



HIGHLAND CITY COUNCIL BRIEF

Tuesday, December 7, 2021

Highland City Council Chambers, 5400 West Civic Center Drive, Highland Utah 84003

VIRTUAL PARTICIPATION

YouTube Live: <http://bit.ly/HC-youtube>

Email comments prior to meeting: council@highlandcity.org

6:00 PM CLOSED SESSION

The City Council may recess to convene in a closed session to discuss pending or reasonably imminent litigation, and the purchase, exchange, or lease of real property, as provided by Utah Code Annotated §52-4-205.

7:00 PM REGULAR SESSION

Call to Order – Mayor Rod Mann

Invocation – Council Member Kurt Ostler

Pledge of Allegiance – Council Member Timothy A. Ball

1. UNSCHEDULED PUBLIC APPEARANCES

Please limit comments to three minutes per person. Please state your name.

Roy Huntsman (electronically) expressed his concerns regarding the lighting in Highland Market Place.

2. RECOGNITION ITEMS

a. Mayor Recognition Awards

Mayor Rod Mann will give special recognition to individuals who have contributed to Highland City.

Mayor Rod Mann presented his wife, Suzanne, with a certificate and pin for her years of service to the City and supporting him in his role as Mayor.

b. Recognition Award for Mayor Rod Mann

Mayor Elect Kurt Ostler will thank Mayor Rod Mann for his years of service to Highland City and present a special recognition award.

Mayor Elect Kurt Ostler presented Mayor Mann with a recognition award and thanked him for his service to Highland City and its residents.

3. PRESENTATIONS

a. Parks

Parks Superintendent Josh Castleberry will report on the status of parks and open space maintenance for the 2021 growing season.

Parks Superintendent Josh Castleberry reported on the work that has been done this year with mowing, fertilization, and weed control along the trail corridors.

b. Pressurized Irrigation

Assistant Public Works Director Jeff Murdoch will present an update to the City Council regarding the 2021 pressurized irrigation water usage.

Assistant Public Works Director Jeff Murdoch and Pressurized Irrigation Superintendent Tayson Arnoldsen reported on the previous summer water usage and conservation efforts. They also discussed the forecast for next year with the current drought conditions.

c. Youth Council

A member of the Highland City Youth Council will report on their activities and service during the last month.

Highland City Youth Council Representative Noor Majeed reported on this year's activities, including the current service projects this month.

d. Traffic Data

Mayor Rod Mann will present to the City Council information regarding traffic data which has been collected on various roads in Highland City.

Mayor Rod Mann presented speed data which has been collected on Highland Blvd, Canal Boulevard, and 6000 West.

4. CONSENT ITEMS (5 minutes)

Items on the consent agenda are of a routine nature or have been previously studied by the City Council. They are intended to be acted upon in one motion. Council members may pull items from consent if they would like them considered separately.

a. Approval of Meeting Minutes *Administrative - PASSED 5:0*

Regular City Council Meeting – October 19, 2021 and Special City Council Meeting – November 16, 2021

Next step: The approved minutes will become part of the permanent record.

b. Action: Award Contract for the Murdock Irrigation Pump Station & Pheasant Hollow Sewer Lift Station *Administrative - PASSED 5:0*

City Council will consider a request to approve a bid to Nelson Brothers for \$2,877,000.90 for the construction of the Murdock Irrigation Pump Station and Pheasant Hollow Sewer Lift Station Projects and authorize the City Administrator and City Recorder to execute the necessary contract documents for the project. The Council will take appropriate action.

Next step: The contract will be executed, and staff will work with Nelson Brothers to complete the Murdock Irrigation Pump Station and Pheasant Hollow Sewer Lift Station Projects.

c. Resolution: Highland Blvd - Intent To Annex *Legislative - PASSED 5:0*

The City Council will hold a public meeting to consider a request by Highland City to annex approximately 184,944 square feet (4.246 acres) of property located approximately east of 11800 North and Highland Blvd into Highland City boundaries. The City Council will take appropriate action.

