



HIGHLAND CITY COUNCIL BRIEF

Tuesday, June 16, 2020

Highland City Council Chambers, 5400 West Civic Center Drive, Highland Utah 84003

This meeting will be held as outlined by the State of Utah's guidelines for the Low Risk phase for the COVID-19 pandemic. Individuals, especially those in a high-risk category, are strongly encouraged to participate in the meeting virtually via YouTube live at <http://bit.ly/HC-youtube>. If individuals participating electronically would like to make a comment during the Unscheduled Public Appearances section of the agenda or during one of the Public Hearings, they may call 1-346-248-7799 and use the Meeting ID: 893 8127 3527. Comments may also be emailed to council@highlandcity.org prior to the meeting.

7:00 PM REGULAR SESSION (CITY COUNCIL CHAMBERS)

Call to Order – Mayor Rod Mann

Invocation – Council Member Brittney P. Bills

Pledge of Allegiance – Council Member Kurt Ostler

1. UNSCHEDULED PUBLIC APPEARANCES

Time has been set aside for the public to express their ideas, concerns, and comments. (Please limit comments to three minutes per person. Please state your name and address.)

Cole Peck expressed his concerns over the ordinance proposed for accessory buildings and asked for clarification from Council.

2. PRESENTATIONS

a. Citizen Survey – Erin Wells, Assistant City Administrator

Erin Wells, Assistant City Administrator, presented the results from the 2020 Citizen Survey. The survey asked questions relating to City Services, Parks, Open Space, City Personnel, Library, and Quality of Life as well as demographic information. The complete results of the Citizen Survey can be found on the City's website.

b. Highland Fling 2020 – Corrine Prestwich, Civic Events Coordinator

Corrine Prestwich, Civic Events Coordinator, presented a brief overview of potential Highland Fling events which will still meet the criteria for the “yellow” phase of Covid-19. These events include a drive-by parade, virtual baby contest, virtual sidewalk chalk art contest, Highland Games, and Fireworks show. Check the City website for up to date information on the Highland Fling.

3. CONSENT ITEMS

Items on the consent agenda are of a routine nature or have been previously studied by the City Council. They are intended to be acted upon in one motion. Council members may pull items from consent if they would like them considered separately.

a. ACTION: Approval of Meeting Minutes *Administrative*

Regular City Council Meeting – May 19, 2020 – **PASSED 5:0**

Next step: Approved minutes will become part of the permanent record.

b. ORDINANCE: A request by Cole Peck to amend Section 3-4109 of the Development Code relating to size and square footage of Accessory Buildings (TA-20-12) *Legislative - PASSED 4:1*

The City Council will consider a request by Cole Peck to amend Section 3-4109 of the Highland City Development Code relating to accessory buildings. The City Council will take appropriate action.

Next step: The approved amendments to Section 3-4109 relating to size and square footage of Accessory Buildings will become part of the Highland City Development Code.

c. ACTION: Boyer Ridgeview Residential LLC is requesting Final Plat Approval for a 265-lot subdivision. The property is approximately 38 acres and is located at 9900 N North County Blvd. *Administrative - PASSED 4:1*

The City Council will consider a request by Spencer Moffat representing the Boyer Ridgeview Residential LLC for final plat approval for a 265-lot subdivision located at approximately 9900 North and North County Blvd. The Council will take appropriate action.

Next step: Staff will work with Boyer Ridgeview Residential LLC through the design and engineering process.

d. RESOLUTION: Update to Firework Restrictions *Legislative - PASSED 4:1*

City Council will consider approving the recommended additions to the firework restricted areas.

Next step: Maps showing updated Firework Restriction areas will be created and available at firework retailers. This information will also be updated on the City website.

4. ORDINANCE/PUBLIC HEARING: ANNEXATION OF 473 SQ FT LOCATED AT 10147 N 6960 W (ANNEX-20-02) *Legislative - PASSED 5:0*

The City Council will hold a public hearing to consider a request by Jason Matheny to annex approximately 473 square feet of property located approximately at 10147 N 6960 W. The City Council will take appropriate action.

Next step: The approved final plat with new boundaries will be recorded with Utah County.

5. ACTION: A REQUEST BY JASON MATHENY FOR APPROVAL OF AN AMENDMENT TO THE HIGHLAND RANCH SUBDIVISION LOCATED APPROXIMATELY AT 10147 N 6960 W (PA-20-02) *Administrative - PASSED 5:0*

The City Council will consider a request by Jason Matheny to amend the Highlands Ranch Subdivision Plat to combine lot 24 and parcel to be annexed into the city into one single lot. The City Council will take appropriate action.

Next step: The approved final subdivision plat will be recorded with Utah County.

6. PUBLIC HEARING/RESOLUTION: ADOPTING FINAL AMENDMENTS TO THE HIGHLAND CITY 2019-2020 FISCAL YEAR BUDGET *Legislative - PASSED 5:0*

The City Council will hold a public hearing to consider the amendments to the FY 2019-2020 Budget. The Council will take appropriate action.

Next step: Staff will make modifications to the budget as approved by Council for fiscal year 2019-2020.

7. PUBLIC HEARING/RESOLUTION: APPROVAL OF AN INTERFUND TRANSFER FROM THE PRESSURIZED IRRIGATION FUND TO THE GENERAL FUND FOR BUDGET FISCAL YEAR 2020-2021 *Legislative - PASSED 5:0*

The City Council will hold a public hearing to consider the adoption of a resolution allowing a transfer of \$108,000 from the Pressurized Irrigation Fund to the General Fund for Fiscal Year 2020-2021. The Council will take appropriate action.

