



HIGHLAND CITY

HIGHLAND CITY COUNCIL BRIEF

Tuesday, March 29, 2022

Highland City Council Chambers, 5400 West Civic Center Drive, Highland Utah 84003

VIRTUAL PARTICIPATION



YouTube Live: <http://bit.ly/HC-youtube>



Email comments prior to meeting: council@highlandcity.org

6:00 PM WORK SESSION - MOUNTAIN RIDGE PARK PLAYGROUND

Great Western Recreation, PlaySpace Designs, Garrett Parks and Play, Big T Recreation, Sontagg Recreation, and Lucky Dog Recreation presented playground designs for Mountain Ridge Park for Council consideration. Council was given a score sheet and asked to rank each vendor. Discussion on the scoring took place at the end of the meeting.

7:30 PM REGULAR SESSION

Call to Order – Mayor Kurt Ostler

Invocation – Mayor Kurt Ostler

Pledge of Allegiance – Council Member Kim Rodela

1. UNSCHEDULED PUBLIC APPEARANCES

Please limit comments to three minutes per person. Please state your name.

Richard Hinckley voiced concerns with the condition of the road leading into the Alpine Country Club. He asked if the road would be repaired after the new sewer lines are in place. City Engineer Andy Spencer confirmed that the road repair is part of the project.

Carly Tall expressed concern about the study that was completed with traffic counters on her street. She asked if a speed table could be placed to slow the cars. She also mentioned that the neighborhood would be willing to pay for some type of speed mitigation efforts if that effort would solve the problem.

2. PRESENTATIONS

a. Pressurized Irrigation Water Update – Jeff Murdoch, Assistant Public Works Director

Jeff Murdoch, Assistant Public Works Director, will provide an update on the current and projected statistics related to water for the pressurized irrigation system.

Jeff Murdoch, Assistant Public Works Director, and Tayson Arnoldsen, Pressurized Irrigation Superintendent informed the City Council that water levels are very low again this year. Conservation efforts will be advertised through social media, text, and email alerts, as well as the city newsletter. Residents will be asked to water only when necessary, and only about once per week through April.

3. **CONSENT ITEMS** (5 minutes)

Items on the consent agenda are of a routine nature or have been previously studied by the City Council. They are intended to be acted upon in one motion. Council members may pull items from consent if they would like them considered separately.

a. Approval of Meeting Minutes *Administrative – Stephannie Cottle, City Recorder – PASSED 5:0*

Regular City Council Meeting – February 15, 2022 and March 1, 2022

Next step: The approved minutes will become part of the permanent record.

b. Resolution: 2022 Mountainland Pre-Disaster Hazard Mitigation Plan *Administrative – Stephannie Cottle, City Recorder – PASSED 5:0*

The City Council will consider the approval of a resolution adopting the 2022 Mountainland Association of Government Pre-Disaster Hazard Mitigation Plan for Summit, Utah, and Wasatch Counties. The City Council will take appropriate action.

Next step: A copy of the approved resolution will be forwarded to MAG for their records.

4. **PUBLIC HEARING/ORDINANCE: AMENDED IMPACT FEES** *Legislative – Tyler Bahr, Finance Director – PASSED 5:0*

The City Council will hold a public hearing and consider adoption of amended sewer and pressurized irrigation impact fees. The Council will take appropriate action.

Next step: The impact fees for sewer and pressurized irrigation will be amended. The new impact fees will become effective 90 days after their approval.

5. **CONSTRUCTION CONTRACT: 2022 SEWER & ROAD IMPROVEMENTS** *Administrative – Andy Spencer, Public Works Director/City Engineer – PASSED 5:0*

The City Council will consider awarding a contract for the 2022 Sewer and Road Improvement project in the Dry Creek and Country Club neighborhood to Condie Construction for up to \$2,108,262. The Council will take appropriate action.

Next step: Staff will work with Condie Construction to complete the 2022 Sewer and Road Improvement project in Dry Creek and Country Club.

6. **CONSTRUCTION CONTRACT: KNIGHT AVENUE SEWER RELOCATION** *Administrative – Andy Spencer, Public Works Director/City Engineer – PASSED 5:0*

The City Council will consider awarding a contract for the Knight Avenue Sewer Relocation project to Rock Canyon Construction for up to \$42,954. The Council will take appropriate action.

Next step: Staff will work with Rock Canyon Construction to complete the Knight Avenue Sewer Relocation Project.

7. **CONSTRUCTION CONTRACT: ROADWAY CRACK SEALING** *Administrative – Andy Spencer, Public Works Director/City Engineer – PASSED 5:0*

The City Council will consider a request to approve a bid with Advanced Paving and Construction to proceed with the application asphalt crack seal products to several roads throughout Highland.

