



HIGHLAND CITY COUNCIL BRIEF

Tuesday, June 15, 2021

Highland City Council Chambers, 5400 West Civic Center Drive, Highland Utah 84003

VIRTUAL PARTICIPATION

► YouTube Live: <http://bit.ly/HC-youtube>

● Zoom: Call 1-346-248-7799 Meeting ID: 847 1026 1799

✉ Email comments prior to meeting: council@highlandcity.org

5:30 PM WORK SESSION - OPEN SPACE

The City Council discussed questions concerning open space. They reviewed and identified several open space parcels as sellable. Property owners adjacent to the sellable property will be contacted regarding next steps.

7:00 PM REGULAR SESSION

Call to Order – Mayor Rod Mann

Invocation – Council Member Scott L. Smith

Pledge of Allegiance – Council Member Kurt Ostler

1. UNSCHEDULED PUBLIC APPEARANCES

Please limit comments to three minutes per person. Please state your name.

John Pinnette expressed his concerns regarding fireworks due to extreme drought conditions and encouraged the City Council to ban aerial fireworks this year.

Sharleen Shields expressed her concerns regarding the two empty lots in the Pheasant Hollow subdivision due to the Canal Blvd. project. She explained that the project needs to be finished, including cleaning up the rocks and weeds around the catch basin. She would like to see a fence around the catch basin.

2. RECOGNITION ITEMS

a. Certificates of Appreciation

Mayor Rod Mann will recognize Larry and Lori Mendenhall, Scott Sumner, and Rhonda Bromley for their many years of service to the community.

Mayor Rod Mann presented Larry and Lori Mendenhall, Scott Sumner, and Rhonda Bromley with certificates and pins and thanked them for their service.

3. PRESENTATIONS

a. Highland City Youth Council

A Youth Council representative will present an update of events in which the Youth Council have been involved.

Camilla Bradshaw presented an overview of Youth Council activities including arbor day tree planting, Canal Blvd. opening, and staffing the entrance at the city cleanup. Youth Council will be meeting this week to plan future activities.

4. CONSENT ITEMS (5 minutes)

Items on the consent agenda are of a routine nature or have been previously studied by the City Council. They are intended to be acted upon in one motion. Council members may pull items from consent if they would like them considered separately.

a. CONSTRUCTION CONTRACT: Crack Sealing *Administrative - PASSED 5:0*

The City Council will consider a request to approve a bid with Morgan Pavement to proceed with the application asphalt crack seal products to several roads throughout Highland. The City Council will also authorize the City Administrator and City Recorder to execute the necessary contract documents for the project.

Next step: Staff will work with Morgan Pavement to complete the asphalt crack seal project.

b. ACTION: North County Boulevard Right of Way Dedication *Administrative - PASSED 5:0*

The City Council will consider a request by the Utah Department of Transportation (UDOT) for the dedication of remnant parcels of right of way for North County Boulevard. The Council will take appropriate action.

Next step: The appropriate quit claim deeds will be executed to deed properties to UDOT.

5. PUBLIC HEARING & RESOLUTION: ADOPTING FINAL AMENDMENTS TO THE HIGHLAND CITY 2020-2021 FISCAL YEAR BUDGET *Legislative - PASSED 5:0*

The City Council will hold a public hearing to consider the final amendments to the FY 2020-2021 Budget. The Council will take appropriate action.

Next step: Staff will make modifications to the budget as approved by Council for fiscal year 2020-2021.

6. PUBLIC HEARING & RESOLUTION: INTERFUND TRANSFER FROM THE PRESSURIZED IRRIGATION FUND TO THE GENERAL FUND *Legislative - PASSED 5:0*

The City Council will hold a public hearing to consider the adoption of a resolution allowing a transfer of \$108,000 from the Pressurized Irrigation Fund to the General Fund for Fiscal Year 2021-2022. The Council will take appropriate action.

Next step: Staff will transfer \$108,000 from Pressurized Irrigation Fund to the General Fund for fiscal year 2021-2022.

7. PUBLIC HEARING & RESOLUTION: ADOPTING FY2022 FEE SCHEDULE *Legislative - PASSED 5:0*

City Council will hold a public hearing and consider adopting the FY2022 Fee Schedule. The Council will take appropriate action.

Next step: Staff will update the Comprehensive Fee Schedule. Fees will become effective on July 1, 2021.

8. RESOLUTION: ADOPTING THE CERTIFIED TAX RATE FOR FISCAL YEAR 2021-2022 *Legislative - PASSED 5:0*

The City Council may adopt the Certified Tax Rate for the FY 2021-2022 budget. The proposed rate does not include a tax increase. The Council will take appropriate action.

