



HIGHLAND CITY

# HIGHLAND CITY COUNCIL BRIEF

Tuesday, April 18, 2023

Highland City Council Chambers, 5400 West Civic Center Drive, Highland Utah 84003

## VIRTUAL PARTICIPATION



YouTube Live: <http://bit.ly/HC-youtube>



Email comments prior to meeting: [council@highlandcity.org](mailto:council@highlandcity.org)

## 7:00 PM REGULAR SESSION

Call to Order – Mayor Kurt Ostler

Invocation – Council Member Kim Rodela

Pledge of Allegiance – Council Member Brittney P. Bills

## 1. UNSCHEDULED PUBLIC APPEARANCES

Please limit comments to three minutes per person. Please state your name.

*Doug Cortney, Chairman of the Highland Fling Parade, requested Council to assist in finding volunteers to help with the parade this year. He would like to add an announcer as well as a clean-up crew.*

*Steve Hogan, Sara McGill, and Nathan Woodbury expressed their concerns regarding the fence along Alpine Highway. There has been some confusion as to who owns the fence. The City has provided limited maintenance to the fence in the past; however, the fence is owned by the property owners. It was requested that the City take responsibility for the replacement of the fence.*

## 2. PRESENTATIONS

### a. Highland City Youth Council Presentation – Youth Council Representative

A member of the Youth Council will give a report on the recent Easter Egg Hunt activity and any upcoming events.

*Emma Bartholomew, Youth Council Mayor, reported on the recent Easter Egg Hunt sponsored by Highland City. There were approximately 1,000 people in attendance with 9,000 eggs distributed among the participants.*

### b. Donation to Mountain Ridge Park – Paul & Rachel Adams, Highland City Residents

Paul and Rachel Adams will present a check to Highland City as a donation towards the playground at Mountain Ridge Park.

*Paul and Rachel Adams presented a \$500,000 check to the Mayor and City Council to go towards the Mountain Ridge Park All-Abilities playground. Mayor and members of the City Council expressed their thanks for the generous donation.*

### 3. CONSENT ITEMS

Items on the consent agenda are of a routine nature or have been previously studied by the City Council. They are intended to be acted upon in one motion. Council members may pull items from consent if they would like them considered separately.

- a. **Approval of Meeting Minutes** *General City Management - Stephannie Cottle, City Recorder - PASSED 5:0*

Regular City Council Meeting – March 7, 2023

*Next step: The approved minutes will become part of the permanent record.*

- b. **ACTION: Plat Amendment - The Hollow Subdivision Plat B Land Use (Administrative)** - Kellie Smith, Planner & GIS Analyst - **PASSED 5:0**

The City Council will hold a public meeting to consider a request petitioned by Millhaven Development, representing Timothy and Wendi Oyler, to combine 3 residential lots into 1 residential lot. The Council will take appropriate action.

*Next step: Staff will work with Millhaven Development and Timothy and Wendi Oyler through the design and engineering process.*

4. **ACTION: CONTRACT WITH GENEVA ROCK FOR ROADWAY TREATMENTS** *General City Management - Andy Spencer, City Engineer/Public Works Director - PASSED 5:0*

The City Council will consider award of a contract to Geneva Rock Products, Inc. for micro-surfacing maintenance treatments. The Council will take appropriate action.

*Next step: Staff will work with Geneva Rock Products to complete the roadway treatments on Canal Boulevard, Alpine Highway, and 6800 West.*

5. **ACTION: CONTRACT WITH RC ENTERPRISE PAVING & CONSTRUCTION FOR STREET SWEEPING** *General City Management - Andy Spencer, City Engineer/Public Works Director - PASSED 5:0*

The City Council will consider approving a contract with RC Enterprise Paving & Construction for the sweeping of Highland City streets. The Council will take appropriate action.

*Next step: Staff will work with RC Enterprise Paving & Construction to schedule necessary street sweeping.*

### 6. EXPEDITED

- a. **ACTION: Plat Amendment - Mid-Town Highland Marketplace Subdivision Land Use (Administrative)** - Kellie Smith, Planner & GIS Analyst - **PASSED 5:0**

The City Council will hold a public meeting to consider a request petitioned by Joe Ham, representing MNG Highland Development LLC, and Paul Kroff, representing SBP Holdings Reverse, LLC, to adjust internal property boundaries. The Council will take appropriate action.

