



HIGHLAND CITY COUNCIL BRIEF

Tuesday, May 17, 2022

Highland City Council Chambers, 5400 West Civic Center Drive, Highland Utah 84003

VIRTUAL PARTICIPATION

YouTube Live: <http://bit.ly/HC-youtube>

Email comments prior to meeting: council@highlandcity.org

6:00 PM WORK SESSION: UTILITY RATE STUDY AND GARBAGE RATES

Fred Philpot from Lewis Young Roberts and Burningham presented the results of a study on Highland City utility rates, including recommended changes in rates for all services to cover increasing costs. Initial results indicate an increase of \$16 per month to the base rate for utilities. Erin Wells, Assistant City Administrator presented to the Council the contractual increase with Waste Management with a suggested new fee structure to cover the increase. The increase in fees are estimated at \$3 per month for a home had two garbage cans and one recycling can. Council will continue to discuss increased fees for services at a work session prior to the adoption of the FY23 budget.

7:15 PM REGULAR SESSION

Call to Order – Mayor Pro Tem Brittney P. Bills

Invocation – Council Member Sarah D. Peterson

Pledge of Allegiance – Council Member Timothy A. Ball

1. UNSCHEDULED PUBLIC APPEARANCES

Please limit comments to three minutes per person. Please state your name.

Haley Boardman, Ted Cannon, Andrew Rodriguez, Danielle Rodriguez, and Nicole Largey voiced their concerns regarding the safety of the east entrance to the Country Club related to speeding vehicles. They offered to pay for a flashing speed sign similar to the one that is installed on the west entrance. Council and staff will have additional conversations regarding this matter.

David Brazzeal suggested that allowing a mural to be painted in the tunnels along Murdock Canal Trail would discourage graffiti.

2. CONSENT ITEMS (5 minutes)

Items on the consent agenda are of a routine nature or have been previously studied by the City Council. They are intended to be acted upon in one motion. Council members may pull items from consent if they would like them considered separately.

a. Approval of Meeting Minutes *Administrative - Stephannie Cottle, City Recorder - PASSED 5:0*

City Council Work Session – March 22, 2022 and City Council Work Session and Regular City Council Meeting – March 29, 2022

Next step: The approved minutes will become part of the permanent record.

b. Construction Contract: Highland Glen Park Trail Improvements *Administrative - Andy Spencer, Public Works Director/City Engineer - PASSED 5:0*

Review and action regarding entering a construction contract with Earth Services LLC to begin construction on Highland Glen Park Trail Improvement project. The Council will take appropriate action.

Next step: Staff will work with Earth Services LLC to complete the Highland Glen Park Trail Improvement project.

3. PUBLIC HEARING: FY2022-2023 (FY2023) TENTATIVE BUDGET

Legislative - Tyler Bahr, Finance Director - PASSED 5:0

The City Council will consider the FY2023 tentative budget. The Council will take appropriate action.

Next step: The tentative budget will be available for public inspection. An additional work session will be scheduled to finalize the budget. A public hearing will be held on June 21, 2022 at 7:00 pm for input on the final budget before its adoption.

4. ACTION: MOUNTAIN RIDGE PARK PLAYGROUND VENDOR *Administrative - Erin Wells, Assistant City Administrator - PASSED 5:0*

The City Council will select a vendor for the design and installation of the Mountain Ridge Park playground. The Council will take appropriate action.

Next step: Staff will work with Sonntag Recreation through the design and installation of the Mountain Ridge Park playground.

5. ACTION: CONCRETE RESTROOM BUILDING FOR MOUNTAIN RIDGE

PARK *Administrative - Nathan Crane, AICP, City Administrator/Community Development Director - PASSED 5:0*

The City Council will consider a request to approve the purchase contracts with CXT Precast Products, Inc. for a precast concrete restroom building at Mountain Ridge Park in the amount of \$229,268 and authorize the Mayor or City Administrator and City Recorder to execute the necessary contract for the projects. The Council will take appropriate action.

Next step: Staff will work with CXT Precast Products, Inc. to purchase and install the restroom building at Mountain Ridge Park.

6. ACTION: DECLARATION OF SURPLUS PROPERTY: BEACON HILLS PLAT H *Legislative - Kellie Smith, Planner/GIS Analyst - PASSED 5:0*

The City Council will consider the disposal of 13,374 square feet of public property along the Highland City border in the Beacon Hills Plat H subdivision. The Council will take appropriate action.

Next step: A public hearing will be held on June 7, 2022 to allow for public comment, prior to Council decision regarding the surplus of the property.

7. MAYOR/COUNCIL AND STAFF COMMUNICATION ITEMS

The City Council may discuss and receive updates on City events, projects, and issues from the Mayor, City Council members, and city staff. Topics discussed will be informational only. No final action will be taken on communication items.

a. Council Committee Reports - *Central Utah 911 - Mayor Pro Tem Brittney P. Bills Mayor Pro Tem Brittney P. Bills reported on the Central Utah 911 budget and provided Council with statistics on call volume and cost per call.*

b. Text Amendments – Kellie Smith, Planner/GIS Analyst

Kellie Smith, Planner/GIS Analyst, presented several text amendments which will be brought for Council consideration in future meetings. These text amendments are related to fractional numbers, home occupations, remnant parcels, plat amendments, retaining walls, and setback encroachments.

c. Survey Results – Erin Wells, Assistant City Administrator

The survey results will be presented in a future meeting.

d. Fireworks Restrictions – Erin Wells, Assistant City Administrator

Erin Wells, Assistant City Administrator, reviewed the current fireworks restrictions in place for Highland City and recommended no changes for this year.

e. Tree Sale – Andy Spencer, Public Works Director/City Engineer

Andy Spencer, Public Works Director/City Engineer informed the City Council that the remaining trees from the tree sale are ready to be planted. He asked for Council assistance in getting volunteers to plant the trees.

f. Draft Fund-Raising Brochure – Nathan Crane, AICP, City Administrator/Community Development Director

Nathan Crane, AICP, City Administrator/Community Development Director presented City Council with a draft of the fund-raising brochure for Mountain Ridge Park which will be sent out as a mailer to all Highland City residents. Council discussed the different types of structures which could be used for recognition as well as donation methods, such as PayPal and Venmo.

e. Future Meetings

- May 24, Planning Commission Meeting, 7:00 pm, City Hall
- June 7, City Council Meeting, 7:00 pm, City Hall
- June 8, Lone Peak Public Safety District Meeting, 7:30 am, City Hall
- June 21, City Council Meeting, 7:00 pm, City Hall
- June 28, Planning Commission, 7:00 pm, City Hall

ADJOURNMENT