Next step: The adopted certified tax rate will be put in place for the fiscal year 2021-2022.

9. PUBLIC HEARING & RESOLUTION: ADOPTION OF FINAL HIGHLAND CITY BUDGET FOR FISCAL YEAR 2021-2022 *Legislative - PASSED 5:0*

The City Council will hold a public hearing to consider approval of the Fiscal Year 2021-2022 Highland City budget. The Council will take appropriate action.

Next step: The final budget for fiscal year 2021-2022 will be posted to the State Auditors website and the City website. Staff will move forward with the budget as approved by City Council.

10. RESOLUTION: ADOPTION OF THE ORPHAN PROPERTY DISPOSAL POLICY *Legislative - PASSED 5:0*

The City Council will consider the adoption of the Orphan Property Disposal Policy. This policy outlines the process and procedures to designate parcels as orphan and the valuation of said parcels. The Council will take appropriate action.

Next step: The Orphan Property Disposal Policy will become part of the permanent record. Future requests for sale of orphan property will be guided by this policy.

11. RESOLUTION: ADOPTION OF THE DESIGNATION OF DISPOSABLE PROPERTIES *Legislative - PASSED 5:0*

The City Council will consider the adoption of a resolution designating specific parcels of public real property as orphan parcels that may be disposed of. The Council will take appropriate action.

Next step: Properties designated for sale will be offered to the interested buyers. Staff will work with buyers to facilitate surveying and sale of the property.

12. MAYOR/COUNCIL AND STAFF COMMUNICATION ITEMS

The City Council may discuss and receive updates on City events, projects, and issues from the Mayor, City Council members, and city staff. Topics discussed will be informational only. No final action will be taken on communication items.

a. Mitchell Hollow Baseball Field Use Policies

Nathan Crane, City Administrator, gave an update on the construction progress at the Mitchell Hollow Baseball Field. He discussed planned reservation rates and days of availability. Construction is expected to be completed this week.

b. Additional Communication Item - Vandalism

Council Member Scott L. Smith expressed concern over the amount of vandalism in the city. There was a discussion regarding anti-graffiti paint, cameras, and other potential methods. A gate will be installed at Highland Glen Park as soon as concrete is available.

b. Future Meetings

- June 22, Planning Commission Meeting, 7:00 pm, City Hall
- July 6, City Council Meeting, 7:00 pm, City Hall
- July 14, Lone Peak Public Safety District Board Meeting, 7:30 am, City Hall
- July 20, City Council Meeting, 7:00 pm, City Hall
- July 27, Planning Commission Meeting, 7:00 pm, City Hall

13. CLOSED SESSION

The City Council may recess to convene in a closed session to discuss pending or reasonable imminent litigation, as provided by Utah Code Annotated §52-4-205.

ADJOURNMENT

COUNCIL VOTING REPORT – JUNE 15, 2021

		CONSENT ITEM A	CONSENT ITEM B	RESOLUTION: ADOPTING FINAL AMENDMENTS TO THE HIGHLAND CITY 2020-2021 FISCAL YEAR BUDGET	RESOLUTION: INTERFUND TRANSFER FROM THE PRESSURIZED IRRIGATION FUND TO THE GENERAL FUND	RESOLUTION: ADOPTING FY2022 FEE SCHEDULE	ADOPTING THE CERTIFIED TAX RATE FOR FISCAL YEAR 2021-2022
First Name	Last Name	4A	4B	5	6	7	8
Timothy A.	Ball	Yes	Yes	Yes	Yes	Yes	Yes
Brittney P.	Bills	Yes	Yes	Yes	Yes	Yes	Yes
Kim	Rodela	Yes	Yes	Yes	Yes	Yes	Yes
Kurt	Ostler	Yes	Yes	Yes	Yes	Yes	Yes
Scott L.	Smith	Yes	Yes	Yes	Yes	Yes	Yes
Total Voters		5	5	5	5	5	5
	Pass/Fail	PASS	PASS	PASS	PASS	PASS	PASS

		RESOLUTION: ADOPTION OF FINAL HIGHLAND CITY BUDGET FOR FISCAL YEAR 2021-2022	RESOLUTION: ADOPTION OF THE ORPHAN PROPERTY DISPOSAL POLICY	RESOLUTION: ADOPTION OF THE DESIGNATION OF DISPOSABLE PROPERTIES
First Name	Last Name	9	10	11
Timothy A.	Ball	Yes	Yes	Yes
Brittney P.	Bills	Yes	Yes	Yes
Kim	Rodela	Yes	Yes	Yes
Kurt	Ostler	Yes	Yes	Yes
Scott L.	Smith	Yes	Yes	Yes
Total Voters		5	5	5
Pass/Fail		PASS	PASS	PASS