



HIGHLAND CITY COUNCIL BRIEF

Tuesday, July 20, 2021

Highland City Council Chambers, 5400 West Civic Center Drive, Highland Utah 84003

VIRTUAL PARTICIPATION

YouTube Live: <http://bit.ly/HC-youtube>

Zoom: Call 1-346-248-7799 Meeting ID: 884 0709 5655

Email comments prior to meeting: council@highlandcity.org

7:00 PM REGULAR SESSION

Call to Order – Mayor Rod Mann

Invocation – Council Member Timothy A. Ball

Pledge of Allegiance – Council Member Scott L. Smith

1. UNSCHEDULED PUBLIC APPEARANCES

Please limit comments to three minutes per person. Please state your name.

Kerri and Kendall Bushman expressed a desire to purchase the open space property behind their home. They are having issues with their landscaping and would like to be considered this year, instead of waiting until 2022.

Brett Shields expressed concerns with weeds and a mailbox which has been left due to the construction of Canal Blvd. He also expressed concerns regarding underground pipes and noise from the road.

Madalyn Kidd introduced herself as Highland's Outstanding Teen. She will be competing in the Miss Utah Outstanding Teen competition. She expressed her desire to serve her community. Mayor Mann directed her to speak with Corrine Prestwich, Community Events Coordinator.

Andy Swerdlow asked if we could place trash cans in Beacon Hills park. He would also like to purchase the strip of land behind his home.

Brian Wolfensberger stated that he would like to purchase the open space behind his property. It is a safety concern for his family.

2. RECOGNITION ITEMS

a. **Mayoral Awards** – Mayor Rod Mann

Mayor Mann presented recognition awards to former Mayor Lynn Ritchie and Adam Swerdlow and thanked them for their contributions to Highland City.

3. PRESENTATIONS

a. **2021 "Reach" Fling Preview** – Corrine Prestwich, Community Events Coordinator

Corrine Prestwich will give a brief overview of the upcoming 2021 Highland Fling which is scheduled for August 2-7, 2021

Corrine Prestwich presented the activities for the upcoming 2021 Highland Fling, some of which include a kickoff dinner at Mitchell Hollow park, rodeo, art show, baby contest, kickboxing, Highland games, chalk party, parade, and fireworks.

b. 2021 Pressurized Irrigation Water Update – Jeff Murdoch, Pressurized Irrigation Superintendent

Jeff Murdoch will provide an update on the current pressurized irrigation conditions within Highland City.

Pressurized Irrigation Superintendent Jeff Murdoch informed City Council that we are in exceptional drought conditions. Although the City has asked residents to conserve, we are only seeing 5% decrease in water usage. Additional conservation notices will continue to be sent to residents.

c. Open Space Maintenance Update – Josh Castleberry, Park Superintendent

Josh Castleberry will present an update on open space maintenance plans being implemented throughout Highland City.

Park Superintendent Josh Castleberry presented the progress on maintaining the open spaces in the City. With the recent hire of another full-time employee, we are seeing progress with open space areas being mowed twice a year, and possibly a third time. Last year was the first time that weeds along the trail were sprayed. This year they will be sprayed twice.

4. CONSENT ITEMS (5 minutes)

Items on the consent agenda are of a routine nature or have been previously studied by the City Council. They are intended to be acted upon in one motion. Council members may pull items from consent if they would like them considered separately.

a. Approval of Meeting Minutes Administrative – **PASSED 5:0**

Regular City Council Meeting – June 15, 2021

Next step: The approved minutes will become part of the permanent record.

b. Agreement: Rodger and Mara Lyman Temporary Construction Easement Administrative – **PASSED 4:0**

The City Council will consider a request for an agreement with Rodger & Mara Lyman for a temporary construction easement to facilitate the construction of the Victor View Gravity Sewer line project. The Council will take appropriate action.

Next step: Staff will execute the agreement with Rodger & Mara Lyman and proceed with construction of the Victor View Gravity Sewer Line project.

c. Ordinance: Municipal Code Amendment – Fire Code and Burn Permits Legislative – **PASSED 4:0**

The City Council will consider a request by City Staff to repeal and/or amend three sections of the City's Municipal Code related to fire codes and burn regulations in order to update City Code to comply with current state law and regulations. The Council will take appropriate action.

