



HIGHLAND CITY COUNCIL BRIEF

Tuesday, September 6, 2022

Highland City Council Chambers, 5400 West Civic Center Drive, Highland Utah 84003

VIRTUAL PARTICIPATION

YouTube Live: <http://bit.ly/HC-youtube>

Email comments prior to meeting: council@highlandcity.org

7:00 PM REGULAR SESSION

Call to Order – Mayor Kurt Ostler

Invocation – Council Member Sarah D. Petersen

Pledge of Allegiance – Council Member Brittney P. Bills

1. UNSCHEDULED PUBLIC APPEARANCES

Please limit comments to three minutes per person. Please state your name.

Helene Pockrus expressed her concern regarding road conditions around her home, and traffic at the intersection of 10400 N and 1200 E.

2. PRESENTATIONS

a. Youth Council Report – Youth Council Representative

A member of the Youth Council will report on their recent and upcoming activities.

There was no member of the Youth Council present to report.

b. Water Update – Tayson Arnoldsen, Pressurized Irrigation Superintendent

Tayson Arnoldsen, Pressurized Irrigation Superintendent, will present an update on the current water conditions in Highland City.

Tayson Arnoldsen reported that Highland residents have done well with their conservation efforts, showing a 10% decrease since last year. Conservation efforts will still be encouraged and advertised through social media and the city newsletter.

c. Grant Lobbyist Consultant – David Stewart

David Stewart will present to the Council an opportunity to use a lobbyist consultant as a method to receive grants.

David Stewart offered his services as a grant lobbyist consultant to help Highland City obtain Federal and State grants. A majority of Council was interested in contracting with him for these services.

3. CONSENT ITEMS (5 minutes)

Items on the consent agenda are of a routine nature or have been previously studied by the City Council. They are intended to be acted upon in one motion. Council members may pull items from consent if they would like them considered separately.

a. Approval of Meeting Minutes *Administrative - Stephannie Cottle, City Recorder - PASSED 5:0*

Regular City Council Meeting – July 5, 2022

City Council Work Session and Regular City Council Meeting – July 19, 2022

Next step: The approved minutes will become part of the permanent record.

b. Library Board Appointment *Administrative - Donna Cardon, Library Director - PASSED 5:0*

City Council will consider the appointment of Rachel Farnsworth to the Library Board.

Next step: Rachel Farnsworth will begin her service on the Library Board.

c. Resolution/Agreement: Interlocal Cooperation Agreement: Active Transportation Plan with MAG & Alpine City *Administrative - Kellie Smith, Planner & GIS Analyst - PASSED 5:0*

The City Council will consider entering into an interlocal cooperation agreement with Mountainland Association of Governments (MAG) and Alpine City for an Active Transportation Plan. The Council will take appropriate action.

Next step: Staff will ensure the agreement is executed and will become part of the records of the City. The agreement will provide direction to Highland and Alpine regarding trail connectivity between the two cities.

4. PUBLIC HEARING/ORDINANCE: GENERAL PLAN AMENDMENT - MODERATE INCOME HOUSING ELEMENT & IMPLEMENTATION PLAN

Legislative - Kellie Smith, Planner & GIS Analyst - PASSED 5:0

The City Council will hold a public hearing to consider a proposal by Highland City staff to amend the Moderate Income Housing element of the General Plan to update strategies and include an implementation plan. The Council will take appropriate action.

Next step: Staff will submit the updated Moderate Income Housing strategies and implementation plan to the State.

5. COMMUNICATION: MOUNTAIN RIDGE PARK - TOTAL PARK COST & FUNDING SOURCES *Administrative - Erin Wells, Interim City Administrator*

The City Council may discuss and receive updates on City events, projects, and issues from the Mayor, City Council members, and city staff. Topics discussed will be informational only. No final action will be taken on this communication item.

Interim City Administrator Erin Wells gave a breakdown of the total cost and potential funding sources for Mountain Ridge Park. There was also discussion about which elements of the park would be immediately funded as well as the opportunities for fundraising.

6. ACTION: MOUNTAIN RIDGE PARK FUNDING SOURCES *Administrative - Tyler Bahr, Finance Director - PASSED 4:1 (Scott L. Smith voted no)*

The City Council will review funding sources for Mountain Ridge Park and consider a request to transfer eligible sources to the Parks Capital Fund.

Next step: Staff will make the transfers, as directed by Council, to the Parks Capital Fund for the purpose of funding Mountain Ridge Park.

7. CONTRACT: MOUNTAIN RIDGE PARK CHANGE ORDER *Administrative - Andy Spencer, City Engineer/Public Works Director - PASSED 5:0*

The City Council will consider a change order with Stratton and Bratt Landscapes, LLC for Mountain Ridge Park construction. The Council will take appropriate action.

Next step: Staff will work with Statton and Bratt Landscapes, LLC to complete the additional areas outlined in this contract.

