



# HIGHLAND CITY COUNCIL BRIEF

**Tuesday, June 7, 2022**

Highland City Council Chambers, 5400 West Civic Center Drive, Highland Utah 84003

## **VIRTUAL PARTICIPATION**

YouTube Live: <http://bit.ly/HC-youtube>

Email comments prior to meeting: [council@highlandcity.org](mailto:council@highlandcity.org)

## **7:00 PM REGULAR SESSION**

Call to Order – Mayor Kurt Ostler

Invocation – Council Member Kim Rodela

Pledge of Allegiance – Council Member Brittney P. Bills

### **1. UNSCHEDULED PUBLIC APPEARANCES**

Please limit comments to three minutes per person. Please state your name.

*Elizabeth Rice thanked Lone Peak Police and Fire for their professional response to a fire at her home. She also voiced her concerns about the proposed utility fee increases and asked Council to be sensitive to those on fixed incomes.*

*Dave Hall expressed concerns about Run Club at Canterbury Park and requested that the club be relocated to a school or a different park which has restrooms and more parking to accommodate the number of participants.*

### **2. PRESENTATIONS**

#### **a. Water Update – Jeff Murdoch, Assistant Public Works Director**

Jeff Murdoch, Assistant Public Works Director, will provide an update on the current water conditions in Highland City.

*Tayson Arnoldsen, Pressurized Irrigation Superintendent updated Council on the water levels coming out of the canyon and the condition of the pressurized irrigation wells in Highland City. Residents have been conservative in their watering and we have more water flow this time than last year, but the historic drought remains.*

#### **b. Fraud Risk Assessment – Tyler Bahr, Finance Director**

The Council will discuss continued implementation of the State Auditor's Fraud Risk Assessment. This item is being presented for discussion only to fulfill requirements of the State Auditor's Office, formal action will not be taken.

*Tyler Bahr, Finance Director, presented this year's fraud risk assessment scores. Highland City is currently in the moderate range.*

#### **c. Highland City Youth Council – Youth Council Representative**

A member of the Highland City Youth Council will report on previous and upcoming activities.

*Sophia Thompson, Government Chair for the Youth Council, informed City Council that they are working on the Youth Night for Highland Fling. The Youth Night will include a movie and concessions.*

### **3. CONSENT ITEMS (5 minutes)**

Items on the consent agenda are of a routine nature or have been previously studied by the City Council. They are intended to be acted upon in one motion. Council members may pull items from consent if they would like them considered separately.

**a. Approval of Meeting Minutes** *Administrative - Stephannie Cottle, City Recorder - PASSED 3:0 (Council Member Timothy A. Ball and Council Member Sarah D. Petersen were absent)*

City Council Work Session – April 12, 2022 and City Council Work Session and Regular Meeting – April 19, 2022

*Next step: the minutes will become part of the permanent record.*

**b. ACTION: Building Inspector Vehicle Purchase** *Administrative - Nathan Crane, AICP, City Administrator/Community Development Director - PASSED 4:0 (Council Member Timothy A. Ball was absent)*

The City Council will consider a request to authorize purchase of a four-wheel drive vehicle to be used by the Building Department. The Council will take appropriate action.

*Next step: Staff will work with the dealership through the purchase process.*

**c. RESOLUTION/AGREEMENT: Utah County Community Development Block Grant Program Interlocal Agreement** *Administrative - Stephannie Cottle, City Recorder - PASSED 3:1 (Council Member Scott L. Smith voted no, Council Member Timothy A. Ball was absent)*

The City Council will consider entering into an amended interlocal agreement with Utah County relating to the Community Development Block Grant Program for fiscal year 2023, 2024, and 2025. The Council will take appropriate action.

*Next step: Staff will work to execute the agreement with Utah County. The option to use this grant program will be available to Highland City for 2023-2025.*

### **4. PUBLIC HEARING/ACTION: DECLARATION OF SURPLUS PROPERTY AND PROPERTY EXCHANGE/BOUNDARY LINE AGREEMENT** *Legislative - Kellie Smith, Planner/GIS Analyst - PASSED 4:0 (Council Member Scott L. Smith abstained)*

The City Council will hold a public hearing to consider the disposal of 13,374 square feet of public property along the Highland City border in the Beacon Hills Plat H subdivision. The City Council will also review the proposed Property Exchange and Boundary Line Agreement between Highland City and Alpine Joint Venture. The Council will take appropriate action.

*Next step: Staff will work with Alpine Joint Venture to complete the property exchange.*

### **5. CONSTRUCTION CONTRACT: FENCING FOR HOG HOLLOW TRAILHEAD CONNECTION TO DRAPER TRAIL SYSTEMS** *Administrative - Andy Spencer, Public Works Director/City Engineer - PASSED 5:0*

The City Council will consider the award of a contract for installation of a black vinyl-coated chain link fence in conjunction with the trail realignment on the west side of the Hog Hollow pressurized irrigation pond. The Council will take appropriate action.

*Next step: Staff will work with Northwest Fence to complete the installation of the fence.*

**6. DISCUSSION: ARCHITECTURAL REVIEW - TEN SEVEN HUNDRED BROWNSTONE UNITS** *Legislative - Kellie Smith, Planner/GIS Analyst*

The City Council will provide input regarding the architectural elevations for the Brownstone Units in the Ten Seven Hundred subdivision located at approximately 10786 N 5320 W. This item is for discussion and direction only.

