






HIGHLAND CITY

## HIGHLAND CITY COUNCIL BRIEF

Tuesday, January 19, 2021

Highland City Council Chambers, 5400 West Civic Center Drive, Highland Utah 84003

### VIRTUAL PARTICIPATION

 YouTube Live: <http://bit.ly/HC-youtube>  
 Zoom: Call 1-346-248-7799 Meeting ID: 840 1710 0635  
 Email comments prior to meeting: [council@highlandcity.org](mailto:council@highlandcity.org)

### 6:30 PM REGULAR SESSION

Call to Order – Mayor Rod Mann

#### 1. CLOSED SESSION

The Highland City Council may temporarily recess the City Council meeting to convene in a closed session to discuss the sale of real property, as provided by Utah Code Annotated §52-4-205.

### 7:00 PM MEETING OPEN TO PUBLIC

Invocation – Council Member Timothy A. Ball

Pledge of Allegiance – Council Member Scott L. Smith

#### 2. UNSCHEDULED PUBLIC APPEARANCES

Please limit comments to three minutes per person. Please state your name.

*Candice Miller and Clayton Schmidt spoke asking City Council to grant a variance to allow for them to sell 0.40 acres of their property and make an additional building lot. Council advised Mrs. Miller that she could either apply for a variance through the Appeal Authority or she could seek a re-zone and create a subdivision.*

*Allyson Cook voiced safety concerns about the intersection of 11800 N and Saltair Drive where a child was hit last week. Todd Trane, City Engineer, said that the City is looking into what can be improved with the intersection. He commented that initially the City plans on putting in a painted stop bar on the road which will indicate where cars should stop.*

#### 3. PRESENTATIONS

##### a. FY2019-2020 Audit Report – Steve Rowley, Keddington & Christensen

*Steve Rowley presented the FY2019-2020 Audit report covering financial statements, balance sheets, cash flows, internal controls, the use of CARES Funds, etc. While the auditor found a few areas of non-compliance in areas such as posting required financial reports in a timely manner, the issues were due to staff turnover and vacancy and do not pose a grave concern nor should they be a problem in the future. Overall, Highland City is compliant with Government Auditing Standards.*

#### 4. **CONSENT ITEMS** (5 minutes)

Items on the consent agenda are of a routine nature or have been previously studied by the City Council. They are intended to be acted upon in one motion. Council members may pull items from consent if they would like them considered separately.

**a. Planning Commission Appointments** *Administrative*

The Council will consider the Mayor's request to ratify the appointment of Audrey Moore, Chris Howden, and Mino Morgese to the Planning Commission, with Tyler Standifird as an alternate commissioner. The Council will take appropriate action. -

**PASSED 5:0**

*Next step: The new appointees will begin to serve on the Planning Commission in their respective seats.*

**b. Construction Contract: Culinary Well #2 and Well #3 Improvements**

*Administrative*

The City Council will consider a request to approve a contract with Rhino Pumps to replace the pumps in Culinary Well #2 and Well #3. The Council will take appropriate action. - **PASSED 5:0**

*Next step: The contract with Rhino Pumps will be executed with slight changes and necessary repairs on well #2 and well #3 will begin immediately upon receipt of parts.*

**c. Construction Contract: Pressure Irrigation Pond Improvements** *Administrative*

The City Council will consider a request to approve a contract with JLR Contractors to complete improvements at both the upper and lower irrigation ponds, and authorize the City Administrator and City Recorder to execute the necessary contract documents. The Council will take appropriate action. - **PASSED 5:0**

*Next step: The contract with JLR Contractors will be executed and staff will work with JLR Contractors to complete the work on both the upper and lower irrigation ponds. Repairs at these ponds will allow the City to utilize the ponds at the highest levels without the concern of flooding residential homes.*

**d. Construction Contract: Electrical modification at pressure irrigation pump stations** *Administrative*

The City Council will consider a request to approve a bid with ID Electric to make electric modifications at two pressure irrigation pump stations, and authorize the City Administrator and City Recorder to execute the necessary contract documents. The Council will take appropriate action. - **PASSED 5:0**

*Next step: The contract with ID Electric will be executed and staff will work with ID Electric to complete the work at the two pump stations. These electrical modifications are necessary to run the pumps to improve the pressure irrigation system.*

**e. Construction Contract: 11800 North Split-Case Pump** *Administrative*

The City Council will consider a request to approve a contract with Rhino Pumps to replace two small pumps with a larger split-case pump to the pressure irrigation pump station at 11800 North. The Council will take appropriate action. - **PASSED 5:0**

*Next step: The contract with Rhino Pumps will be executed and staff will work with Rhino Pumps to complete the installation of the split-case pump. This new pump will provide more capacity to higher elevations in the northwest area.*

#### 5. **PUBLIC HEARING & ORDINANCE: ADOPTION OF NEW IMPACT FEES**

*Legislative (30 minutes)*

City Council will consider adoption of new impact fees. The Council will take appropriate action. - **PASSED 5:0**

*Next step: The new adopted ordinance will become part of the official record. Highland City fee schedule will be amended to reflect these new fees. Fees will be charged as per the Utah State Impact Fees Act. UCA 11-36a.*

## **6. PUBLIC HEARING & RESOLUTION: FISCAL YEAR 2020-2021 MID-YEAR BUDGET ADJUSTMENTS** *Legislative (30 minutes)*

The City Council will consider the Fiscal Year 2020-2021 Mid-Year Budget Adjustments. The Council will take appropriate action. - **PASSED 5:0**

*Next step: The resolution adopting FY2020-2021 mid-year budget adjustments will become part of the official record. Revenue and expenses will be adjusted accordingly.*

## **7. MAYOR/COUNCIL AND STAFF COMMUNICATION ITEMS**

### **a. Future Meetings**

- January 26, Planning Commission Meeting, 7:00 pm, City Hall
- February 2, City Council Meeting, 7:00 pm, City Hall
- February 16, City Council Meeting, 7:00 pm, City Hall
- February 23, Planning Commission Meeting, 7:00 pm, City Hall

### **b. Additional Communication items**

*East-West Corridor: Todd Trane, City Engineer gave an update on the East-West Corridor. Asphalt will be placed on the road approximately April, with anticipated ribbon-cutting in May. After evaluating the likelihood of guardrails being needed and the cost associated, engineers determined that guardrails will not be installed on this road.*

*Dry Creek Lake: Council Member Kurt Ostler said that Dry Creek Lake will be open in April. Lehi City is putting in a concession stand. There is still discussion as to whether there will be a fee charged for use.*

## **ADJOURNMENT**

## COUNCIL VOTING REPORT - JANUARY 19, 2021

		CONSENT ITEM A, C, D, E	CONSENT ITEM B	ADOPTION OF NEW IMPACT FEES	ADOPTION OF FISCAL YEAR 2020-2021 MID-YEAR BUDGET ADJUSTMENTS
First Name	Last Name	4A,C,D,E	4B	5	6
Timothy A.	Ball	Yes	Yes	Yes	Yes
Brittney P.	Bills	Yes	Yes	Yes	Yes
Kim	Rodela	Yes	Yes	Yes	Yes
Kurt	Ostler	Yes	Yes	Yes	Yes
Scott L.	Smith	Yes	Yes	Yes	Yes
	<b>Total Voters</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>
	<b>Pass/Fail</b>	<b>PASS</b>	<b>PASS</b>	<b>PASS</b>	<b>PASS</b>