Next step: Staff will work with Advanced Paving and Construction to complete the Roadway Crack Sealing project.

8. CONSTRUCTION CONTRACT: HA5 AND BONDED MATRIX ROAD TREATMENT *Administrative – Andy Spencer, Public Works Director/City Engineer – PASSED 5:0*

The City Council will consider a request to approve a bid with Holbrook Asphalt Co. to proceed with the application of a seal coat material, HA5 (High Density Mineral Bond), to 27,440 linear feet of road surface and the application of Bonded Matrix sealcoat and friction/wear course to 11,986 linear feet of road surface throughout Highland for a total of \$549,852.92. The City Council will also authorize the City Administrator and City Recorder to execute the necessary contract documents for the project. The Council will take appropriate action.

Next step: Staff will work with Holbrook Asphalt Co. to complete the HA5 and Bonded Matrix Road Treatment project.

9. CONSTRUCTION CONTRACT: ONYX SEALANT TREATMENT *Administrative – Andy Spencer, Public Works Director/City Engineer – PASSED 5:0*

The City Council will consider a request to approve a bid in the amount \$52,855.50 to Morgan Pavement for the placement of approximately 6,796 linear feet of road surface with the ONYX Frictional Mastic Sealant as a part of the 2022 Road Rehabilitation Project. The City Council will also authorize the City Administrator and City Recorder to execute the necessary contract documents for the project. The Council will take appropriate action.

Next step: Staff will work with Morgan Pavement to complete the Onyx Sealant project.

10. CONSTRUCTION CONTRACT: 2022 ROAD PRESERVATION PROJECT *Administrative – Andy Spencer, Public Works Director/City Engineer – PASSED 5:0*

The City Council will consider approving a contract with Eckles Paving for construction of the 2022 Road Preservation Project (Patching) for \$566,485.45 and authorize the Mayor to sign a contract to proceed with the construction. The Council will take appropriate action.

Next step: Staff will work with Eckles Paving to complete the Road Preservation (Patching) project.

11. DISCUSSION: SPEED AND TRAFFIC COUNT RESULTS ON YORKSHIRE COURT *Administrative – Andy Spencer, Public Works Director/City Engineer*

Discuss findings from the traffic and speed counters that were placed on Yorkshire Court in response to concern brought forth by the residents in this neighborhood. This item is being presented for information and discussion only.

Andy Spencer, Public Works Director/City Engineer presented the results of the traffic study performed on Yorkshire Court. Counters will be placed during the summer months to compare the data from this study. Council and staff discussed the different options for traffic calming.

12. MAYOR/COUNCIL AND STAFF COMMUNICATION ITEMS

The City Council may discuss and receive updates on City events, projects, and issues from the Mayor, City Council members, and city staff. Topics discussed will be informational only. No final action will be taken on communication items.

a. Field Rentals – Erin Wells, Assistant City Administrator

Erin Wells, Assistant City Administrator, reported on the City's field reservation process and the associated fees. Council and staff discussed which fields were used for organized sports and their impact on neighborhoods. Staff is working to upgrade the reservation software system to ensure usability and accuracy. Staff will also review and put into place Memorandum's of Understanding with specific organizations. Finally, staff will review current fees to see if increases are warranted.

b. Encroachment Notification Letters – Nathan Crane, City Administrator/Community Development Director

Council Member Brittney P. Bills and Encroachment Committee members Audrey Wright, Chris Kemp, and Brent Wallace presented the results of their studies regarding the definition of encroachment, how other cities handle encroachment, and encroachment cases in Highland City. Council directed staff to send a letter to all Highland City residents concerning encroachment and asking them to check their property lines and not build on City property.

c. Mountain Ridge Playground Proposal Ranking

Nathan Crane, City Administrator, presented the results of the scoring sheets on the Mountain Ridge Playground vendors. The three vendors who ranked the highest were: Garrett Parks & Play, Sontagg Recreation, and PlaySpace Designs. Staff suggested that Council narrow the selection to two vendors to take to a public open house. Council will email Staff with their top two choices.

d. Culinary Well Report

Andy Spencer, Public Works Director/City Engineer reported that the final test on culinary well #4 was successful.

e. Future Meetings

- April 12, City Council Work Session, 7:00 pm, City Hall
- April 13, Lone Peak Public Safety District Board Meeting, 7:30 am, City Hall
- April 19, City Council Meeting, 7:00 pm, City Hall
- April 26, Planning Commission Meeting, 7:00 pm, City Hall
- May 3, City Council Meeting, 7:00 pm, City Hall
- May 11, Lone Peak Public Safety District Board Meeting, 7:30 am, City Hall
- May 17, City Council Meeting, 7:00 pm, City Hall
- May 24, Planning Commission Meeting, 7:00 pm, City Hall

ADJOURNMENT