



HIGHLAND CITY

# HIGHLAND CITY COUNCIL BRIEF

Tuesday, August 1, 2023

Highland City Council Chambers, 5400 West Civic Center Drive, Highland Utah 84003

## VIRTUAL PARTICIPATION



YouTube Live: <http://bit.ly/HC-youtube>



Email comments prior to meeting: [council@highlandcity.org](mailto:council@highlandcity.org)

## 7:00 PM REGULAR SESSION

Call to Order – Mayor Kurt Ostler

Invocation – Council Member Sarah D. Petersen

Pledge of Allegiance – Council Member Brittney P. Bills

## 1. UNSCHEDULED PUBLIC APPEARANCES

Please limit comments to three minutes per person. Please state your name.

*Elizabeth Rice expressed concern regarding the hobby breeders license and related fence ordinances and requested that hobby breeders be required to have appropriate fencing for their dogs. She also requested that a speed table be placed on 900 N.*

*Winifred Jensen expressed concerns regarding safety at the intersection on 10400 N 5600 W. She requested a flashing stop sign, additional police presence, no parking along 10400 and crosswalk to Walker Lane. Ms. Jensen also questioned the curfew at the park, as well as when the lights would go off. Additional concerns were expressed regarding the street sweeping after the parade. Finally, Ms. Jensen stated that she missed the musical theatre production and would like to see that brought back.*

*Brooklyn Wild, Communications Specialist, gave a brief introduction of herself. Erin Wells introduced Brenna Dobbins as the Assistant Events Coordinator. Brenna was unable to be at the meeting as she was at the City Car Show.*

## 2. CONSENT ITEMS

Items on the consent agenda are of a routine nature or have been previously studied by the City Council. They are intended to be acted upon in one motion. Council members may pull items from consent if they would like them considered separately.

- a. Approval of Meeting Minutes** General City Management – Stephannie Cottle, City Recorder – **PASSED 5:0**

Work Session & Regular City Council Meeting – June 6, 2023

*Next step: The approved minutes will become part of the permanent record.*

**3. PUBLIC HEARING/ORDINANCE: TEXT AMENDMENT – ALCOHOL SALES**  
*Development Code and Municipal Code Update (Legislative) – Kellie Smith, Planner & GIS Analyst – CONTINUED 5:0*

The City Council will hold a public hearing to consider a request by MNG Highland Development, LLC to amend Section 3-4351 Permitted Uses and Section 3-4352 Prohibited Uses in the Development Code in the CR Zone to allow for alcohol sales. MNG Highland Development, LLC, is also requesting to amend Section 5.12.020 Beer Sales in the Municipal Code. The City Council will take appropriate action.

*Next step: Staff will reach out to residents to receive their feedback on this item. This item will be brought back to City Council for further consideration in two months.*

**4. PUBLIC HEARING/ORDINANCE: GENERAL PLAN – ACTIVE TRANSPORTATION PLAN**  
*General Plan Update (Legislative) – Kellie Smith, Planner & GIS Analyst – PASSED 5:0*

The City Council will hold a public hearing to consider a proposal by City Staff to add an Active Transportation Plan to the General Plan to provide high-level recommendations that allow for an integrated regional and local network of community wide walking and biking facilities. The City Council will take appropriate action.

*Next step: Staff will update the Active Transportation Plan to exclude project 4AH (Dry Creek Trail).*

**5. ACTION: WELL #2 PUMP REPLACEMENT**  
*General City Management – Andy Spencer, City Engineer/Public Works Director – PASSED 5:0*

The City Council will consider funding the purchase of a new pump for well #2 from Rhino Pumps as well as the rewinding of the associated motor by Sidewinders, LLC.

*Next step: Staff will work with Rhino Pumps and Sidewinders, LLC to make necessary repairs to Well #2.*

**6. ACTION: AUTHORIZATION FOR PURCHASE OF TEMPORARY SPEED TABLES**  
*General City Management – Andy Spencer, City Engineer/Public Works Director – PASSED 5:0*

The City Council will hold a public meeting to consider the purchase of temporary speed tables. The Council will take appropriate action.

