



# HIGHLAND CITY COUNCIL BRIEF

Tuesday, August 2, 2022

Highland City Council Chambers, 5400 West Civic Center Drive, Highland Utah 84003

## VIRTUAL PARTICIPATION

 YouTube Live: <http://bit.ly/HC-youtube>

 Email comments prior to meeting: [council@highlandcity.org](mailto:council@highlandcity.org)

## 7:00 PM REGULAR SESSION

Call to Order – Mayor Kurt Ostler

Invocation – Council Member Brittney P. Bills

Pledge of Allegiance – Mayor Kurt Ostler

### 1. UNSCHEDULED PUBLIC APPEARANCES

Please limit comments to three minutes per person. Please state your name.

*Morian Eberhard expressed his desire to place a 15' golf netting fence to protect his home and family from golf balls. Council directed Mr. Eberhard to work with staff as this would require a text amendment.*

*Eric Davenport introduced himself as the builder for Holmes Homes and thanked staff for their assistance.*

### 2. PRESENTATIONS

#### a. **Interim City Administrator** – Mayor Kurt Ostler

Mayor Kurt Ostler will present Assistant City Administrator Erin Wells as the Interim City Administrator.

*Mayor Kurt Ostler explained that former City Administrator Nathan Crane is no longer with the City. He expressed thanks for Mr. Crane's service and introduced Erin Wells as the Interim City Administrator.*

#### b. **Service Recognition for Roger Dixon** – Council Member Kim Rodela

Council Member Kim Rodela will present a special recognition award to Roger Dixon for his service on the Library Board.

*Council Member Kim Rodela thanked Roger Dixon for the many contributions he has made to the Highland City Library, including the creation of a long-range plan for the Library, and bylaws and procedures for the Library Board. Roger, and his wife, Deann, were presented with a special recognition award and flowers.*

#### c. **Beautification Committee Report** – Chairperson Cary Wise

Chairperson Cary Wise will report on the recent activities of the Beautification Committee.

*Cary Wise, Beautification Chairperson, gave a brief update on the activities of the Beautification Committee including the community garden, Yard of the Month program, and additional projects throughout the city.*

d. **Water Presentation** - Pressurized Irrigation Superintendent Tayson Arnoldsen  
Pressurized Irrigation Superintendent Tayson Arnoldsen will give a brief update on current water conditions in Highland City.

*Tayson Arnoldsen, Pressurized Irrigation Superintendent presented an updated outlook on the conditions of water for Highland City. Residents have used 14% less water than last year. Conservation measures will continue to be advertised through social media, the City newsletter, and City website.*

### **3. CONSENT ITEMS (5 minutes)**

Items on the consent agenda are of a routine nature or have been previously studied by the City Council. They are intended to be acted upon in one motion. Council members may pull items from consent if they would like them considered separately.

a. **Approval of Meeting Minutes** Administrative - Stephannie Cottle, City Recorder - **PASSED 5:0**

Regular City Council Meeting – June 7, 2022

*Next step: The approved minutes will become part of the permanent record.*

### **4. PUBLIC HEARING/ORDINANCE: TEXT AMENDMENT – DEFINITION OF MAIN DWELLING** Legislative - Kellie Smith, Planner & GIS Analyst - **PASSED 5:0**

The City Council will hold a public hearing to consider a proposal by Highland City Staff to amend Section 10-102 Definitions to revise the definition of a Main Dwelling and what constitutes attached to or part of a Main Dwelling as compared to accessory structures. The City Council will take appropriate action.

*Next step: Section 10-102 Definitions of the Development Code will be updated to reflect the approved amendment. Residents desiring to build accessory structures will need to comply with the new code.*

### **5. PUBLIC HEARING/ORDINANCE: TEXT AMENDMENT – NEWSPAPER NOTICES** Legislative - Kellie Smith, Planner & GIS Analyst - **PASSED 5:0**

The City Council will hold a public hearing to consider a proposal by Highland City Staff to amend several sections of the Development Code relating to removing newspaper noticing requirements for public hearings. The City Council will take appropriate action.

*Next step: Several sections in the Development Code will be updated to remove the requirement for newspaper noticing for public hearings. Public hearings requiring mailed notice will be sent to those within 750' radius instead of 500' radius.*

### **6. ACTION: IMPACT FEE AGREEMENT WITH KANES & WILY** Administrative - Rob Patterson, City Attorney - **PASSED 5:0**

The City Council will consider a request from the Kane family regarding the calculation of the pressurized irrigation impact fee requirement for their property located at 11224 North Tamarack Drive. The Council will take appropriate action.

