



HIGHLAND CITY COUNCIL BRIEF

Tuesday, August 3, 2021

Highland City Council Chambers, 5400 West Civic Center Drive, Highland Utah 84003

VIRTUAL PARTICIPATION

YouTube Live: <http://bit.ly/HC-youtube>

Zoom: Call 1-346-248-7799 Meeting ID: 850 9265 9069

Email comments prior to meeting: council@highlandcity.org

7:00 PM REGULAR SESSION

Call to Order – Mayor Rod Mann

Invocation – Council Member Brittney P. Bills

Pledge of Allegiance – Mayor Rod Mann

1. UNSCHEDULED PUBLIC APPEARANCES

Please limit comments to three minutes per person. Please state your name.

Dennis and Sandy Packard, Trevor Lucas, and Mark Bergquist expressed concerns regarding the amendment to the Hollow subdivision.

2. CONSENT ITEMS (5 minutes)

Items on the consent agenda are of a routine nature or have been previously studied by the City Council. They are intended to be acted upon in one motion. Council members may pull items from consent if they would like them considered separately.

a. Approval of Meeting Minutes *Administrative – PASSED 5:0*

Regular City Council Meeting – July 6, 2021

Next step: the approved minutes will become part of the permanent record.

b. RESOLUTION: Approval for Surplus and Disposal of Personal Public Property and Equipment *Administrative – PASSED 5:0*

The City Council will consider a request to surplus two trucks from the Highland City Public Works fleet. The Council will take appropriate action.

Next step: the Resolution will become part of the permanent record. Staff will surplus the trucks following procedure outlined in Municipal Code.

c. CONTRACT: Change Order to the 2021 Road Rehabilitation Contract with Black Forest Paving *Administrative – PASSED 5:0*

The City Council will consider a request to approve a change order to the 2021 Road Rehabilitation contract with Black Forest Paving to add the reconstruction of approximately 1,000 feet of Canal Boulevard and authorize the City Administrator and

City Recorder to execute the necessary contract documents for the project. The Council will take appropriate action.

Next step: Staff will execute the contract and work with Black Forest Paving to complete the reconstruction on Canal Boulevard.

d. ACTION: Condominium Plat - Sunset Mountain Plat F *Administrative - PASSED 5:0*

The City Council will consider a request by Patterson Development for condominium plat approval for three office buildings in Highland Business Park located at approximately 11235 N Highland Blvd. The City Council will take appropriate action.

Next step: Staff will work with Patterson Development through the design and engineering process.

3. PUBLIC HEARING AND ORDINANCE: SITE PLAN AND CONDITIONAL USE PERMIT - HIGHLAND BUSINESS PARK - BUILDING 'C' *Administrative - PASSED 5:0*

The City Council will hold a public hearing to consider a request by Patterson Development for a Site Plan and Conditional Use Permit for a general office building located at approximately 11235 N Highland Blvd. The City Council will take appropriate action.

Next step: Staff will work with Patterson Development through the design and engineering process.

4. PUBLIC HEARING: DISPOSAL OF PUBLIC PROPERTY *Legislative - PASSED 5:0*

The City Council will hold a public hearing to dispose of 38,736 square feet of publicly owned property in the Pebble Lane Estates subdivision not needed for right of way for Canal Boulevard. The property will be sold for residential use. The Council will take appropriate action.

Next step: Staff will proceed with the sale of designated property in Pebble Lane Estates.

5. PLAT AMENDMENT: PEBBLE LANE ESTATES PLAT B *Administrative - PASSED 5:0*

The City Council will consider a request by Highland City to amend Pebble Lane Estates subdivision to adjust the property lines of lots 1 and 4. The City Council will take appropriate action.

Next step: The amended plat will be recorded at the Utah County Recorder's office.

6. RESOLUTION: PLACING RECREATION, ARTS, AND PARK TAX ON 2021 MUNICIPAL BALLOT *Administrative - PASSED 5:0*

The City Council will consider whether or not to place a question to implement a Recreation, Arts, and Parks (RAP) Tax on the 2021 General Municipal Ballot. The Council will take appropriate action.

Next step: The Resolution will become part of the permanent record. Staff will follow the process to add the RAP tax on the 2021 General Municipal Ballot.

