



# HIGHLAND CITY COUNCIL BRIEF

## Tuesday, September 1, 2020

Highland City Council Chambers, 5400 West Civic Center Drive, Highland Utah 84003

This meeting will be held as outlined by the State of Utah's guidelines for the Low Risk phase for the COVID-19 pandemic. Individuals, especially those in a high-risk category, are strongly encouraged to participate in the meeting virtually via YouTube live at <http://bit.ly/HC-youtube>. If individuals participating electronically would like to make a comment during the Unscheduled Public Appearances section of the agenda or during one of the Public Hearings, they may call 1-346-248-7799 and use the Meeting ID: 893 3815 6827. Comments may also be emailed to [council@highlandcity.org](mailto:council@highlandcity.org) prior to the meeting.

### **7:00 PM REGULAR SESSION (CITY COUNCIL CHAMBERS)**

Call to Order – Mayor Rod Mann

Invocation – Council Member Brittney P. Bills

Pledge of Allegiance – Council Member Kurt Ostler

#### **1. UNSCHEDULED PUBLIC APPEARANCES**

Time has been set aside for the public to express their ideas, concerns, and comments. (Please limit comments to three minutes per person. Please state your name and address.)

*There were no unscheduled public appearances.*

#### **2. PRESENTATIONS**

a. **Review of Highland Fling** – Community Events Coordinator Corrine Prestwich  
*This item was cancelled and will be on the September 15, 2020 agenda.*

#### **3. CONSENT ITEMS (5 minutes)**

Items on the consent agenda are of a routine nature or have been previously studied by the City Council. They are intended to be acted upon in one motion. Council members may pull items from consent if they would like them considered separately.

a. **ACTION: Approval of Meeting Minutes** *Administrative*  
Regular City Council Meeting – August 4, 2020  
*Next step: Approved minutes will become part of the permanent record.*

b. **ACTION: Ratifying the Mayor's Appointments of Seth Barrus to Serve on the Planning Commission** *Administrative*

The Council will consider the Mayor's request to ratify the appointment of Seth Barrus to the Planning Commission. The Council will take appropriate action.

*Next step: Seth Barrus will take his seat on the Planning Commission and begin to fulfill his responsibilities in that capacity.*

c. **RESOLUTION: Approval to Purchase (3) Three F-150 Vehicles for the City Fleet** *Administrative*

City Council will consider the purchase of (3) three trucks to be incorporated in the City fleet. Trucks will be used by Public Works staff to perform daily ongoing tasks while

maintaining appropriate COVID-19 distancing. The Council will take appropriate action. Resolutions are being used due to the dollar amount and use of CARE Act Funds. *Next step: Staff will proceed with the contracts to purchase 3 F-150 trucks to be used by Public Works staff.*

**4. PUBLIC HEARING/ORDINANCE: A REQUEST BY HIGHLAND CITY STAFF TO AMEND SECTION 5-8-105 IN THE DEVELOPMENT CODE RELATING TO STREETS. (TA-20-10) *Legislative***

The City Council will consider a request by Highland City Staff to amend section 5-8-105 of the Highland City Development Code relating to Streets. The City Council will take appropriate action.

*Next step: The adopted amendment to Section 5-8-105 will become part of the Highland City Development Code. The adopted amendments limit new roads serving property outside Highland City corporate limits.*

**5. ORDINANCE: A REQUEST BY HIGHLAND CITY STAFF TO AMEND SECTION 10.08 OF THE MUNICIPAL CODE RELATING TO TRAFFIC OBSTRUCTION (TA-20-17) *Legislative***

The City Council will consider a request by Highland City Staff to amend Section 10.08 of the Highland City Municipal Code relating to traffic obstruction. The City Council will take appropriate action.

*Next step: The adopted amendments to Section 10.08 will become part of the Highland City Municipal Code. The adopted amendment will allow police to enforce vehicles or persons obstructing traffic.*

**6. ORDINANCE: AMENDING CHAPTER 8.12 GARBAGE COLLECTION AND DISPOSAL, AND TITLE 13 PUBLIC SERVICES *Legislative***

The City Council will consider a request by Highland City Staff to amend Chapter 8.12 Garbage Collection and Disposal, and Title 13 Public Services to align with operational needs and serve residents in an equitable manner. The Council will take appropriate action.

