



HIGHLAND CITY COUNCIL BRIEF

Tuesday, May 5, 2020

Meeting held electronically via ZOOM

7:00 PM REGULAR SESSION *(Meeting held electronically via ZOOM)*

Call to Order – Mayor Rod Mann

Invocation – Mayor Rod Mann

Pledge of Allegiance – Council Member Scott L. Smith

1. UNSCHEDULED PUBLIC APPEARANCES

Time has been set aside for the public to express their ideas, concerns, and comments. (Please limit comments to three minutes per person. Please state your name and address.)

No public appearances were made.

2. PRESENTATIONS

a. JOINT MUNICIPAL/PRIVATE OWNED RECREATION CENTER – Tony Johns

This presentation was cancelled and will be brought before Council at a future date.

b. YOUTH COUNCIL PRESENTATION – Youth Council Representative

Youth Council Representative Sarah Ostler gave a brief overview of an upcoming digital Kahoot event.

3. CONSENT ITEMS *(5 minutes)*

Items on the consent agenda are of a routine nature or have been previously studied by the City Council. They are intended to be acted upon in one motion. Council members may pull items from consent if they would like them considered separately.

a. ACTION: APPROVAL TO REPLACE THE HEATER BOILERS AT CITY HALL

Administrative – CONTINUED 5:0

The City Council will consider a request to replace the heater boilers at City Hall, and authorize the Mayor or City Administrator and City Clerk to execute the necessary contract for the project. The Council will take appropriate action.

Next Step: Staff will obtain more bids for the City Hall boilers and bring the results back to Council on May 19, 2020 for final action.

b. RESOLUTION: ANNEXATION OF 473 SQ FT LOCATED AT 10147 N 6960 W

(ANNEX-20-02) Legislative – PASSED 5:0

The City Council will hold a public meeting to consider a request by Jason Matheny to annex approximately 473 square feet of property located approximately at 10147 N 6960 W. The City Council will take appropriate action.

Next step: The approved resolution for the annexation of 473 sq. ft. located at 10147 N 6960 W will become an official record. A public hearing will be held on June 16, 2020 to discuss the annexation and at that time the City Council may approve an ordinance approving the annexation.

c. ORDINANCE: APPROVAL OF THE CENTRAL TELECOM SERVICES, LLC (CENTRACOM) FRANCHISE AGREEMENT *Administrative – PASSED 4:1*

The Council will consider a request by Central Telecom, Services, LLC for a franchise agreement to allow work within city right of way. The Council will take appropriate action.

Next step: Staff will work with Central Telecom Services, LLC to complete the franchise agreement.

d. ACTION: A REQUEST BY CENTRAL UTAH WATER CONSERVANCY DISTRICT FOR A SITE PLAN AND CONDITIONAL USE PERMIT APPROVAL FOR A PUMP STATION FOR ALPINE CITY LOCATED APPROXIMATELY AT 4361 W 11000 N (SP-20-02 AND CU-20-01) *Administrative – PASSED 4:1*

The City Council will hold a public meeting to consider a request by Central Utah Water Conservancy District for approval of a site plan and conditional use permit for a pump house for Alpine City. The City Council will take appropriate action.

Next step: Staff will work with Central Utah Water Conservancy District through the design and engineering process.

4. ACTION: A REQUEST BY TRAVIS TAYLOR TO REVISE THE CONCEPT PLAN FOR BLACKSTONE/HIGHLAND VISTA *Administrative – FAILED 5:0*

The City Council will consider a request by Travis Taylor from Westfield Companies to remove the stipulation requiring basements in all units at the Blackstone/Highland Vista Development located at the northwest corner of Town Center East and Parkway East. The Council will take appropriate action.

Next step: All of the remaining homes in the Highland Vista development will continue to be built with basements.

5. ORDINANCE: AMENDING CHAPTER 3.08 PURCHASES AND ENCUMBRANCES *Legislative – CONTINUED 5:0*

The City Council will consider a request by Highland City Staff to amend Chapter 3.08 Purchases and Encumbrances related to the process for City purchases and encumbrances. The Council will take appropriate action.

Next step: Staff will make changes suggested by City Council and bring back an amended ordinance to the May 19, 2020 meeting for final action.

6. DISCUSSION: UTAH STATE AUDITOR'S FRAUD RISK ASSESSMENT & POTENTIAL ACTIONS *Administrative*

The Council will discuss implementation of the State Auditor's Fraud Risk Assessment and provide staff with direction. This item is being presented for discussion only, formal action will not be taken.

Finance Director Gary LeCheminant presented an overview of the State Auditor's Fraud Risk Assessment and provided 3 options for implementation. More details will be presented at the May 19, 2020 meeting for council action.

7. DISCUSSION: FISCAL YEAR 2020-2021 BUDGET OVERVIEW

Administrative (15 minutes)

The Council will discuss the 2020-2021 budget, including Enterprise Funds. This item is being presented for discussion only, formal action will not be taken.

Staff made presentations regarding their 2020-2021 budgets including upcoming budgeted projects and answered questions posed by Council. Staff also presented items that will need to be addressed in future budgets. The budget will continue to be worked on especially as the City learns more about the revenue impacts from COVID-19.

8. MAYOR/COUNCIL AND STAFF COMMUNICATION ITEMS

a. Discussion Items

- Victor View Lift Station Bypass Project – City Engineer Todd Trane

City Engineer Todd Trane led a discussion on the different types of bridges that could be utilized in this project and asked for Council input. Council asked staff to do additional research and bring this item back for further discussion at a later time.

- Canal Blvd Update – City Engineer Todd Trane

City Engineer Todd Trane explained that the bid has been awarded to Dry Creek Structures. It is estimated that the project will begin in June with a completion date of October 15, 2020.

- Paperless Billing – Mayor Rod Mann

Mayor Rod Mann discussed the benefit of encouraging residents to move to paperless billing. Council suggested several ideas for implementation.

b. Future Meetings

- May 19, City Council Meeting, 7:00 pm, City Hall
- May 26, Planning Commission Meeting 7:00 pm, City Hall
- June 2, City Council Meeting, 7:00 pm, City Hall
- June 16, City Council Meeting, 7:00 pm, City Hall
- June 23, Planning Commission Meeting 7:00 pm, City Hall

ADJOURNMENT

COUNCIL VOTING REPORT - MAY 5, 2020

		CONSENT ITEM A	CONSENT ITEM B	CONSENT ITEM C	CONSENT ITEM D	A REQUEST BY TRAVIS TAYLOR TO REVISE THE CONCEPT PLAN FOR BLACKSTONE/HIGHLAND VISTA	AMENDING CHAPTER 3.08 PURCHASES AND ENCUMBRANCES
First Name	Last Name	3A	3B	3C	3D	4	5
Timothy A.	Ball	Yes	Yes	Yes	Yes	No	Yes
Brittney P.	Bills	Yes	Yes	Yes	Yes	No	Yes
Kim	Rodela	Yes	Yes	Yes	Yes	No	Yes
Kurt	Ostler	Yes	Yes	Yes	Yes	No	Yes
Scott L.	Smith	Yes	Yes	No	No	No	Yes
Total Voters		5	5	5	5	5	5
Pass/Fail	CONTINUED	PASS	PASS	PASS	FAILED	CONTINUED	

For a voting history of all Council motions please go here: <http://bit.ly/HC-CC-Voting-History>