*The City Council discussed the design and architecture of the Brownstone units in the Ten Seven Hundred Subdivision, including the entrance to the units.*

**7. AGREEMENT: PUBLIC/PRIVATE PARTNERSHIP WITH USAC**

*Administrative - Nathan Crane, AICP City Administrator/Community Development Director - PASSED 3:2 (Council Member Kim Rodela and Council Member Sarah D. Petersen voted no)*

The City Council will review a proposed lease agreement with Utah Surf Athletic Club (USAC) for a Public/Private Partnership for the construction and use of the soccer fields at Mountain Ridge Park. The Council will take appropriate action.

*Next step: Staff will work with Surf Association to update the agreement to include a fair valuation of the work and design of the fields for the purpose of future buyout. A final agreement will come back to City Council for their approval.*

**8. PLAT AMENDMENT: PHEASANT HOLLOW PLAT C AMENDED** *Legislative*

*- Kellie Smith, Planner/GIS Analyst - PASSED 4:0 (Council Member Scott L. Smith recused)*

The City Council will consider a request by Highland City staff to amend the Pheasant Hollow Plat C subdivision to adjust the easement on the south side of Lot 1. The City Council will take appropriate action.

*Next step: Staff will ensure that the final plat is recorded at the Utah County Recorder's office.*

**9. CONTRACT: THREE PAVILIONS FOR MOUNTAIN RIDGE PARK**

*Administrative - Nathan Crane, AICP, City Administrator/Community Development Director - PASSED 5:0*

The City Council will consider a request to approve the purchase contracts with Smith Steelworks, LLC for three pavilions and twenty-four picnic tables for Mountain Ridge Park in the amount of \$203, 261 and authorize the Mayor or City Administrator and City Recorder to execute the necessary contract for the projects. The Council will take appropriate action.

*Next step: Staff will move forward with the purchase of 3 pavilions and 24 picnic tables for Mountain Ridge Park.*

**10. AGREEMENT: 2022 DEBRIS BASIN PROJECT INTERLOCAL COOPERATION AGREEMENT** *Legislative - Andy Spencer, Public Works Director/City Engineer - CONTINUED 5:0*

The City Council will consider an interlocal agreement with American Fork City and Cedar Hills City pertaining to the pending reconstruction of the jointly owned and managed American Fork Canyon Debris Basin. The Council will take appropriate action.

*Next step: This item will be brought back at a later meeting for further consideration.*

**11. CONSTRUCTION CONTRACT: APPROVE CONTRACT FOR HIGHLAND CITY TREE REPLACEMENT PROJECT** *Administrative - Andy Spencer, Public Works Director/City Engineer - FAILED 5:0*

The City Council will consider accepting the bid from Stratton & Bratt Landscapes, LLC to replace 85 city owned trees. The Council will take appropriate action.

*Next step: Staff will inform Stratton & Bratt Landscapes, LLC that the contract was denied. Consideration to plant additional trees will be discussed in a future meeting.*

**12. RESOLUTION/AGREEMENT: AMENDED AGREEMENT WITH TIMPANOOGOS SPECIAL SERVICE DISTRICT** *Administrative - Stephannie Cottle, City Recorder - PASSED 5:0*

The City Council will review a proposed amendment to the sewer treatment services contract and collection maintenance agreement with Timpanogos Special Services District. The Council will take appropriate action.

*Next step: Staff will work with TSSD to fully execute the agreement.*

**13. CONSTRUCTION CONTRACT: TIMBERLINE DR AND WILDFLOWER LN ROAD RECONSTRUCTION** *Administrative - Andy Spencer, Public Works Director/City Engineer - PASSED 5:0*

The City Council will consider approving a contract with Geneva Rock for reconstruction of Timberline Drive and Wildflower Lane in the Twin Bridges area as part of the Fiscal Year 2023 (Construction Calendar Year 2022) road improvement program. The Council will take appropriate action.

*Next step: Staff will work with Geneva Rock to complete the road reconstruction project on Timberline Drive and Wildflower Lane.*

**14. ACTION: FY2023 BUDGET DIRECTION** *Administrative - Tyler Bahr, Finance Director*

The Council may discuss continued development of the FY2023 budget and may take appropriate action.

*The City Council requested a simplified format for presenting the budget to the public.*

**15. MAYOR/COUNCIL AND STAFF COMMUNICATION ITEMS**

The City Council may discuss and receive updates on City events, projects, and issues from the Mayor, City Council members, and city staff. Topics discussed will be informational only. No final action will be taken on communication items.

**a. Council Committee Reports: Dry Creek Lake** - Mayor Kurt Ostler

*Mayor Kurt Ostler showed a brief video showing the buildout of Dry Creek Lake, including multiple amenities which will be offered.*

**b. Citizen Survey** - Erin Wells, Assistant City Administrator

*Erin Wells, Assistant City Administrator, reviewed the results of the 2022 Highland City survey including data on elected officials and personnel approval ratings, city priorities, playground elements, internet satisfaction, and general demographics.*

**c. Future Meetings**

- June 13, Community Leaders Budget Information Session, 7:00 pm, City Hall
- June 14, Highland City Budget Information Session, 7:15 pm, City Hall
- June 21, City Council Meeting, 7:00 pm, City Hall
- June 28, Planning Commission Meeting, 7:00 pm, City Hall
- July 5, City Council Meeting, 7:00 pm, City Hall