*Next step: Staff will continue to get additional bids for temporary speed tables. The City Council authorized spending up to \$35,844 for the purchase of the speed tables.*

**7. EXPEDITED ITEMS**

**a. PUBLIC HEARING/ACTION: Final Plat – Williams View & Vacation of Right-of-Way**  
*Land Use (Administrative) – Kellie Smith, Planner & GIS Analyst – PASSED 5:0*

The City Council will consider a request by Chris Howden for final plat approval of a 14-lot subdivision in the R-1-40 Zone located at approximately 11240 N 6000 W. Staff is also requesting the City Council hold a public hearing to consider a vacation of right-of-way for approximately square feet along 6000 W associated with this final plat. The City Council will take appropriate action.

*Next step: Staff will work with Chris Howden through the design and engineering process of Williams View subdivision.*

**b. ACTION: Maintenance Agreements – Canterbury North & Highland Hollow**  
*Land Use (Legislative) – Kellie Smith, Planner & GIS Analyst – PASSED 5:0*

The City Council will hold a public meeting to consider four (4) requests by Robert and Tracy Furness, Grant and Brenda Kimball, Richard and Rhonda Miller, and Patrick

and Emily Spens to enter into open space maintenance agreements with the City for property adjacent to their lots in the Canterbury North and Highland Hollow subdivisions. The Council will take appropriate action.

*Next step: Staff will work with residents to facilitate signing and recording of the maintenance agreements.*

**c. PUBLIC HEARING/RESOLUTION: FY2024 Budget Amendments For Open Space Special Service District** *General City Management - Tyler Bahr, Finance Director*

The City Council will consider amendments to the FY 2023-2024 budget for the Highland Open Space Special Service District. The Council, acting as Highland Open Space Special Service District Board, will take appropriate action.

*This item will be discussed at the August 15th City Council meeting.*

**d. PUBLIC HEARING/RESOLUTION: FY2024 Budget Amendments** *General City Management - Tyler Bahr, Finance Director*

The City Council will consider amendments to the FY 2023-2024 budget. The Council will take appropriate action.

*This item will be discussed at the August 15th City Council meeting.*

## **8. MAYOR/COUNCIL AND STAFF COMMUNICATION ITEMS**

The City Council may discuss and receive updates on City events, projects, and issues from the Mayor, City Council members, and city staff. Topics discussed will be informational only. No final action will be taken on communication items.

**a. Direction on Additional Code Changes Regarding Alcohol** - *Rob Patterson, City Attorney*

*The City Council directed staff to reach out to the residents to get feedback on the code change. Staff will put together a draft communications plan and bring it back to the Council for their review and approval.*

**b. Mountain Ridge Park Update** - *Erin Wells, City Administrator*

*City Administrator Erin Wells informed City Council that Phase 1 will be completed this Fall. She reviewed the components of Phase 2 along with revenue sources. The name of the park is still to be determined. Fundraising efforts are still underway.*

**c. PI Meter Project Update** - *Andy Spencer, City Engineer/Public Works Director*

*This item will be discussed at the August 15th City Council meeting.*

**d. Canal Blvd Striping** - *Andy Spencer, City Engineer/Public Works Director*

*Andy Spencer, City Engineer/Public Works Director explained a design to stripe Canal Blvd. The plan allows for bike lanes as well as appropriate turn lanes at busy intersections. There will be ribbon striping and an island to prohibit left turns into Costa Vida.*

**e. Future Meetings**

- August 9, Lone Peak Public Safety District Meeting, 7:30 am, City Hall
- August 15, City Council Work Session & Meeting, 6:00 pm, City Hall
- August 22, Planning Commission Meeting, 7:00 pm, City Hall
- September 5, City Council Meeting, 7:00 pm, City Hall
- September 13, Lone Peak Public Safety District Meeting, 7:30 am, City Hall
- September 19, City Council Meeting, 7:00 pm, City Hall
- September 26, Planning Commission Meeting, 7:00 pm, City Hall

## **9. CLOSED SESSION**

The City Council may recess to convene in a closed session to discuss items, as provided by Utah Code Annotated §52-4-205.

## **ADJOURNMENT**