7. MINOR SUBDIVISION FINAL PLAT: CHASE SUBDIVISION *Administrative - PASSED 5:0*

The City Council will consider a request by Millhaven Development for approval of a proposed 1-lot subdivision located at approximately 6418 West 10250 North. The City Council will take appropriate action.

Next step: Staff will work with Millhaven Development and Duane Chase through the design and engineering process.

8. PLAT AMENDMENT: THE HOLLOW SUBDIVISION *Administrative - PASSED 5:0*

The City Council will consider a request by Millhaven Development to amend The Hollow Subdivision to add a total of approximately 1.53 acres of property to the backs of lots 20, 21, 24, and 31. The City Council will take appropriate action.

Next step: Staff will work with Millhaven Development through the design and engineering process.

9. DISCUSSION: AMERICAN RESCUE PLAN ACT (ARPA) FUNDING

Administrative

Staff is requesting that the City Council review American Rescue Plan Act (ARPA) funding and its allocation, including the potential to receive matching funds from the State of Utah. This item is being presented for discussion and direction only.

Tyler Bahr, Finance Director, presented new information regarding ARPA funding and state matching grants. He reviewed the current criteria for spending the funds. Council suggested possibly spending those funds on Mountain Ridge Park, park restrooms, garbage cans, cleaning system for Highland Glen pond, PI meters, and drinking fountains.

10. MAYOR/COUNCIL AND STAFF COMMUNICATION ITEMS

The City Council may discuss and receive updates on City events, projects, and issues from the Mayor, City Council members, and city staff. Topics discussed will be informational only. No final action will be taken on communication items.

a. Garbage Cans and Doggie Bags in City Parks - Council Members Kim Rodela and Brittney P. Bills

Council Members Kim Rodela and Brittney P. Bills requested that garbage cans be placed in all parks where there is a pavilion or restroom. Also, that garbage be collected more frequently, especially on weekends and holidays. Parks Superintendent Josh Castleberry advised against placing doggie bags in the parks as other cities have seen residents take them for home use. He also advised against toters in parks, as they often get stolen or used for residential garbage. Council Members Kim Rodela and Brittney P. Bills will reach out to residents around Beacon Hill Park and ask if they have concerns about garbage in the park.

b. Additional Communication Items

Mountain Ridge Park - Council Member Brittney P. Bills has been working with a group of people to give input on the all-abilities park at Mountain Ridge. She suggested having a work session inviting staff from other cities to share their experiences in building an all-abilities park. Council also discussed the possibility of accepting donations for the park.

Arbinger Training – Mayor Rod Mann invited Council and Executive Staff to attend a one-day training on Thursday, September 23rd.

Highland Fling – Council discussed the Highland Fling and their plans to participate in the parade and at an information booth at the park. Mayor Rod Mann commissioned the lighted "H" on the mountain to celebrate the Fling.

c. Future Meetings

- August 17, City Council Meeting, 7:00 pm, City Hall
- August 24, Board of Canvassers Meeting, 6:00 pm, City Hall
- August 24, Planning Commission Meeting, 7:00 pm, City Hall
- September 7, City Council Meeting, 7:00 pm, City Hall

- September 8, Lone Peak Public Safety District Board Meeting, 7:30 am, City Hall
- September 21, City Council Meeting, 7:00 pm, City Hall
- September 28, Planning Commission Meeting, 7:00 pm, City Hall

ADJOURNMENT

COUNCIL VOTING REPORT - AUGUST 3, 2021

		CONSENT ITEM A, B, C, D	PUBLIC HEARING AND ORDINANCE: SITE PLAN AND CONDITIONAL USE PERMIT – HIGHLAND BUSINESS PARK –	PUBLIC HEARING: DISPOSAL OF PUBLIC PROPERTY	PLAT AMENDMENT: PEBBLE LANE ESTATES PLAT B	RESOLUTION: PLACING RECREATION, ARTS, AND PARK TAX ON 2021 MUNICIPAL	MINOR SUBDIVISION FINAL PLAT: CHASE SUBDIVISION	PLAT AMENDMENT: THE HOLLOW SUBDIVISION
First Name	Last Name	2A, B, C, D	3	4	5	6	7	8
Timothy A.	Ball	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Brittney P.	Bills	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Kim	Rodela	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Kurt	Ostler	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Scott L.	Smith	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Total Voters		5	4	5	5	5	5	5
	Pass/Fail	PASS	PASS	PASS	PASS	PASS	PASS	PASS