8. CONTRACT: MOUNTAIN RIDGE PARK PICKLEBALL AND BASKETBALL COURTS *Administrative - Andy Spencer, City Engineer/Public Works Director - PASSED 5:0*

The City Council will consider awarding a construction contract for pickleball courts and a basketball court to L.E.R. Renner Sports Surfaces. The Council will take appropriate action.
Next step: Staff will work with L. E. R. Renner Sports Surfaces to construct the pickleball and basketball courts at Mountain Ridge Park.

9. ACTION: COUNCIL CHAMBERS AV UPGRADES CHANGE ORDER

Administrative - Erin Wells, Interim City Administrator - PASSED 5:0

The City Council will hold a public meeting to consider whether to approve change orders for the recently approved Council Chambers AV upgrade. The Council will take appropriate action.

Next step: Staff will work with GenComm to complete the AV upgrades in Council Chambers.

10. ORDINANCE: MUNICIPAL CODE AMENDMENT - MAINTENANCE AGREEMENTS *Administrative - Kellie Smith, Planner & GIS Analyst - PASSED 5:0*

The City Council consider a proposal by Highland City Staff to amend Chapter 12.28 Private Maintenance of Public Open Space Property. The City Council will take appropriate action.

Next step: The Highland City Municipal code will be updated to reflect that encroachments onto public property are only allowed with Council approval and by entering into a maintenance agreement.

11. RESOLUTION: WATER CONSERVATION PLAN *Administrative - Andy Spencer, City Engineer/Public Works Director - PASSED 5:0*

The City Council will consider approving the updated Water Conservation Plan prior to submitting the report to the Utah Division of Water Resources. The Council will take appropriate action.

Next step: The adopted water conservation plan will become part of the records of the City. Adoption of this plan is a requirement for the City to receive funds for the Pressurized Irrigation Meter grant from the State.

12. ACTION: PURCHASE CONTRACT WITH RHINO PUMPS FOR THE OVERWATCH SEWER PUMP SYSTEM *Administrative - Andy Spencer, City Engineer/Public Works Director - PASSED 5:0*

The City Council will consider the purchase of OverWatch pump system from Rhino Pumps to replace the existing lift station pumps. The Council will take appropriate action.

Staff will work with Rhino Pumps to complete the installation of the OverWatch pump system at the Greens at the Highlands sewer lift station.

13. MAYOR/COUNCIL AND STAFF COMMUNICATION ITEMS

The City Council may discuss and receive updates on City events, projects, and issues from the Mayor, City Council members, and city staff. Topics discussed will be informational only. No final action will be taken on communication items.

a. Mountain Ridge Baseball Field & Soccer Field - *Erin Wells, Interim City Administrator*

Interim City Administrator Erin Wells provided an update on the current funding opportunities for the baseball and soccer fields at Mountain Ridge Park. Council provided direction, and this item will be brought back for final consideration at a future meeting. There was also a brief discussion regarding a request to create a monarch butterfly way station, which Council preferred to have at Highland Glen Park.

b. Finance Department Update – *Tyler Bahr, Finance Director*

Tyler Bahr, Finance Director, reviewed items related to FY22 close out including equipment purchases, transfers and budget adjustments, financial statements, and sales tax.

c. Text Amendment: Fence Materials – *Kellie Smith, Planner & GIS Analyst*

This item was postponed until the September 20th City Council meeting.

d. Text Amendment: CUWCD Water-wise – *Kellie Smith, Planner & GIS Analyst*

Kellie Smith, Planner & GIS Analyst presented the possibility of a text amendment to adopt water-wise landscaping. This amendment would stipulate criteria on new landscaping in Highland City. The adoption of the amendment also allows residents and the City to qualify for grants through CUWCD. The Council was concerned about restricting property rights and tabled the item.

e. 10100 N Rebuild – *Andy Spencer, City Engineer/Public Works Director*

Andy Spencer, City Engineer/Public Works Director explained that 10100 North was originally scheduled for seal coat; however, there are concerns with drainage and would like to partner with the developer in Ridgeview to rebuild the road. Council agreed to move forward with the road rebuild.

f. Dry Creek Circle – *Andy Spencer, City Engineer/Public Works Director*

Andy Spencer, City Engineer/Public Works Director stated that there was some miscommunication regarding the PI water during this project. Staff has spoken with the residents and is working through their concerns.

g. Knight Avenue Signal – *Andy Spencer, City Engineer/Public Works Director*

Andy Spencer, City Engineer/Public Works Director informed Council that UDOT will be installing a light at the intersection of Knight Avenue and Utah County Blvd.

h. Future Meetings

- September 14, Lone Peak Public Safety District Meeting, 7:30 am, City Hall
- September 20, City Council Meeting, 7:00 pm, City Hall
- September 27, Planning Commission Meeting, 7:00 pm, City Hall
- October 4, Work Session & City Council Meeting, 6:00 pm, City Hall
- October 12, Lone Peak Public Safety District Meeting, 7:30 am, City Hall

14. CLOSED SESSION

The City Council may recess to convene in a closed session to discuss the character, professional competence, or physical or mental health of an individual, as provided by Utah Code Annotated §52-4-205.