



# HIGHLAND CITY COUNCIL BRIEF

## Tuesday, July 7, 2020

Highland City Council Chambers, 5400 West Civic Center Drive, Highland Utah 84003

This meeting will be held as outlined by the State of Utah's guidelines for the Low Risk phase for the COVID-19 pandemic. Individuals, especially those in a high-risk category, are strongly encouraged to participate in the meeting virtually via YouTube live at <http://bit.ly/HC-youtube>. If individuals participating electronically would like to make a comment during the Unscheduled Public Appearances section of the agenda or during one of the Public Hearings, they may call 1-346-248-7799 and use the Meeting ID: 840 7498 5628. Comments may also be emailed to [council@highlandcity.org](mailto:council@highlandcity.org) prior to the meeting.

### **7:00 PM REGULAR SESSION (CITY COUNCIL CHAMBERS)**

Call to Order – Mayor Rod Mann

Invocation – Council Member Kim Rodela

Pledge of Allegiance – Council Member Timothy A. Ball

### **1. UNSCHEDULED PUBLIC APPEARANCES**

Time has been set aside for the public to express their ideas, concerns, and comments. (Please limit comments to three minutes per person. Please state your name and address.)

*Kristy Henshaw read a prepared statement in which she expressed concerns about maintaining freedoms and property rights, especially in regards to the relationship between the state and cities.*

*Colby Gibson stated that all residents benefit from parks and open space. He recommended the removal the open space fee if it can't be covered by the general fund.*

### **2. PRESENTATIONS**

a. **City Youth Council Update** – Youth City Council Representative  
*No City Youth Council Representative was present.*

b. **Library Policy Update** – Library Director Donna Cardon

*Donna Cardon, Library Director gave an overview of the events in the library since the beginning of the Covid Pandemic. The library has offered curbside pickup during the months of March-May and is now open. They are offering programs in the park as well as a Summer Reading Program. Ms. Cardon expressed a concern that the library needs more space for materials and patron programs and stated that the Library Board was going to investigate potential expansion and new building opportunities.*

c. **Natura Solve** – Jennifer Mitchell, Dave Beck, Bryon Tarbet, PhD

*Jennifer Mitchell, Trever Mitchell, and Bryon Tarbet gave a presentation on Natura Solve, a product which could be introduced into our pressurized irrigation ponds to reduce the amount of water needed for lawns and gardens. The product is a non-genetically modified bacteria and enzyme substance which puts natural products back into the soil and increases the output of plants. This product is also predicted to assist in breaking up organic matter which clogs filters. Staff and Council are going to continue to investigate the product and its potential use in the PI system.*

### **3. CONSENT ITEMS (5 minutes)**

Items on the consent agenda are of a routine nature or have been previously studied by the City Council. They are intended to be acted upon in one motion. Council members may pull items from consent if they would like them considered separately.

#### **a. ACTION: Approval of Meeting Minutes *Administrative - PASSED 5:0***

Regular City Council Meeting - June 2, 2020 and Work Session - June 9, 2020

*Next step: Approved minutes will become part of the permanent record.*

#### **b. ACTION: SBGS Ridgeline Holdings, LLC is requesting Final Plat Approval for a 7-lot subdivision. The property is approximately 2.85 acres and is located at 10272 N 4800 W *Administrative - PASSED 5:0***

The City Council will consider a request by Garrett Seely representing SBGS Ridgeline Holdings for final plat approval for a 7-lot subdivision to be known as Wildrose Plat B located at approximately 10272 N 4800 W. The Council will take appropriate action.

*Next step: Staff will work with SBGS Ridgeline Holdings through the design and engineering process.*

#### **c. ACTION: Approval of an easement for Rocky Mountain Power and Central Utah Water Conservancy District for property located approximately at 4361 W 11000 N *Administrative - PASSED 5:0***

The City Council will consider a request by Central Utah Water Conservancy District and Rocky Mountain Power for approval of an easement for a pump house for Alpine City and authorize the Mayor and City Recorder to execute the necessary contract documents. The City Council will take appropriate action.

*Next step: Mayor and City Recorder will execute the contract documents allowing the easement for the pump house for Alpine City.*

#### **d. ACTION: Approval of the Crown Castle Fiber, LLC (Crown Castle) Franchise Agreement *Administrative - PASSED 5:0***

The Council will consider a request by Crown Castle Fiber, LLC for a franchise agreement to allow work within city right of way. The Council will take appropriate action.

*Next step: Mayor and City Recorder will execute the agreement allowing Crown Castle Fiber, LLC to work within city right of way.*

### **4. ACTION: APPROVAL OF OPEN SPACE MAINTENANCE PLAN FOR THAD ABBOTT FOR PROPERTY IN THE BEACON HILL SUBDIVISION *Administrative - PASSED 5:0***

The City Council will consider a request by Thad Abbott for open space maintenance plan for property adjacent to lot #613 in the Beacon Hills Subdivision. The City Council will take appropriate action.

