



# HIGHLAND CITY COUNCIL BRIEF

**Tuesday, September 20, 2022**

Highland City Council Chambers, 5400 West Civic Center Drive, Highland Utah 84003

## **VIRTUAL PARTICIPATION**

YouTube Live: <http://bit.ly/HC-youtube>

Email comments prior to meeting: [council@highlandcity.org](mailto:council@highlandcity.org)

## **7:00 PM REGULAR SESSION**

Call to Order – Mayor Kurt Ostler

Invocation – Council Member Scott L. Smith

Pledge of Allegiance – Council Member Sarah D. Petersen

### **1. UNSCHEDULED PUBLIC APPEARANCES**

Please limit comments to three minutes per person. Please state your name.

*There were no public comments.*

### **2. PRESENTATIONS**

#### **a. Constitution Week Proclamation – Mayor Kurt Ostler**

Mayor Kurt Ostler will issue a proclamation declaring September 17-23, 2022 as Constitution Week.

*Mayor Kurt Ostler and Judge Kelly Schaeffer-Bullock spoke about the importance of upholding the Constitution. Mayor Kurt Ostler signed the proclamation.*

#### **b. Arts Council – Shauna Larsen, Director**

Arts Council Director Shauna Larsen will give a brief presentation concerning the classes, programs, and activities sponsored by the Highland City Arts Council.

*Shauna Larsen, Arts Council Director, reported to the Council on the activities and programs of the Arts Council and spoke concerning the need for program space.*

#### **c. Highland Fling – Miranda Doman, Civic Events Coordinator**

Civic Events Coordinator Miranda Doman will report on the 2022 Highland Fling.

*Miranda Doman, Civic Events Coordinator, gave a brief overview of the events of the 2022 Highland Fling. She also reported on the revenues and expenses associated with the Fling.*

#### **d. Timpanogos Special Service District – Brian Braithwaite, TSSD Board Member**

TSSD Board Member Brian Braithwaite will give a brief update concerning Timpanogos Special Service District.

*Brian Braithwaite, TSSD Board Member, updated the City Council on the changes TSSD is making to process waste products.*

### 3. CONSENT ITEMS (5 minutes)

Items on the consent agenda are of a routine nature or have been previously studied by the City Council. They are intended to be acted upon in one motion. Council members may pull items from consent if they would like them considered separately.

a. **Approval of Meeting Minutes** General City Management - Stephannie Cottle, City Recorder - **PASSED 5:0**

Regular City Council Meeting – August 2, 2022

*The approved minutes will become part of the permanent record.*

b. **CONTRACT: Contract with Legislative Executive Consulting, LLC** General City Management - Andy Spencer, City Engineer/Public Works Director - **PASSED 5:0**

The City Council will consider a contract with Legislative Executive Consulting, LLC for consultant services focused on grant and legislative support for a one (1) year term. The Council will take appropriate action.

*Next step: Staff will work with Legislative Executive Consulting, LLC to acquire the grants necessary for city projects.*

c. **Agreement: Metropolitan Water District of Salt Lake & Sandy and Aberlour Development, LLC, and Highland City Land Use (Administrative)** - Kellie Smith, Planner & GIS Analyst - **PASSED 5:0**

The City Council will hold a public meeting to consider a request by Aberlour Development, LLC, and the Metropolitan Water District of Salt Lake & Sandy, to enter into two cooperation agreements for the crossing of Inverness Road and municipal utilities. The Council will take appropriate action.

*Next step: Staff will work with Aberlour Development, LLC and the Metropolitan Water District of Salt Lake & Sandy to complete the requirements of the cooperation agreements.*

d. **RESOLUTION/AGREEMENT: Utah County Community Development Block Grant Program Interlocal Agreement Amendment** General City Management - Stephannie Cottle, City Recorder - **FAILED 3:2**

The City Council will consider entering into an additional amended interlocal agreement with Utah County relating to the Community Development Block Grant Program for fiscal year 2023, 2024, and 2025. The Council will take appropriate action.

*Next step: Highland City will not be eligible for CDBG Grant funds.*

e. **ACTION: Final Plat - Ridgeview Plat I Land Use (Administrative)** - Kellie Smith, Planner & GIS Analyst - **PASSED 5:0**

The City Council will hold a public meeting to consider a request by Ivory Development LLC for final plat approval of 17 cottage lots on 1.62 acres located at approximately Dorado Way and Elmfield Way. The Council will take appropriate action.

*Next step: Staff will work with Ivory Development LLC through the design and engineering process.*

f. **ACTION: Final Plat - Ridgeview Plat J Land Use (Administrative)** - Kellie Smith, Planner & GIS Analyst - **PASSED 5:0**

The City Council will hold a public meeting to consider a request by Ivory Development LLC for final plat approval of 23 cottage lots on 2.37 acres located at approximately Dorado Way and 10100 N. The Council will take appropriate action.

