



HIGHLAND CITY COUNCIL AND HIGHLAND OPEN SPACE SPECIAL SERVICE DISTRICT BRIEF

Tuesday, May 3, 2022

Highland City Council Chambers, 5400 West Civic Center Drive, Highland Utah 84003

VIRTUAL PARTICIPATION

YouTube Live: <http://bit.ly/HC-youtube>

Email comments prior to meeting: council@highlandcity.org

7:00 PM REGULAR SESSION

Call to Order – Mayor Kurt Ostler

Invocation – Council Member Brittney P. Bills

Pledge of Allegiance – Mayor Kurt Ostler

1. UNSCHEDULED PUBLIC APPEARANCES

Please limit comments to three minutes per person. Please state your name.

Eileen Miller, Utah Valley Home Builders Association, mentioned the recent auditor alert from the State Auditor regarding building permit fees. Ms. Miller also announced the Utah Valley Parade of Homes is June 9th-25th. Highland City has 3 homes in the show, including the grand prize winner.

Addison Smith, Wasatch Wanderers, presented Highland City with an award from Humane LI, International Duck Defenders for the City's efforts to work with organizations to humanely remove the domestic ducks from Highland Glen Pond.

2. PRESENTATIONS

a. Highland City Youth Council – Youth Council Representative

A representative from the Highland City Youth Council will report on recent events and upcoming activities.

Sylvia Thompson, Youth Council Representative, reported on their activity with Senator Mike Kennedy where the Youth Council had the opportunity to learn about the legislative process. The Youth Council also participated in the Arbor Day tree planting and will be assisting at the Highland City Open House as well as the Spring cleanup.

3. PUBLIC HEARING: FY2022-2023 (FY2023) TENTATIVE BUDGET

*Legislative – Tyler Bahr, Finance Director – **CONTINUED 5:0***

The City Council will consider the FY2023 tentative budget. The Council will take appropriate action.

Next step: The FY2022-2023 Tentative Budget and will be brought back on the May 17, 2022 City Council agenda for final action.

4. PUBLIC HEARING: FY2022-2023 OPEN SPACE TENTATIVE BUDGET

*Legislative - Tyler Bahr, Finance Director - **PASSED 4:1 (Kim Rodela voted against)***

The City Council, acting as Highland Open Space Special Service District Board, will consider the FY2023 tentative budget for the Highland Open Space Special Service District. The Board will take appropriate action.

Next step: The FY2022-2023 Open Space Special Service District final budget will be brought back before the City Council acting as the Open Space Special Service District Board to hold a public hearing and consider adoption on June 21, 2022.

5. DEVELOPMENT AGREEMENT: PETER CHRISTENSEN REPRESENTING

ALPINE LIVESTOCK, LLC. *Administrative - Nathan Crane, AICP, City Administrator/Community Development Director - **PASSED 5:0***

The City Council will consider a Development Agreement with Peter Christensen regarding the development of approximately 6.6 acres located at 4670 West 11200 North. The Council will take appropriate action.

Next step: The development agreement will be recorded with Utah County and kept on file with the City Recorder.

6. DISCUSSION: PUBLIC/PRIVATE PARTNERSHIP WITH USAC *Administrative - Nathan Crane, AICP, City Administrator/Community Development Director*

The City Council will review a proposed lease agreement with Utah Surf Athletic Club (USAC) for a Public/Private Partnership for the construction and use of the soccer fields at Mountain Ridge Park. This item is being presented for information and direction only.

Next step: The agreement with USAC will be brought back to City Council on May 17th for final action.

7. PURCHASING PRE-ORDER: FISCAL YEAR 2024 PRE-ORDER OF

SNOWPLOW TRUCKS *Administrative - Andy Spencer, Public Works Director/City Engineer - **PASSED 5:0***

The City Council will consider pre-ordering two (2) new Model Year 2023 snowplow trucks to be paid from FY2024 revenues and discuss the current order process from the manufacturer for future truck purchases. The Council will take appropriate action.

Next step: Staff will move forward with the pre-order of the 2 snowplow trucks.

8. RESOLUTION: AMENDING SECTION 19.3 HOLIDAY LEAVE AND

SECTION 13.8 COMPENSATORY TIME OFF OF THE HIGHLAND CITY

PERSONNEL POLICIES AND PROCEDURES MANUAL *Administrative - Nathan Crane, AICP, City Administrator/Community Development Director - **PASSED 5:0***

The City Council will consider a request by Staff to amend Section 19: Leave of Absences related to the Juneteenth Holiday and Section 13: Employment Classifications /Compensation related to overtime compensation of the Highland City Personnel Policies and Procedures Manual. The Council will take appropriate action.

Next step: The Highland City Personnel Policies and Procedures Manual will be updated to reflect the changes in holidays and compensatory time.

9. MAYOR/COUNCIL AND STAFF COMMUNICATION ITEMS

The City Council may discuss and receive updates on City events, projects, and issues from the Mayor, City Council members, and city staff. Topics discussed will be informational only. No final action will be taken on communication items.

a. Council Committee Reports – North Pointe Solid Waste Special Service District

- Council Member Scott L. Smith

Council Member Scott L. Smith reported that the tipping fee from North Pointe Solid Waste Special Service District will be increasing \$1.00/ton.

b. Highland Glen Park Trail Update – Andy Spencer, Public Works Director/City Engineer

Public Works Director/City Engineer Andy Spencer informed the City Council that they have a contractor who can perform the work on the Highland Glen Park Trail. Council gave preliminary approval to move forward. The final contract will be brought back to Council at a future meeting for formal action.

c. Council Room Audio Visual – Erin Wells, Assistant City Administrator

City Administrator Erin Wells presented 3 levels of improvements which could be made to the council room audio visual system. Council requested a bid for the following options: microphone connection repair, new projector, updated recording equipment, touchscreen/annotation monitors, and on-screen countdown timer.

d. Proposed Development Code Amendments - Nathan Crane, AICP

City Administrator/Community Development Director

This item will be discussed at a future meeting.

e. Mountain Ridge Park Fundraising - Nathan Crane, AICP

City Administrator/Community Development Director

City Administrator/Community Development Director led a discussion regarding donor levels and recognition plaques for Mountain Ridge Park. Fundraising opportunities will be advertised through a mailed flyer, the city newsletter, and at the Open House.

f. Future Meetings

- May 11, Lone Peak Public Safety District Board Meeting, 7:30 am, City Hall
- May 17, City Council Meeting, 7:00 pm, City Hall
- May 24, Planning Commission Meeting, 7:00 pm, City Hall

ADJOURNMENT