



# HIGHLAND CITY COUNCIL BRIEF

## Tuesday, February 21, 2023

Highland City Council Chambers, 5400 West Civic Center Drive, Highland Utah 84003

### VIRTUAL PARTICIPATION

YouTube Live: <http://bit.ly/HC-youtube>

Email comments prior to meeting: [council@highlandcity.org](mailto:council@highlandcity.org)

## 6:00 PM WORK SESSION – TRAFFIC CALMING TOOLBOX

*Shaun Seager and Jeremy Searle from WCG presented to Council some traffic calming and pedestrian safety measures which could be used in Highland City. WCG will be preparing a manual with recommendations which will be used to determine where traffic calming measures are needed in the City. Resident requests will also be evaluated using the criteria set forth in this manual.*

## 7:00 PM REGULAR SESSION

Call to Order – Mayor Kurt Ostler

Invocation – Council Member Timothy A. Ball

Pledge of Allegiance – Council Member Scott L. Smith

### 1. UNSCHEDULED PUBLIC APPEARANCES

Please limit comments to three minutes per person. Please state your name.

*Grant Johnson expressed concern that City Council allowed Alpine Food Storage to stay open at the Highland location while they are moving their business. He stated there are several safety issues on the property that make it dangerous for the surrounding neighbors.*

### 2. PRESENTATIONS

#### a. FY2022 Audit – Steve Rowley, Keddington & Christensen

Steve Rowley will present the results from the FY2022 audit.

*Steve Rowley from Keddington & Christensen gave a brief report on the FY2022 Audit. He stated that the financial statements are materially correct and there were no instances of non-compliance in regard to rules and regulations. The FY2022 audit is available for public inspection at City Hall.*

### 3. CONSENT ITEMS

Items on the consent agenda are of a routine nature or have been previously studied by the City Council. They are intended to be acted upon in one motion. Council members may pull items from consent if they would like them considered separately.

**a. ACTION: Planning Commission Appointments** General City Management - Kurt Ostler, Mayor **PASSED 5:0**

The City Council will consider the Mayor's request to ratify the appointment of Audrey Moore and Claude Jones as Planning Commissioners. The Council will take appropriate action.

*Next step: Audrey Moore and Claude Jones will continue to serve on the Planning Commission.*

**4. PUBLIC HEARING/RESOLUTION: FY2022-2023 (FY2023) MID-YEAR BUDGET ADJUSTMENTS** General City Management - Tyler Bahr, Finance Director **PASSED 5:0**

The City Council will hold a public hearing and consider proposed adjustments to the FY2023 budget. The Council will take appropriate action.

*Next step: Staff will make the necessary adjustments to the FY2023 budget based on the approved mid-year budget adjustments.*

**5. ACTION: APPROVAL OF SPECIAL RECOGNITION AND NAME RIGHTS AGREEMENT** General City Management - Erin Wells, City Administrator **PASSED 5:0**

The City Council will hold a public meeting to consider approving the Special Recognition and Naming Rights Agreement with Paul Adams for the all-abilities playground at Mountain Ridge Park. The Council will take appropriate action.

*Next step: Staff will ensure the agreement with Paul and Rachel Adams has been signed and the donation is received by Highland City.*

**6. ACTION: PLAT AMENDMENT - CANTERBURY CIRCLE PLAT D** Land Use (Administrative) - Kellie Smith, Planner & GIS Analyst **PASSED 5:0**

The City Council will hold a public meeting to consider a request petitioned by Richard and Noelle Henderson, representing several property owners in the Canterbury Circle Subdivision, to combine 11 individual lots with property that each property owner purchased from the City. The Council will take appropriate action.

*Next step: Staff will work with Richard and Noelle Henderson through the design and engineering process.*

**7. RESOLUTION: HIGHLAND/LEHI BOUNDARY ADJUSTMENT** Land Use (Legislative) - Stephannie Cottle, City Recorder **PASSED 5:0**

The City Council will consider the adoption of a resolution indicating the intent of Highland City to adjust a common boundary with Lehi City. The Council will take appropriate action.

*Next step: Staff will perform the necessary noticing prior to the public hearing which will be held on Tuesday, May 2, 2023.*

**8. EXPEDITED ITEMS**

**a. RESOLUTION: Disposal of Public Property** General City Management - Andy Spencer, City Engineer/Public Works Director **PASSED 5:0**

The City Council will consider a resolution for the disposal of Personal Public Property.

*Next step: The designated property will be noticed on the Highland City website and then placed on the public surplus website and auctioned to the highest bidder.*

**9. MAYOR/COUNCIL AND STAFF COMMUNICATION ITEMS**

The City Council may discuss and receive updates on City events, projects, and issues from the Mayor, City Council members, and city staff. Topics discussed will be informational only. No final action will be taken on communication items.

**a. Cemetery Code Update** - Stephannie Cottle, City Recorder & Rob Patterson, City Attorney

*Stephannie Cottle, City Recorder, presented different options of allowing transfers of burial rights. Headstone height was also discussed. Council recommendations will be incorporated into the proposed code update and brought back for their final consideration.*

**b. Baseball Field Priorities** - Erin Wells, City Administrator & Andy Spencer, City Engineer/Public Works Director

*Erin Wells, City Administrator, explained that Lone Peak Youth Baseball and Highland Hustle have requested agreements to use Heritage Park and Mitchell Hollow fields. After meeting with both groups, staff believes that both groups can be accommodated. Agreements are still being drafted which may include a percentage of concession and sponsorship revenue coming back to the City.*

**c. Legislative Updates** - Kurt Ostler, Mayor

*Mayor Kurt Ostler provided updates on several bills being considered at the Legislature. These include bills regulating road width, homeless individuals, referendums, gravel pits, gas tax, and micro schools.*

**d. Highland Foundation** - Scott L. Smith, Council Member

*Council Member Scott L. Smith reported that the Highland Foundation met to discuss fundraising for Mountain Ridge Park. The Foundation is suggesting a Highland Gala as a fundraising activity.*

**e. Mountain Ridge Park** - Kurt Ostler, Mayor

*Mayor Kurt Ostler led a discussion with Council regarding naming rights for the entire park, suggesting that a \$1,000,000 donation may qualify for naming rights for the entire park. There was also discussion about corporate donors.*

**f. Future Meetings**

- February 28, Planning Commission Meeting, 7:00 pm, City Hall
- March 7, City Council Meeting, 7:00 pm, City Hall
- March 8, Lone Peak Public Safety District Meeting, 7:30 am, City Hall
- March 21, City Council Meeting, 7:00 pm, City Hall
- March 28, Planning Commission Meeting, 7:00 pm, City Hall

## **10. CLOSED SESSION**

The City Council may recess to convene in a closed session to discuss items, as provided by Utah Code Annotated §52-4-205.

## **ADJOURNMENT**