*Next step: Staff will work with Ivory Development LLC through the design and engineering process.*

**g. ACTION: Final Plat - Ridgeview Park Land Use (Administrative) - Kellie Smith, Planner & GIS Analyst - PASSED 5:0**

The City Council will hold a public meeting to consider a request by Boyer Ridgeview Commercial, L.C., for final plat approval for a 4.8 acre park located at approximately Featherstone Dr and Elmfield Way. The Council will take appropriate action.

*Next step: Staff will work with Boyer Ridgeview Commercial, L.C. through the design and engineering process.*

**4. PUBLIC HEARING/ORDINANCE: RIGHT-OF-WAY VACATION - BEACON HILL THE HIGHLANDS PLAT G-3 Land Use (Legislative) - Kellie Smith, Planner & GIS Analyst - PASSED 4:0 (Timothy A. Ball was absent)**

The City Council will hold a public hearing to consider a request by Michael and Caroline Nehren to vacate approximately 400 square feet of right-of-way along Minots Ledge Drive in the Beacon Hill the Highlands Plat G-3 subdivision. The property in question is a small sliver of land behind the sidewalk, next to the Nehren's property. The Council will take appropriate action.

*Next step: Staff will work with Michael and Caroline Nehren to complete the right-of-way vacation and recording process.*

**5. DISCUSSION: SURF SOCCER General City Management - Erin Wells, Interim City Administrator**

The City Council will discuss the proposal by SURF Soccer regarding the Lone Peak soccer fields. This item is being presented for discussion only. No formal action will be taken.

*Blaine Hale, SURF Soccer, presented a proposal for field use at the Lone Peak soccer fields as well as a donation for Mountain Ridge Park.*

**6. ACTION: SITE PLAN - HIGHLAND GROVE PLAZA Land Use (Administrative) - Kellie Smith, Planner & GIS Analyst - PASSED 5:0**

The City Council will consider a request by Jean Shoae representing Seeg Office Highland LLC, for approval of a site plan for an office building located at approximately 10806 N 5400 W. The Council will take appropriate action.

*Next step: Staff will work with Seeg Office Highland, LLC through the design and engineering process.*

**7. ORDINANCE: OPEN BURN AND RECREATIONAL FIRE REGULATIONS Municipal Code Update (Legislative) - Rob Patterson, City Attorney - PASSED 5:0**

The City Council will hold a public meeting to consider an amendment to two sections to the Municipal Code related to open burning and recreational fires. The Council will take appropriate action.

*Next step: The municipal code will be updated to reflect the changes regarding open burn and recreational fire regulations.*

**8. MAYOR/COUNCIL AND STAFF COMMUNICATION ITEMS**

The City Council may discuss and receive updates on City events, projects, and issues from the Mayor, City Council members, and city staff. Topics discussed will be informational only. No final action will be taken on communication items.

**a. FY2022 General Fund Revenue Estimate - Tyler Bahr, Finance Director**

*Finance Director Tyler Bahr estimated that the FY2022 General Fund net revenue would be \$650,000.*

**b. Funding for Police Cars - Tyler Bahr, Finance Director**

*Finance Director Tyler Bahr presented an option for Highland and Alpine Cities to jointly fund the purchase of police cars for the Lone Peak Public Safety District. City Council was not in favor of pursuing this option.*

**c. ACH Payments** – *Tyler Bahr, Finance Director*

*Finance Director Tyler Bahr, spoke of recent fraud related to ACH payments and reviewed Highland City's practice regarding ACH payments.*

**d. Sewer Fee** – *Andy Spencer, City Engineer/Public Works Director*

*Andy Spencer, City Engineer/Public Works Director, proposed a reduced city sewer connection impact fee for those residents requesting a second sewer lateral on their property. This item will be brought back for further consideration in a future meeting.*

**e. Fence Materials** – *Kellie Smith, Planner & GIS Analyst*

*Kellie Smith, Planner & GIS Analyst presented several types of fences such as gabion, hog/horsewire, steel cable, and concrete, and asked for Council feedback. This item will be brought back for further consideration in a future meeting.*

**f. Future Meetings/City Events**

- September 27, Planning Commission Meeting, 7:00 pm, City Hall
- October 4, City Council Meeting, 7:00 pm, City Hall
- October 12, Lone Peak Public Safety District Meeting, 7:30 am, City Hall
- October 18, Work Session & City Council Meeting, 6:00 pm, City Hall
- October 20, Mountain Ridge Park Donor Reception, TBA, Alpine Country Club
- October 25, Planning Commission Meeting, 7:00 pm, City Hall

## **9. CLOSED SESSION**

The City Council may recess to convene in a closed session to discuss items, as provided by Utah Code Annotated §52-4-205.

## **ADJOURNMENT**