



# HIGHLAND CITY COUNCIL BRIEF

**Tuesday, August 16, 2022**

Highland City Council Chambers, 5400 West Civic Center Drive, Highland Utah 84003

## **VIRTUAL PARTICIPATION**

YouTube Live: <http://bit.ly/HC-youtube>

Email comments prior to meeting: [council@highlandcity.org](mailto:council@highlandcity.org)

## **6:00 PM HEARING: ALPINE FOOD STORAGE**

*The business license for Alpine Food Storage will be extended until December 31, 2022. During that time, the business owners will relocate their business to a commercial location.*

## **7:00 PM REGULAR SESSION**

Call to Order – Mayor Kurt Ostler

Invocation – Council Member Kim Rodela

Pledge of Allegiance – Council Member Timothy A. Ball

*\* Council Member Sarah D. Petersen was absent.*

### **1. UNSCHEDULED PUBLIC APPEARANCES**

Please limit comments to three minutes per person. Please state your name.

*There was no public comment.*

### **2. PRESENTATIONS**

a. **Youth Council Report** – *Youth Council Representative*

A member of the Highland City Youth Council will provide a brief report on their involvement with the Highland Fling and upcoming activities.

*Sophia Thompson, Government Chair for the Youth Council, reported on the Youth Council service during the Highland Fling.*

### **3. CONSENT ITEMS (5 minutes)**

Items on the consent agenda are of a routine nature or have been previously studied by the City Council. They are intended to be acted upon in one motion. Council members may pull items from consent if they would like them considered separately.

a. **Approval of Meeting Minutes** *Administrative – Stephannie Cottle, City Recorder – PASSED 4:0* Regular City Council Meeting – June 21, 2022

*Next step: The approved minutes will become part of the permanent record.*

b. **Final Plat: Dorado** *Administrative – Kellie Smith, Planner & GIS Analyst – PASSED 4:0*  
The City Council will consider a request by Boyer Ridgeview Commercial, LC for final plat approval for 1.81 acres for the purpose of building Dorado Way located west of

Featherstone Drive connecting 10100 N to Elmfield Way. The Council will take appropriate action.

*Next step: Staff will work with Boyer Ridgeview Commercial, LC through the design and engineering process.*

**c. Action: Library Board Appointments** *Administrative - Donna Cardon, Library Director - PASSED 4:0*

The City Council will consider the appointment of Wesley Warren and the reappointment of Kevin Tams to the Library Board.

*Next step: Wesley Warren and Kevin Tams will begin their service on the Library Board.*

**4. AGREEMENT: PARK IMPACT FEE ANALYSIS AMENDMENT** *Administrative - Tyler Bahr, Finance Director - PASSED 4:0*

The City Council will consider a proposal from Lewis, Young, Robertson & Burningham, Inc. (LYRB) to review the Park Impact Fee Facilities Plan and Impact Fee Analysis completed in 2020. The Council will take appropriate action.

*Next step: Staff will work with Lewis, Young, Robertson & Burningham, Inc. to complete amended Park Impact Fee Facilities Plan and Impact Fee Analysis.*

**5. ACTION: PURCHASE CONTRACT FOR A SKID STEER** *Administrative - Andy Spencer, City Engineer/Public Works Director - PASSED 4:0*

The City Council will consider the purchase of a skid steer for use in the Highland City Cemetery. The Council will take appropriate action.

*Next step: Staff will work with Wheeler Cat to sign the necessary documents for the purchase of the Skid Steer.*

**6. RESOLUTION/AGREEMENT: INTERLOCAL AGREEMENT WITH UTAH COUNTY REGARDING ELECTION BALLOT DROP BOXES** *Administrative - Stephannie Cottle, City Recorder - PASSED 4:0*

The City Council will consider entering into an interlocal agreement with Utah County regarding election ballot drop boxes. The Council will take appropriate action.

*Next step: The interlocal agreement will be signed by both parties and the ballot drop box and camera will be maintained as set forth in the agreement.*

**7. ACTION: PURCHASE OF SECURITY CAMERAS FOR CITY HALL AND SPLASH PAD** *Administrative - Andy Spencer, City Engineer/Public Works Director - CONTINUED 4:0*

The City Council will consider the purchase of new security cameras in the City Hall building and at the splash pad. The Council will take appropriate action.