Next step: Staff will begin the certification process followed by noticing for a public hearing prior to final approval of the annexation.

d. Plat Amendment: Peck Hollow Plat B Lot 2 Amended (PA-21-11) *Administrative - PASSED 5:0*

The City Council will consider a request by Ezra Lee Design + Build on behalf of Vess

Pearson to amend the Peck Hollow Plat B subdivision to combine Lot 2 with a portion of the property behind 6387 W 9600 N. The City Council will take appropriate action. *Next step: Staff will work with Vess Pearson through the design and engineering process.*

e. Resolution/Action: Disposal of Equipment from Public Works Department *Administrative* – **PASSED 5:0**

Staff is requesting that the City Council approve the surplus sale of a utility dump truck bed from the Highland City Public Works fleet. The Council will take appropriate action. *Next step: The utility dump truck bed will be advertised as surplus equipment and will be sold.*

f. Voter Participation Areas *Administrative* – **PASSED 5:0**

City Council will consider reaffirming the City's Voter Participation Areas until updated Areas are available for the purpose of signature collection for initiatives and referendums as required in Utah Code 20A-7-401.3. The Council will take appropriate action.

Next step: The resolution will become part of the permanent record. Updated Voter Participation Areas will be brought back to Council for approval when they are available.

5. PUBLIC HEARING/ORDINANCE: RIGHT-OF-WAY VACATION – MILLERS ACRE SUBDIVISION PLAT B *Legislative* – **PASSED 5:0**

The City Council will hold a public hearing and consider a request by Highland City to vacate approximately 1,385 square feet of right-of-way in the Millers Acre Subdivision Plat B. The City Council will take appropriate action.

Next step: The ordinance will become part of the permanent record. Staff will work through the necessary steps for the right-of-way vacation.

6. PUBLIC HEARING/ORDINANCE: GENERAL PLAN TEXT AMENDMENT – TRANSPORTATION *Legislative* – **PASSED 5:0**

The City Council will hold a public hearing to consider a request by City Staff to amend the General Plan to discourage external road connections that are not existing or listed in the General Plan. The City Council will take appropriate action.

Next step: The ordinance will become part of the permanent record. The General Plan will be updated to reflect the text amendment to discourage external road connections not already planned for.

7. RESOLUTION: ADOPTION OF THE DESIGNATION OF DISPOSABLE PROPERTIES – BEACON HILLS PLAT I *Legislative* – **CONTINUED 5:0**

The City Council will review and discuss the open space requests that were deferred on November 9th, 2021. The City Council will also consider the adoption of a resolution designating specific parcels of public real property as orphan parcels that may be disposed of. The Council will take appropriate action.

Next step: A committee comprised of some City Council members, Planning Commission members, and staff will formulate a policy regarding how to handle encroachments. This policy will be brought back to City Council for discussion and approval in future meetings. These properties will be reconsidered for sale according to this policy.

7a. RESOLUTION: ADOPTION OF THE DESIGNATION OF DISPOSABLE PROPERTIES – HIGHLAND HILLS/HORSESHOE TRAIL *Legislative* – **FAILED 4:1**

The City Council will review and discuss the open space requests that were deferred on November 9th, 2021. The City Council will also consider the adoption of a resolution designating specific parcels of public real property as orphan parcels that may be disposed of. The Council will take appropriate action.

Next step: The City Council denied the request for sale of property. No further action is required.

8. ORDINANCE: PARKS TAX ORDINANCE *Legislative - PASSED 5:0*

City Council will consider the proposed ordinance to institute the Parks Tax and govern the use of the funds. The Council will take appropriate action.

Next step: The ordinance will become part of the permanent record. Staff will work with the Parks, Trails, and Tree Commission to prioritize park projects and give Council a recommendation for use of the funds. Staff will create a public awareness campaign.

