



HIGHLAND CITY COUNCIL BRIEF

Tuesday, February 16, 2021

Highland City Council Chambers, 5400 West Civic Center Drive, Highland Utah 84003

VIRTUAL PARTICIPATION

YouTube Live: <http://bit.ly/HC-youtube>

Zoom: Call 1-346-248-7799 Meeting ID: 837 2743 0041

Email comments prior to meeting: council@highlandcity.org

6:30 PM REGULAR SESSION

Call to Order – Mayor Rod Mann

1. CLOSED SESSION

The Highland City Council may temporarily recess the City Council meeting to convene in a closed session to discuss pending or reasonably imminent litigation, as provided by Utah Code Annotated §52-4-205.

7:00 PM MEETING OPEN TO PUBLIC

Invocation – Council Member Kurt Ostler

Pledge of Allegiance – Timothy A. Ball

2. UNSCHEDULED PUBLIC APPEARANCES

Please limit comments to three minutes per person. Please state your name.

There were no unscheduled public appearances.

3. RECOGNITION ITEMS

a. Mayor's Award – Mayor Rod Mann

The Mayor and the City Council will recognize Highland students for their acts of service and kindness to fellow students.

This item was moved to the March 2, 2021 City Council Meeting.

4. PRESENTATIONS

a. Recreation/Fitness Center – Community Development Partners

Tony Johns with Community Development Partners will present to the City Council a proposal for a future recreation/fitness center.

Tony Johns, Dave Card, and Callin Jones presented a proposal for a future recreation/fitness center in Highland City. The proposed project would include 75,000 sq. ft. for a fitness center and 85,000 sq. ft. of indoor turffield.

5. CONSENT ITEMS (5 minutes)

Items on the consent agenda are of a routine nature or have been previously studied by the City Council. They are intended to be acted upon in one motion. Council members may pull items from consent if they would like them considered separately.

a. Approval of Meeting Minutes *Administrative*

Regular City Council Meeting – January 19, 2021 – **PASSED 5:0**

Next step: The approved minutes will become part of the permanent record.

6. PUBLIC HEARING: PLAT AMENDMENT - HIGHLAND MANOR ESTATES

Administrative

The City Council will hold a public hearing to consider a request by M Brannon and Jenny Patrick to amend the Highland Manor Estates subdivision by adjusting the lot line between lots 14 and 15. The properties are located at approximately 11030 and 11060 N Manor Circle. The City Council will take appropriate action. – **PASSED 5:0**

Next step: Staff will work with M. Brannon and Jenny Patrick to produce a final plat which will be recorded with the Utah County Recorder.

7. PUBLIC HEARING: PLAT AMENDMENT - HIGHLAND MEADOW ESTATES

Administrative

The City Council will hold a public hearing to consider a request by Courtney Belcher to amend the Highland Meadow Estates subdivision to amend Lot 11 located at 5359 W Woodland Drive. The City Council will take appropriate action. – **PASSED 5:0**

Next step: Staff will work with Courtney Belcher to produce a final plat which will be recorded with the Utah County Recorder.

8. FINAL PLAT: THE HOLLOWES *Administrative*

The City Council will consider a request by Millhaven Development for final plat approval for a 68-lot subdivision located at approximately 10250 N 6531 W to be known as The Hollowes Subdivision. The City Council will take appropriate action. – **PASSED 4:1**

Next step: Staff will work with Millhaven Development through the design and engineering process of The Hollowes Subdivision.

9. ACTION: RON PECK - PRESSURIZED IRRIGATION CONNECTIONS OUTSIDE OF CITY LIMITS *Administrative*

The City Council will review a request by Ron Peck for two pressurized irrigation connections located outside City limits. The City Council will take appropriate action. – **PASSED 4:1**

Next step: Staff will work with Ron Peck to finalize an agreement to allow for the pressurized irrigation connections. This agreement will be brought back to Council for final approval.

10. ACTION: FUNDING FOR ADDITIONAL PARK EMPLOYEE EXPENDITURES *Administrative*

The City Council will consider a request to add an additional full time employee to the Parks Department and funding to allow for the training of a new employee to replace an employee who is retiring. The City Council will take appropriate action. – **PASSED 5:0**

Next step: Staff will recruit and hire a new parks employee and begin the training process.

11. SERVICE BID: LIBRARY CATALOG MANAGEMENT SYSTEM *Administrative*

The City Council will consider a request to approve a service bid with ByWater Solutions to provide the Koha open source library management and authorize the City Administrator and City Recorder to execute the necessary contract documents. The City Council will take appropriate action. **- PASSED 5:0**

Next step: The contract with ByWater Solutions will be executed. Staff will work with ByWater Solutions to implement the new library management software.

12. MAYOR/COUNCIL AND STAFF COMMUNICATION ITEMS

The City Council may discuss and receive updates on City events, projects, and issues from the Mayor, City Council members, and city staff. Topics discussed will be informational only. No final action will be taken on communication items.

a. 2021 Annual Citizen Survey

Council discussed the proposed questions for the 2021 citizen survey. Their recommendations will be incorporated into the survey which will be mailed to residents with their March utility bill.

b. Future Meetings

- February 23, Planning Commission Meeting, 7:00 pm, City Hall
- March 2, City Council Meeting, 7:00 pm, City Hall
- March 10, Lone Peak Public Safety Board Meeting, 7:30 am, City Hall
- March 16, City Council Meeting, 7:00 pm, City Hall
- March 23, Planning Commission Meeting, 7:00 pm, City Hall

ADJOURNMENT

COUNCIL VOTING REPORT - FEBRUARY 16, 2021

		CONSENT ITEM A	PLAT AMENDMENT-HIGHLAND MANOR ESTATES	PLAT AMENDMENT – HIGHLAND MEADOW ESTATES	FINAL PLAT – THE HOLLOW	RON PECK – PRESSURIZED IRRIGATION CONNECTIONS OUTSIDE OF CITY LIMITS	FUNDING FOR ADDITIONAL PARK EMPLOYEE EXPENDITURES	SERVICE BID: LIBRARY CATALOG MANAGEMENT SYSTEM
First Name	Last Name	5A	6	7	8	9	10	11
Timothy A.	Ball	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Brittney P.	Bills	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Kim	Rodela	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Kurt	Ostler	Yes	Yes	Yes	No	No	Yes	Yes
Scott L.	Smith	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Total Voters	5	5	5	5	5	5	5	5
	Pass/Fail	PASS	PASS	PASS	PASS	PASS	PASS	PASS