Next step: Highland City Municipal Code will be updated related to fire codes and burn regulations. Individuals who want a burn permit can apply here: <https://air.utah.gov/OpenBurning/form/index.php>

d. Resolution: Declaration of Surplus Property Legislative – **PASSED 5:0**

The City Council will consider a request by City Staff to declare a total of 38,736 square feet of property surplus in the Pebble Lane Estates subdivision that is not needed for right-of-way for Canal Boulevard. The Council will take appropriate action.

Next step: A public hearing will be held on August 3rd. If the Council declares the property surplus, a request for a plat amendment to adjust the boundaries of these lots will be reviewed at the August 3rd City Council meeting as well.

5. PUBLIC HEARING/ACTION: URBAN DEER PROGRAM RENEWAL

Administrative - PASSED 5:0

The City Council will hold a public hearing and consider the renewal of the Urban Deer Control Plan - Maintenance Program for August 2021 through July 2024. The Council will take appropriate action.

Next step: Staff will execute the necessary documents for the renewal of the Urban Deer Program. Program Director will continue with the deer removal program.

6. ACTION: REVIEW OF RESOLUTION 2021-16 - DESIGNATION OF ORPHAN PROPERTIES FOR DISPOSAL

Administrative - PASSED 5:0

The City Council will review, clarify, modify, and approve Resolution 2021-16 Designation of

Orphan Properties for Disposal. The Council will take appropriate action.

Next step: Resolution 2021-16 will become part of the permanent record. Those parcels which have been

designated for disposal will be offered for purchase to applicants.

7. MAYOR/COUNCIL AND STAFF COMMUNICATION ITEMS

The City Council may discuss and receive updates on City events, projects, and issues from the Mayor, City Council members, and city staff. Topics discussed will be informational only. No final action will be taken on communication items.

a. RAP Tax - Erin Wells, Assistant City Administrator

Assistant City Administrator Erin Wells explained that the RAP tax is a 0.1% sales tax charged by Highland businesses. Estimated collection is \$135,000-\$164,000/year. RAP taxes can fund cultural, recreational, or zoological facilities. The RAP tax must be approved by voters and reauthorized every 10 years. Ms. Wells presented the timeline of events leading up to placing the issue on the ballot.

b. Park Maintenance Building - Andy Spencer, City Engineer/Public Works Director

City Engineer/Public Works Director Andy Spencer updated Council on the progress of the new park maintenance building to be constructed by the Community Center, including cost estimates. Council gave direction to place the building with a 30-foot setback.

Additional Communication Items:

ARPA Update - Tyler Bahr, Finance Director

Finance Director Tyler Bahr stated that we have received the first tranche of ARPA funds and there is a possibility the State will match those funds. ARPA funds must be allocated by 2024 and spent by 2026. The stipulations for spending are still being determined. Council will be updated as more information is available.

Training Opportunity - Mayor Rod Mann

Mayor Rod Mann reported on recent training he received through the Arbinger Group. This training on an Outward Mindset is being offered to Highland City Council and staff. Training dates are to be determined.

c. Future Meetings

- July 27, Planning Commission Meeting, 7:00 pm, City Hall
- August 3, City Council Meeting, 7:00 pm, City Hall
- August 11, Lone Peak Public Safety District Board Meeting, 7:30 am, City Hall
- August 17, City Council Meeting, 7:00 pm, City Hall
- August 24, Planning Commission Meeting, 7:00 pm, City Hall

ADJOURNMENT

COUNCIL VOTING REPORT - JULY 20, 2021

		CONSENT ITEM A, D	CONSENT ITEM B, C	URBAN DEER PROGRAM RENEWAL	REVIEW OF RESOLUTION 2021- 16 – DESIGNATION OF ORPHAN PROPERTIES FOR DISPOSAL
First Name	Last Name	4A, D	4B, C	5	6
Timothy A.	Ball	Yes	Yes	Yes	Yes
Brittney P.	Bills	Yes	Yes	Yes	Yes
Kim	Rodela	Yes	Yes	Yes	Yes
Kurt	Ostler	Yes	Abstain	Yes	Yes
Scott L.	Smith	Yes	Yes	Yes	Yes
Total Voters		5	4	5	5
	Pass/Fail	PASS	PASS	PASS	PASS