*Next step: Staff will obtain different security camera options and bring back to Council at a later date for their consideration.*

**8. ACTION: MAINTENANCE AGREEMENT - COUNTRY FRENCH** *Administrative - Kellie Smith, Planner & GIS Analyst - PASSED 4:0*

The City Council will consider a request by Todd Trane, representing resident David Urien, to enter into an open space Maintenance Agreement with the City for property adjacent to 6671 W Normandy Way in the Country French subdivision. The Council will take appropriate action.

*Next step: Todd Trane, Millhaven Homes, will complete the landscaping as directed in the maintenance agreement entered into by David Urien.*

## **9. DISCUSSION: MODERATE INCOME HOUSING ELEMENT OF THE GENERAL PLAN - IMPLEMENTATION PLAN** *Legislative - Kellie Smith, Planner & GIS Analyst*

The City Council will provide input regarding an amendment to the Moderate Income Housing element of the General Plan to update strategies and include an implementation plan. This item is for discussion and direction only.

*Next step: Staff will prepare an implementation plan for the Moderate Income Housing Element of the General Plan, based on Council direction. The plan will go before the Planning Commission on August 23<sup>rd</sup> for their recommendation and then back to City Council on September 6<sup>th</sup> for their consideration.*

## **10. MAYOR/COUNCIL AND STAFF COMMUNICATION ITEMS**

The City Council may discuss and receive updates on City events, projects, and issues from the Mayor, City Council members, and city staff. Topics discussed will be informational only. No final action will be taken on communication items.

### **a. Mountain Ridge Park Update** - *Erin Wells, Interim City Administrator & Andy Spencer, City Engineer/Public Works Director*

*Erin Wells, Interim City Administrator, presented Council with an update on the progress on Mountain Ridge Park. This included approved revenue sources, spent or committed funds, priority unfunded items, other unfunded items, and additional funding options. Council provided direction on which funding options they prefer. Staff will bring back additional information, based on Council direction, at the September 6<sup>th</sup> City Council meeting.*

### **b. Mountain Ridge Donor Monument** - *Erin Wells, Interim City Administrator*

*Andy Spencer, City Engineer/Public Works Director, presented two options for the Mountain Ridge Donor Monument. Council selected the option they prefer. Staff will bring back additional information for final consideration.*

### **c. PI Meters Update** - *Andy Spencer, City Engineer/Public Works Director*

*Andy Spencer, City Engineer/Public Works Director, informed Council of the grants which Highland City has received for PI meters. A large purchase for meters will be brought to Council for their consideration either in September or October.*

### **d. Upgrade Options for the Sewer Lift Station at Caddie Lane** - *Andy Spencer, City Engineer/Public Works Director*

*Andy Spencer, City Engineer/Public Works Director, provided a new pump option for the Lift Station at Caddie Lane. The pump will continuously pump, avoiding the need to prime the pump. The formal request for purchase will be brought to Council on September 6<sup>th</sup> for their consideration.*

### **e. Council Committee Reports: North Utah Valley Animal Shelter** - *Council Member Scott L. Smith*

*Council Member Scott L. Smith reported on the method of euthanasia for sick or violent animals at North Utah Valley Animal Shelter. He also stated that salaries had to be raised to maintain staff at the shelter.*

### **f. Fiber Options for Highland City** - *Mayor Kurt Ostler*

*Mayor Kurt Ostler presented different fiber options which are being used in neighboring cities, including Google, Utopia, Utah Broadband, Comcast, Strata, Verizon, and T-Mobile. Council discussed the various options and Utopia will be invited to do a presentation to Council at a future meeting.*

### **g. Future Meetings**

- August 23, Planning Commission Meeting, 7:00 pm, City Hall
- September 6, City Council Meeting, 7:00 pm, City Hall

- September 14, Lone Peak Public Safety District Meeting, 7:30 am, City Hall
- September 20, City Council Meeting, 7:00 pm, City Hall
- September 27, Planning Commission Meeting, 7:00 pm, City Hall

## **11. CLOSED SESSION**

The City Council may recess to convene in a closed session to discuss the character, professional competence, or physical or mental health of an individual, as provided by Utah Code Annotated §52-4-205.

## **ADJOURNMENT**