

b. PI Long Term Obligations – *Andy Spencer, City Engineer/Public Works Director & Tyler Bahr, Finance Director*

This item will be discussed at a future meeting.

c. Financial Report – *Tyler Bahr, Finance Director*

This item will be discussed at a future meeting.

d. David Stewart Contract – *Andy Spencer, City Engineer/Public Works Director*

Andy Spencer reported that David Stewart, legislative lobbyist, contract is due for renewal. The Council discussed the pros and cons of using his services and what projects and grants are upcoming where his services could be helpful. This item will be brought back to the Council for further consideration.

e. Folkman Angel – *Stephannie Cottle, City Recorder*

Stephannie Cottle reported that Brett and Sandy Folkman will place a statue representing their daughter, Brooke, in the cemetery. The statue will be placed west of the gazebo and the Folkman's have expressed a desire to help maintain the area where the statue will be placed. Andy Spencer spoke about having the Folkman's enter into an agreement concerning the maintenance of the statue and surrounding areas.

f. Day of Service – *Andy Spencer, City Engineer/Public Works Director*

Andy Spencer stated that the annual day of service will be Saturday, September 9th. Residents are encouraged to help at Highland Glen Park to assist in clean up efforts. Mayor Kurt Ostler also reminded residents of the breakfast at the Fire Station at 7:00 am.

g. Alpine Highway Fence – *Council Member Scott L. Smith*

Council Member Smith requested that we discuss the Alpine Highway Fence at the next meeting.

h. Future Meetings

- September 12, Special City Council Meeting 6:00 pm, City Hall
- September 13, Lone Peak Public Safety District Meeting, 7:30 am, City Hall
- September 19, City Council Meeting, 7:00 pm, City Hall
- September 26, Planning Commission Meeting, 7:00 pm, City Hall

11. CLOSED SESSION

The City Council may recess to convene in a closed session to discuss items, as provided by Utah Code Annotated §52-4-205.

ADJOURNMENT