



# HIGHLAND CITY COUNCIL BRIEF

## Tuesday, December 1, 2020

Highland City Council Chambers, 5400 West Civic Center Drive, Highland Utah 84003

### VIRTUAL PARTICIPATION

-  YouTube Live: <http://bit.ly/HC-youtube>
-  Zoom: Call 1-346-248-7799 Meeting ID: 825 4804 2834
-  Email comments prior to meeting: [council@highlandcity.org](mailto:council@highlandcity.org)

### 7:00 PM REGULAR SESSION

Call to Order – Mayor Rod Mann

Invocation – Council Member Kurt Ostler

Pledge of Allegiance – Council Member Brittney P. Bills

### 1. UNSCHEDULED PUBLIC APPEARANCES

Please limit comments to three minutes per person. Please state your name.

*There were no public appearances.*

*Mayor Rod Mann thanked Council and Staff for a very productive year and thanked residents for all the good they do in the community.*

### 2. PRESENTATIONS

a. **Highland City Youth Council** – Youth Council Representative

*Ryan Bartholomew, City Youth Council Representative, reported that the food drive for Tabitha's Way was very successful. They received more donations than expected. Youth Council also met with Lone Peak Police Department to ask questions and get to know the first responders. Mayor Rod Mann thanked Youth Council for all they did this year.*

### 3. CONSENT ITEMS (5 minutes)

Items on the consent agenda are of a routine nature or have been previously studied by the City Council. They are intended to be acted upon in one motion. Council members may pull items from consent if they would like them considered separately.

a. **Purchase Contract for a Front End Loader** *Administrative*

The City Council will consider a purchase contract to replace the front end loader in our streets department and authorize the Mayor or City Administrator and City Recorder to execute the necessary contracts for the purchase. The Council will take appropriate action. **- PASSED 5:0**

*Next step: Staff will ensure the agreement is executed and delivered to the appropriate parties. In preparation for next year's budget process, staff will prepare a list of equipment and estimated replacement time and present to Council.*

**4. CONDITIONAL USE PERMIT AND SITE PLAN APPROVAL: AUTOMOTIVE LUBE FACILITY (SP-20-03 AND CU-20-02)** *Administrative*

The City Council will hold a public meeting to consider a request by Burt Brothers for approval of a Site Plan and Conditional Use Permit for a Lube Center located approximately at 10908 North Town Center Blvd. The City Council will take appropriate action. **- PASSED 4:0**

*Next step: Staff will work with Burt Brothers through the design and engineering process.*

**5. ORDINANCE 2020-33: AMENDING CHAPTER 12.02 FREE EXPRESSION REGULATION AND RESOLUTION 2020-33: DESIGNATION OF AREAS FOR LIMITED USE OF EXPRESSIVE ACTIVITIES** *Legislative*

The City Council will consider a request by City Staff to amend Title 12, Chapter 02 of the City's Municipal Code related to the regulation of free expression, and to adopt a resolution designating certain areas within Highland City for limited use for expressive activities. The Council will take appropriate action. **- PASSED 5:0**

*Next step: Ordinance 2020-33 and Resolution 2020-33 will become part of the official record. Groups who desire to engage in expressive activities will be required to obtain a permit and comply with city code.*

**6. ORDINANCE 2020-34: MUNICIPAL CODE AMENDMENT PROHIBITING TARGETED RESIDENTIAL PICKETING** *Legislative*

The City Council will consider a request by City Staff to adopt Title 9, Chapter 06 of the City's Municipal Code to prevent and impose a criminal punishment for targeted residential picketing. The Council will take appropriate action. **- PASSED 5:0**

*Next step: Ordinance 2020-34 will become part of the official record. Title 9, Chapter 06 will be added to the Municipal Code. Groups wishing to protest in a residential area will need to comply with city code.*

**7. ORDINANCE 2020-35: AMENDING CHAPTER 2.36 COMMUNITY TREES**

*Legislative*

The City Council will consider a request by City Staff to amend Title 2, Chapter 36 of the City's Municipal Code related to the management of trees within Highland City. The Council will take appropriate action. **- PASSED 4:1**

*Next step: Ordinance 2020-35 will become part of the official record. Title 2, Chapter 36 of the Municipal Code will be amended to clarify the management of public trees within the city.*

**8. CONSTRUCTION CONTRACT: RECONSTRUCTION OF CULINARY WELL HOUSE #3** *Administrative*

The City Council will consider a request to approve a bid with VanCon Inc. for the reconstruction of Culinary Well House #3, and authorize the Mayor or City Administrator and City Recorder to execute the necessary contract documents. The Council will take appropriate action. **- PASSED 5:0**

*Next step: Staff will ensure the contract is executed and work with VanCon, Inc. to complete the reconstruction of Culinary Well House #3.*