Next step: Staff will transfer \$108,000 from Pressurized Irrigation Fund to the General Fund for fiscal year 2020-2021.

8. PUBLIC HEARING/RESOLUTION: ADOPTING FY21 FEE SCHEDULE *Legislative - PASSED 5:0*

City Council will hold a public hearing and consider adopting the FY21 Fee Schedule. The Council will take appropriate action.

Next step: Staff will update the Comprehensive Fee Schedule. Fees will become effective on July 1, 2020.

9. RESOLUTION: ADOPTING THE CERTIFIED TAX RATE FOR FISCAL YEAR 2020-2021 *Legislative - PASSED 5:0*

The City Council may adopt the Certified Tax Rate for the FY 2020-2021 budget. The proposed rate does not include a tax increase. The Council will take appropriate action.

Next step: the adopted certified tax rate will be put in place for the fiscal year 2020-2021.

10. PUBLIC HEARING/RESOLUTION: ADOPTION OF THE FINAL HIGHLAND CITY BUDGET FOR FISCAL YEAR 2020-2021 *Legislative - PASSED 5:0*

That City Council will hold a public hearing to consider approval of the Fiscal Year 2020-2021 Highland City budget.

Next step: The final budget for fiscal year 2020-2021 will be amended based on the changes made by City Council and posted to the State Auditor's website and the City website. Staff will move forward with the budget as passed by City Council.

11. RESOLUTION: APPROVAL OF AN INTERLOCAL AGREEMENT WITH UTAH COUNTY REGARDING THE USE OF CARES ACT FUNDS *Administrative - PASSED 5:0*

Utah County is requesting approval of a Interlocal Agreement regarding the use of CARES Act Funds.

Next step: The Interlocal Agreement will be signed and forwarded to Utah County. Staff will begin spending CARES Act Funds.

12. ACTION: SET A BUDGET FOR THE REVISION TO WILDROSE PARK *Administrative - PASSED 5:0*

The City Council will set a budget for the revision to Wildrose Park as requested by the Parks, Trails, and Tree Commission. The Council will take appropriate action.

Next step: The Parks, Trails, and Tree Commission will work with residents to formulate a plan for Wildrose Park and bring their recommendation to Council at a future meeting.

13. MAYOR/COUNCIL AND STAFF COMMUNICATION ITEMS

a. Future Meetings

- June 23, Planning Commission Meeting, 7:00 pm, City Hall

- July 7, City Council Meeting 7:00 pm, City Hall
- July 21, City Council Meeting, 7:00 pm, City Hall
- July 28, Planning Commission Meeting, 7:00 pm, City Hall

ADJOURNMENT

COUNCIL VOTING REPORT - JUNE 16, 2020

		CONSENT ITEM A	CONSENT ITEM B	CONSENT ITEM C	CONSENT ITEM D	ANNEXATION OF 473 SQ FT LOCATED AT 10147 N 6960 W (ANNEX-20-02)	AMENDMENT TO THE HIGHLAND RANCH SUBDIVISION LOCATED APPROXIMATELY AT 10147 N 6960 W (PA-20-02)
First Name	Last Name	3A	3B	3C	3D	4	5
Timothy A.	Ball	Yes	Yes	Yes	Yes	Yes	Yes
Brittney P.	Bills	Yes	Yes	Yes	Yes	Yes	Yes
Kim	Rodela	Yes	Yes	Yes	Yes	Yes	Yes
Kurt	Ostler	Yes	No	Yes	Yes	Yes	Yes
Scott L.	Smith	Yes	Yes	Recused	No	Yes	Yes
Total Voters		5	5	5	5	5	5
Pass/Fail		PASS	PASS	PASS	PASS	PASS	PASS

		ADOPTING FINAL AMENDMENTS TO THE HIGHLAND CITY 2019-2020 FISCAL YEAR BUDGET	INTERFUND TRANSFER FROM THE PRESSURIZED IRRIGATION FUND TO THE GENERAL FUND FOR FISCAL YEAR 2020-2021	ADOPTING THE FY21 FEE SCHEDULE	ADOPTING THE CERTIFIED TAX RATE FOR FISCAL YEAR 2020-2021	ADOPTION OF THE FINAL HIGHLAND CITY BUDGET FOR FISCAL YEAR 2020-2021	APPROVAL OF AN INTERLOCAL AGREEMENT WITH UTAH COUNTY REGARDING THE USE OF CARES ACT FUNDS
First Name	Last Name	6	7	8	9	10	11
Timothy A.	Ball	Yes	Yes	Yes	Yes	Yes	Yes
Brittney P.	Bills	Yes	Yes	Yes	Yes	Yes	Yes
Kim	Rodela	Yes	Yes	Yes	Yes	Yes	Yes
Kurt	Ostler	Yes	Yes	Yes	Yes	Yes	Yes
Scott L.	Smith	Yes	Yes	Yes	Yes	Yes	Yes
Total Voters		5	5	5	5	5	5
Pass/Fail		PASS	PASS	PASS	PASS	PASS	PASS

**SET A BUDGET FOR THE
REVISION TO WILDROSE PARK**

First Name	Last Name	12
Timothy A.	Ball	Yes
Brittney P.	Bills	Yes
Kim	Rodela	Yes
Kurt	Ostler	Yes
Scott L.	Smith	Yes
Total Voters		5
Pass/Fail		PASS

For a voting history of all Council motions please go here: <http://bit.ly/HC-CC-Voting-History>