9. SITE PLAN AMENDMENT: HIGHLAND MARKETPLACE PHASE 2

Administrative - PASSED 5:0

The City Council will consider a request by MNG Management LLC for master site approval for five (5) commercial buildings located at northeast corner of Alpine Highway (SR74) and Timpanogos Highway (SR92). The City Council will take appropriate action.

Next step: Staff will work with MNG Management LLC through the design and engineering process.

10. ACTION: AWARD CONTRACT FOR WELL #4 *Administrative - PASSED 5:0*

City Council will consider a request to approve a bid to Lang Equipment for \$1,439,292.00 for the drilling of the Culinary Well #4 Project and authorize the City Administrator and City Recorder to execute the necessary contract documents for the project. The Council will take appropriate action.

Next step: The contract will be executed, and staff will work with Lang Equipment to complete the Culinary Well #4 project.

11. DISCUSSION: FY2022 Q1 FINANCIAL STATEMENT *Administrative*

City Council will discuss financial statements for the first quarter of fiscal year 2022. This item is being presented for discussion only, formal action will not be taken.

Finance Director Tyler Bahr presented the Quarter 1 Financial Statements, including discussion on sales tax revenue, and expenses in the enterprise funds as well as the road capital fund.

12. MAYOR/COUNCIL AND STAFF COMMUNICATION ITEMS

The City Council may discuss and receive updates on City events, projects, and issues from the Mayor, City Council members, and city staff. Topics discussed will be informational only. No final action will be taken on communication items.

a. Hollows Trail

City Engineer/Public Works Director Andy Spencer will present an update on the progress of the portion of trail associated with the Hollows Subdivision.

City Engineer/Public Works Director Andy Spencer reported that the trail has been cut to rough grades. Partnership with a neighboring property owner's construction company has allowed cost savings which will allow completion of this portion of the project significantly underbudget.

b. Future Meetings

- January 4, Swearing In Ceremony, 7:00 pm, City Hall
- January 11, City Council Meeting, 7:00 pm, City Hall

- January 12, Lone Peak Public Safety District Board Meeting, 7:30 am, City Hall
- January 18, City Council Meeting, 7:00 pm, City Hall
- January 25, Planning Commission Meeting, 7:00 pm, City Hall

ADJOURNMENT

		CONSENT ITEM A, C, D, E, F	CONSENT ITEM B	PUBLIC HEARING/ORDINANCE: RIGHT-OF-WAY VACATION – MILLERS ACRE SUBDIVISION PLAT B	PUBLIC HEARING/ORDINANCE: GENERAL PLAN TEXT AMENDMENT – TRANSPORTATION	RESOLUTION: ADOPTION OF THE DESIGNATION OF DISPOSABLE PROPERTIES – BEACON HILLS PLAT I	RESOLUTION: ADOPTION OF THE DESIGNATION OF DISPOSABLE PROPERTIES – HIGHLAND HILLS/HORSESHOE TRAIL - DENIED	ORDINANCE: PARKS TAX ORDINANCE
First Name	Last Name	4A, C, D, E, F	4B	5	6	7	7A	8
Timothy A.	Ball	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Brittney P.	Bills	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Kim	Rodela	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Kurt	Ostler	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Scott L.	Smith	Yes	Yes	Yes	Yes	Yes	No	Yes
	Total Voters	5	5	5	5	5	5	5
	Pass/Fail	PASS	PASS	PASS	PASS	CONTINUED	FAILED	PASS

COUNCIL VOTING REPORT – DECEMBER 7, 2021

		SITE PLAN AMENDMENT: HIGHLAND MARKETPLACE PHASE 2	ACTION: AWARD CONTRACT FOR WELL #4
First Name	Last Name	9	10
Timothy A.	Ball	Yes	Yes
Brittney P.	Bills	Yes	Yes
Kim	Rodela	Yes	Yes
Kurt	Ostler	Yes	Yes
Scott L.	Smith	Yes	Yes
Total Voters		5	5
Pass/Fail		PASS	PASS