**9. PROPOSAL APPROVAL: 2021 UTILITY RATE STUDY UPDATE** *Administrative*

The City Council will consider a request to approve the proposal from Lewis, Young, Robertson, and Burningham, Inc. (LYRB) for the preparation of the 2021 Utility Rate Study Update for the amount of \$17,150 and authorize the Mayor or City Administrator and

City Clerk to execute the necessary contract documents for the project. The Council will take appropriate action. **- PASSED 5:0**

*Next step: Staff will ensure the contract is executed and begin work with Lewis, Young, Robertson, and Birmingham, Inc. for the Utility Rate Study Update.*

## **10. MAYOR/COUNCIL AND STAFF COMMUNICATION ITEMS**

### **a. Park Maintenance Building**

*Todd Trane, City Engineer, reported on the possibility of acquiring a building to accommodate park maintenance equipment. This building would be placed on the lot to the north of the Community Center. Additional parking for community center and parks building use would be added to the east of the new building. Staff will continue to work on this option and bring it back to City Council for approval at a later date.*

### **b. 2021 January-April Workload**

*Nathan Crane, City Administrator, presented a spreadsheet showing the projects and items that will be addressed during the first part of 2021. He pointed out key dates that require special attention from Council and asked for their help to accomplish these projects.*

### **c. Additional Communication Item - Christmas Activities and Lights**

*Council Member Brittney Bills and Kim Rodela asked about the possibility of adding a Christmas light display somewhere in the City. Erin Wells, Assistant City Administrator, said staff will see what they could still accomplish this year and would plan on building on the display in future years.*

### **c. Future Meetings**

- December 8, Planning Commission Meeting, 7:00 pm, City Hall
- January 5, City Council Meeting, 7:00 pm, City Hall
- January 19, City Council Meeting, 7:00 pm, City Hall
- January 26, Planning Commission Meeting, 7:00 pm, City Hall

## **11. CLOSED SESSION**

The Highland City Council may temporarily recess the City Council meeting to convene in a closed session to discuss pending or reasonably imminent litigation and the character, professional competence, or physical or mental health of an individual, as provided by Utah Code Annotated §52-4-205.

## **10. MAYOR/COUNCIL AND STAFF COMMUNICATION ITEMS**

### **d. Bridal Veil Falls Discussion**

*Council Member Brittney P. Bills asked for clarification on the resolutions being passed by other cities relating to the property above Bridal Veil Falls. Mayor Mann explained that a developer would like to use the property for a drug rehabilitation facility. Some cities have issued resolutions requesting the County Commission to place a conservation easement on the property. County Commissioners will be voting on this next week. He encouraged any Councilmembers who would like to voice their opinion to reach out to the County Commissioners.*

## **ADJOURNMENT**

# COUNCIL VOTING REPORT - DECEMBER 1, 2020

		CONSENT ITEM A	CONDITIONAL USE PERMIT AND SITE PLAN APPROVAL: AUTOMOTIVE LUBE FACILITY (SP-20-03 AND CU-20-02)	ORDINANCE 2020-33: AMENDING CHAPTER 12.02 FREE EXPRESSION REGULATION AND RESOLUTION 2020-33: DESIGNATION OF AREAS FOR LIMITED USE OF EXPRESSIVE ACTIVITIES	ORDINANCE 2020-34: MUNICIPAL CODE AMENDMENT PROHIBITING TARGETED RESIDENTIAL PICKETING	ORDINANCE 2020-35: AMENDING CHAPTER 2.36 COMMUNITY TREES
First Name	Last Name	3A	4	5	6	7
Timothy A.	Ball	Yes	Yes	Yes	Yes	Yes
Brittney P.	Bills	Yes	Yes	Yes	Yes	Yes
Kim	Rodela	Yes	Yes	Yes	Yes	Yes
Kurt	Ostler	Yes	Abstain	Yes	Yes	Yes
Scott L.	Smith	Yes	Yes	Yes	Yes	No
<b>Total Voters</b>		<b>5</b>	<b>4</b>	<b>5</b>	<b>5</b>	<b>5</b>
<b>Pass/Fail</b>		<b>PASS</b>	<b>PASS</b>	<b>PASS</b>	<b>PASS</b>	<b>PASS</b>

		CONSTRUCTION CONTRACT: RECONSTRUCTION OF CULINARY WELL HOUSE #3	PROPOSAL APPROVAL: 2021 UTILITY RATE STUDY UPDATE
First Name	Last Name	8	9
Timothy A.	Ball	Yes	Yes
Brittney P.	Bills	Yes	Yes
Kim	Rodela	Yes	Yes
Kurt	Ostler	Yes	Yes
Scott L.	Smith	Yes	Yes
<b>Total Voters</b>		<b>5</b>	<b>5</b>
<b>Pass/Fail</b>		<b>PASS</b>	<b>PASS</b>