*Next step: Staff will work with MNG Highland Development LLC and SBP Holdings Reverse, LLC through the design and engineering process.*

7. **DISCUSSION: CANTERBURY NORTH AND HIGHLAND HOLLOWS ENCROACHMENT** *Land Use (Administrative) - Kellie Smith, Planner & GIS Analyst*

The City Council will consider possible maintenance agreements, encroachment enforcement, or the sale of public property in the Canterbury North and Highland Hollow subdivisions. This item is for discussion only.

*Next step: Staff will send letters to specific properties as directed by Council, to either remove encroachments or allow for maintenance agreements. The City Council will be doing a site visit to determine where a planned trail will connect to the Murdock Canal Trail. This trail location will be brought back for further discussion at a future Council meeting.*

## **8. MAYOR/COUNCIL AND STAFF COMMUNICATION ITEMS**

The City Council may discuss and receive updates on City events, projects, and issues from the Mayor, City Council members, and city staff. Topics discussed will be informational only. No final action will be taken on communication items.

### **a. Flood Prevention Update – Andy Spencer, City Engineer/Public Works Director**

*Andy Spencer, City Engineer/Public Works Director reported that the City's sandbag filling day was a success. Approximately 150 people filled 70 pallets of sandbags. These are being stored at the Public Works Building and are ready to be transported to areas as needed. Council discussed areas in the City that are at high risk for flooding.*

### **b. Alpine Hwy Fence – Kellie Smith, Planner & GIS Analyst**

*Kellie Smith, Planner & GIS Analyst, explained that according to meeting minutes in September 1995, the fence along Alpine Highway is owned by the property owners, not the City. There was discussion about ownership and maintenance that the City has previously provided for the fence. The Council requested that staff provide a bid for the replacement of the fence with the possibility of sharing that cost with the residents. This item will be brought back to Council for further discussion.*

### **c. Trail Corridor & Chain Link Fencing for Municipal Facilities – Kellie Smith, Planner & GIS Analyst**

*Kellie Smith, Planner & GIS Analyst, requested direction regarding the fences along trail corridors. The Council agreed that if the corridor is 30' or greater, then the fence can be solid. This item will be brought back to the Council for final consideration.*

*The Council agreed to consider an amendment to the Development Code relating to allowing chain link fences around municipal facilities. This item will be brought back to the Council for final consideration.*

### **d. Storm Drainage, Fence Height, and Parkway Detail – Kellie Smith, Planner & GIS Analyst**

*Kellie Smith, Planner & GIS Analyst, presented a potential amendment to the Development Code relating to a 2% negative slope for storm drain on to public rights of way, 6ft fence at grade to address differing property heights, and updates to the parkway detail code. The Council was amenable to the updates. These items will be brought back to the Council for final consideration.*

### **e. GRAMA and Retention Schedule – Rob Patterson, City Attorney**

*Rob Patterson, City Attorney, requested the Council consider updates to the code as it relates to GRAMA and retention schedules. These updates primarily update our code to comply with State Code. This item will be brought back to the Council for final consideration.*

### **f. February Financial Report – Tyler Bahr, Finance Director**

*Tyler Bahr, Finance Director, provided a report on property tax, sales tax, and open space sales revenue collected through February, 2023. He also discussed that impact fee revenue is trending low due to shifts in development.*

### **g. Alpine Food Storage Update – Kurt Ostler, Mayor**

*Mayor Kurt Ostler reported that Alpine Food Storage is continuing their efforts to move their business to American Fork. They anticipate opening at their new location on May 15th.*

#### **h. Future Meetings**

- April 24, Budget Work Session, 7:00 pm, City Hall
- May 2, City Council Work Session & Regular Meeting, 6:00 pm, City Hall
- May 10, Lone Peak Public Safety District Board Meeting, 7:30 am, City Hall
- May 16, City Council Work Session & Regular Meeting, 6:00 pm, City Hall
- May 23, Planning Commission Meeting, 7:00 pm, City Hall

#### **9. CLOSED SESSION**

The City Council may recess to convene in a closed session to discuss items, as provided by Utah Code Annotated §52-4-205.

#### **ADJOURNMENT**