*Next step: Staff will execute and record the agreement, and work with the Kane family through the building permit process, including the payment of impact fees.*

### **7. AGREEMENT: 2022 DEBRIS BASIN PROJECT INTERLOCAL COOPERATION AGREEMENT** Legislative - Andy Spencer, City Engineer/Public Works Director - **PASSED 5:0**

The City Council will consider an interlocal agreement with American Fork City and Cedar Hills City pertaining to the pending reconstruction of the outlet structure and bridge for the jointly owned and managed American Fork Canyon Debris Basin. The Council will take appropriate action.

*Next step: Staff will work with American Fork City and Cedar Hills City to complete the reconstruction project of the American Fork Canyon Debris Basin.*

**8. MINOR SUBDIVISION FINAL PLAT: HHC HIGHLAND** *Administrative - Kellie Smith, Planner & GIS Analyst - PASSED 5:0*

The City Council will consider a request Holmes Homes Custom LLC for approval of a proposed 2-lot subdivision located at approximately 6386 W and 6390 W 10400 N. The City Council will take appropriate action.

*Next step: Staff will work with Holmes Homes Custom LLC during the design and engineering process.*

**9. ACTION: HIGHLAND TOWN PLAZA PARKING CONFIGURATION**

*Administrative - Kellie Smith, Planner & GIS Analyst - PASSED 4:1*

The City Council will consider a request from WPI to adjust the parking configuration for the Highland Town Plaza site. The Council will take appropriate action.

*Next step: WPI will adjust the configuration of the parking lot as directed by the Council. The entire parking lot will be completed as previously approved, prior to the completion of the building on the east side of the lot.*

**10. ACTION: PRIORITIZATION OF ENCROACHMENT POLICY ENFORCEMENT** *Legislative - Kellie Smith, Planner & GIS Analyst - PASSED 5:0*

The City Council will consider which neighborhoods or areas should be prioritized when enforcing the encroachment policy adopted by the City Council on July 19th, 2022. The Council will take appropriate action.

*Next step: Staff will begin encroachment enforcement with Highland Hollows subdivision and will continue subdivision by subdivision, as directed by Council.*

**11. CONSTRUCTION CONTRACT: HIGHLAND GLEN PARK PAVILION IMPROVEMENTS** *Administrative - Andy Spencer, City Engineer/Public Works Director - PASSED 5:0*

The City Council will consider entering into a contract with LGL Construction for improvements at the pavilion at Highland Glen Park. The Council will take appropriate action.

*Next step: Staff will work with LGL Construction to complete the improvements at the pavilion at Highland Glen Park.*

**12. MAYOR/COUNCIL AND STAFF COMMUNICATION ITEMS**

The City Council may discuss and receive updates on City events, projects, and issues from the Mayor, City Council members, and city staff. Topics discussed will be informational only. No final action will be taken on communication items.

**a. Trail Maintenance Plan** - *Andy Spencer, City Engineer/Public Works Director*

*Andy Spencer, City Engineer/Public Works Director explained that the current trail maintenance plan was created in 2020 and should be updated to current trail conditions and pricing. Council directed staff to update the plan and then bring back to Council for their consideration.*

**b. Dry Creek Circle** - *Andy Spencer, City Engineer/Public Works Director*

*Andy Spencer, City Engineer/Public Works Director informed Council that the Dry Creek Circle construction project is going slower than expected. Staff is working with the construction crews to complete the project as quickly as possible.*

**c. Highland Fling Update** - *Mayor Kurt Ostler*

*Mayor Kurt Ostler reviewed this week's Fling activities and coordinated with Council regarding the Parade and the City Council booth.*

**d. Fee for Highland Glen Park** - Council Member Scott L. Smith

*Council Member Scott L. Smith proposed that the City charge a fee for use in Highland Glen Park to raise revenue for maintenance in the park. Council Member Smith will research options on how to charge this fee.*

**c. Future Meetings**

- August 10, Lone Peak Public Safety District Meeting, 7:30 am, City Hall
- August 16, City Council Meeting, 7:00 pm, City Hall
- August 23, Planning Commission Meeting, 7:00 pm, City Hall
- September 6, City Council Meeting, 7:00 pm, City Hall
- September 14, Lone Peak Public Safety District Meeting, 7:30 am, City Hall
- September 20, City Council Meeting, 7:00 pm, City Hall
- September 27, Planning Commission Meeting, 7:00 pm, City Hall

**13. CLOSED SESSION**

The City Council may recess to convene in a closed session to discuss the character, professional competence, or physical or mental health of an individual, as provided by Utah Code Annotated §52-4-205.

**ADJOURNMENT**