*Next step: Staff will work with Thad Abbott to complete the open space maintenance agreement for the property adjacent to lot #613 in the Beacon Hills subdivision.*

### **5. ACTION: APPROVAL OF OPEN SPACE MAINTENANCE PLAN FOR SHANE AND KAYLEE MANWARING FOR A PROPERTY IN THE CHAMBERRY FIELDS SUBDIVISION *Administrative - PASSED 5:0***

The City Council will consider a request by Shane and Kaylee Manwaring for open space maintenance plan for property adjacent to lot #111 in the Chamberry Fields Subdivision. The City Council will take appropriate action.

*Next step: Staff will work with Shane and Kaylee Manwaring to complete the open space maintenance agreement for the property in the Chamberry Fields subdivision, including identifying the trail corridor.*

**6. ACTION: APPROVAL OF OPEN SPACE MAINTENANCE PLAN FOR JACOB & LORI LAMARR FOR A PROPERTY IN THE BEACON HILL SUBDIVISION** *Administrative - PASSED 5:0*

The City Council will consider a request by Jacob & Lori LaMarr for open space maintenance plan for property adjacent to lot #304 in the Beacon Hills Subdivision. The City Council will take appropriate action.

*Next step: Staff will work with Jacob & Lori LaMarr to complete the open space maintenance agreement for the property in the Beacon Hill subdivision, including identifying the trail corridor and contacting Rocky Mountain Power regarding access in the area.*

**7. ACTION: APPROVE AND AUTHORIZE THE MAYOR TO SIGN A CONTRACT WITH ROCK CANYON EXCAVATION FOR CONSTRUCTION OF THE VIEW POINT FLOOD CONTROL CHANNEL PROJECT NOT TO EXCEED \$158,000** *Administrative - PASSED 5:0*

The City Council will consider a request to approve a bid with Rock Canyon Excavation to proceed with the construction of the View Point Flood Control Channel Project for \$158,000, and authorize the City Administrator and City Recorder to execute the necessary contract documents for the project. The Council will take appropriate action.

*Next step: Staff will work with Rock Canyon Excavation for the design and construction of the View Point flood control channel project.*

**8. ACTION: MILLHAVEN DEVELOPMENT IS REQUESTING PRELIMINARY PLAT APPROVAL FOR A 10-LOT SUBDIVISION. THE PROPERTY IS APPROXIMATELY 10.21 ACRES AND IS LOCATED AT 6000 W EVERGREEN WAY** *Administrative - PASSED 5:0*

The City Council will consider a request by Tyrell Gray representing Millhaven Development for a 10-lot subdivision approval located approximately at 6000 W Evergreen Way. The City Council will take appropriate action.

*Next step: Staff will work with Millhaven Development through the design and engineering process.*

**9. MAYOR/COUNCIL AND STAFF COMMUNICATION ITEMS**

**a. Future Meetings**

- July 21, City Council Meeting, 7:00 pm, City Hall
- July 28, Planning Commission Meeting, 7:00 pm, City Hall
- August 4, City Council Meeting, 7:00 pm, City Hall
- August 18, City Council Meeting, 7:00 pm, City Hall
- August 25, Planning Commission Meeting, 7:00 pm, City Hall
- 

*The July 21<sup>st</sup> City Council meeting will be cancelled. City Council will meet on September 8, 2020 to begin discussion on future projects and finances of the City.*

**ADJOURNMENT**

# COUNCIL VOTING REPORT – JULY 8, 2020

		CONSENT ITEM A, C, D	CONSENT ITEM B	APPROVAL OF OPEN SPACE MAINTENANCE PLAN FOR THAD ABBOTT FOR PROPERTY IN THE BEACON HILL SUBDIVISION		APPROVAL OF OPEN SPACE MAINTENANCE PLAN FOR SHANE AND KAYLEE MANWARING FOR A PROPERTY IN THE CHAMBERY FIELDS SUBDIVISION		APPROVAL OF OPEN SPACE MAINTENANCE PLAN FOR JACOB & LORI LAMARR FOR A PROPERTY IN THE BEACON HILL SUBDIVISION		APPROVAL OF CONTRACT WITH ROCK CANYON EXCAVATION FOR THE VIEW POINT FLOOD CONTROL CHANNEL	
First Name	Last Name			3A, C, D	3B	4	5	6	7		
Timothy A.	Ball	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Brittney P.	Bills	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Kim	Rodela	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Kurt	Ostler	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Scott L.	Smith	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
<b>Total Voters</b>		5	5	5	5	5	5	5	5	5	5
<b>Pass/Fail</b>		<b>PASS</b>	<b>PASS</b>	<b>PASS</b>	<b>PASS</b>	<b>PASS</b>	<b>PASS</b>	<b>PASS</b>	<b>PASS</b>	<b>PASS</b>	<b>PASS</b>

MILLHAVEN DEVELOPMENT IS REQUESTING PRELIMINARY PLAT APPROVAL FOR A 10-LOT SUBDIVISION AT 6000 W EVERGREEN WAY

First Name	Last Name	8
Timothy A.	Ball	Yes
Brittney P.	Bills	Yes
Kim	Rodela	Yes
Kurt	Ostler	Yes
Scott L.	Smith	Yes
<b>Total Voters</b>		5
<b>Pass/Fail</b>		<b>PASS</b>