



HIGHLAND CITY PLANNING COMMISSION AGENDA

Tuesday, February 28, 2023

Highland City Council Chambers, 5400 West Civic Center Drive, Highland Utah 84003

VIRTUAL PARTICIPATION

YouTube Live: <http://bit.ly/HC-youtube>

Email comments prior to meeting: planningcommission@highlandcity.org

7:00 PM REGULAR SESSION

Call to Order – Audrey Moore, Chair

Invocation – Commissioner Christopher Howden

Pledge of Allegiance – Commissioner Jay Roundy **Commissioner Tracy Hill**

1. UNSCHEDULED PUBLIC APPEARANCES

Please limit comments to three minutes per person. Please state your name.

2. CONSENT ITEMS

Items on the consent agenda are of a routine nature or have been previously studied by the Planning Commission. They are intended to be acted upon in one motion. Commissioners may pull items from consent if they would like them considered separately.

a. **Approval of Meeting Minutes** *General City Management - Heather White, Planning Commission Secretary*

Regular Planning Commission Meeting – January 24, 2023

APPROVED 4:0

3. PUBLIC HEARING/ORDINANCE: TEXT AMENDMENT - SIGNS *Development Code Update (Legislative) - Kellie Smith, Planner & GIS Analyst*

The Planning Commission will hold a public hearing to consider a proposal by Highland City Staff to amend Article 7 Signs in the Development Code to update several regulations regarding temporary signage in residential and commercial zones. The Planning Commission will take appropriate action.

The Planning Commission held a public hearing on February 28, 2023. One resident participated in the public hearing. The resident asked questions and raised concerns regarding signage for temporary uses in residential zones, as well as political signage. Commissioners also discussed political signage, community event signage, as well as temporary signage for private celebrations (birthdays, homecomings, etc.)

The Planning Commission **voted 4:0 to recommend APPROVAL** of the amendment as proposed by staff.

4. PUBLIC HEARING/ORDINANCE: TEXT AMENDMENT - IMPROVEMENT COMPLETION BONDING REQUIREMENTS *Development Code Update (Legislative) - Rob Patterson, City Attorney*

The Planning Commission will hold a public hearing to consider a proposal by Highland City Staff to amend sections of Chapter 6 of the Development Code related to the duration and term of performance and warranty bonds for developments. The Planning Commission will take appropriate action.

The Planning Commission held a public hearing on February 28, 2023. No resident comment was made. Commissioners asked the City Attorney a few clarifications regarding the proposed changes.

The Planning Commission voted 4:0 to recommend APPROVAL of the amendment as proposed by staff.

5. PLANNING COMMISSION AND STAFF COMMUNICATION ITEMS

The Planning Commission may discuss and receive updates on City events, projects, and issues from the Planning Commissioners and city staff. Topics discussed will be informational only. No final action will be taken on communication items.

a. Future Meetings

- March 7, City Council, 7:00 pm, City Hall
- March 21, City Council, 7:00 pm, City Hall
- March 28, Planning Commission, 7:00 pm, City Hall
- April 18, City Council, 7:00 pm, City Hall

Legislative: An action of a legislative body to adopt laws or policies.

Administrative: An action reviewing an application for compliance with adopted laws and policies.

ADJOURNMENT

In accordance with Americans with Disabilities Act, Highland City will make reasonable accommodations to participate in the meeting. Requests for assistance can be made by contacting the City Recorder at (801) 772-4505 at least three days in advance of the meeting.

ELECTRONIC PARTICIPATION

Members of the Planning Commission may participate electronically via telephone, Skype, or other electronic means during this meeting.

CERTIFICATE OF POSTING

I, Kellie Smith, the City Planner, certify that the foregoing agenda was posted at the principal office of the public body, on the Utah State website (<http://pmn.utah.gov>), and on Highland City's website (www.highlandcity.org).

Please note the order of agenda items are subject to change in order to accommodate the needs of the Planning Commission, staff and the public.

Posted and dated this agenda on the 23rd day of February, 2023.

Kellie Smith, City Planner

THE PUBLIC IS INVITED TO PARTICIPATE IN ALL PLANNING COMMISSION MEETINGS.