*Next step: The adopted amendments to Chapter 8.12 and Title 13 will become part of the Highland City Municipal Code. The adopted amendments align the Municipal Code with current practices in regards to utility billing and collections.*

**7. PUBLIC HEARING/RESOLUTION: AMENDING FY2021 FEE SCHEDULE *Legislative***

City Council will hold a public hearing and consider amending the FY2021 Fee Schedule. The Council will take appropriate action.

*Next step: Staff will update the Comprehensive Fee Schedule to include the approved amendments to utility billing fees and community garden boxes. The new fee schedule will become effective immediately.*

**8. RESOLUTION: APPROVAL OF PURCHASE CONTRACTS WITH CXT PRECAST PRODUCTS INC., FOR THE PURCHASE OF FOUR PRECAST CONCRETE RESTROOM BUILDINGS FOR THE AMOUNT OF \$608,009 *Administrative***

The City Council will consider a request to approve the purchase contracts for four precast concrete restroom buildings to replace the two restrooms in Highland Glen Park, one in Heritage Park, and construct a new one in Beacon Hills Park and authorize the Mayor or City Administrator and City Recorder to execute the necessary contract for the projects. The Council will take appropriate action. Resolutions are being used due to the dollar amount and use of CARE Act Funds.

*Next step: Staff will proceed with the contract with CXT Precast Products, Inc. to purchase new restrooms at the designated parks.*

## **9. MAYOR/COUNCIL AND STAFF COMMUNICATION ITEMS**

### **a. Future Meetings**

- September 8, City Council Work Session, 7:00 pm, City Hall
- September 15, City Council Meeting, 7:00 pm, City Hall
- September 22, Planning Commission Meeting, 7:00 pm, City Hall
- October 6, City Council Meeting, 7:00 pm, City Hall
- October 13, City Council Work Session, 7:00 pm, City Hall
- October 20, City Council Meeting, 7:00 pm, City Hall
- October 27, Planning Commission Meeting, 7:00 pm, City Hall

*Erin Wells discussed the topics for the September 8, 2020 Work Session and determined the length of the meeting.*

## **10. CLOSED SESSION**

The Highland City Council may temporarily recess the City Council meeting to convene in a closed session to discuss pending or reasonable imminent litigation, as provided by Utah Code Annotated §52-4-205.

## **ADJOURNMENT**

## **COUNCIL VOTING REPORT - SEPTEMBER 1, 2020**

		CONSENT ITEM A,B	CONSENT ITEM C	A REQUEST BY HIGHLAND CITY STAFF TO AMEND SECTION 5-8-105 IN THE DEVELOPMENT CODE RELATING TO STREETS. (TA-20-10)	A REQUEST BY HIGHLAND CITY STAFF TO AMEND SECTION 10.08 OF THE MUNICIPAL CODE RELATING TO TRAFFIC OBSTRUCTION (TA-20-17)	AMENDING CHAPTER 8.12 GARBAGE COLLECTION AND DISPOSAL, AND TITLE 13 PUBLIC SERVICES
First Name	Last Name	3A, B	3C	4	5	6
Timothy A.	Ball	Yes	Yes	Yes	Yes	Yes
Brittney P.	Bills	Yes	Yes	Yes	Yes	Yes
Kim	Rodela	Yes	Yes	Yes	Yes	Yes
Kurt	Ostler	Yes	Yes	Yes	Yes	Yes
Scott L.	Smith	Yes	Yes	Yes	Yes	Yes
<b>Total Voters</b>		<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>
<b>Pass/Fail</b>		<b>PASS</b>	<b>PASS</b>	<b>PASS</b>	<b>PASS</b>	<b>PASS</b>

		AMENDING FY2021 FEE SCHEDULE	APPROVAL OF PURCHASE CONTRACTS WITH CXT PRECAST PRODUCTS INC., FOR THE PURCHASE OF FOUR PRECAST CONCRETE RESTROOM BUILDINGS FOR THE AMOUNT OF \$608,009
First Name	Last Name	7	8
Timothy A.	Ball	Yes	Yes
Brittney P.	Bills	Yes	Yes
Kim	Rodela	Yes	Yes
Kurt	Ostler	Yes	Yes
Scott L.	Smith	Yes	Yes
<b>Total Voters</b>		<b>5</b>	<b>5</b>
<b>Pass/Fail</b>		<b>PASS</b>	<b>PASS</b>