



# HIGHLAND CITY COUNCIL BRIEF

## Tuesday, April 21, 2020

Meeting Held Electronically via Zoom

### 7:00 PM REGULAR SESSION *(Meeting Held Electronically)*

Call to Order – Mayor Rod Mann

Invocation – Council Member Timothy A. Ball

Pledge of Allegiance – Council Member Kim Rodela

### 1. UNSCHEDULED PUBLIC APPEARANCES

Time has been set aside for the public to express their ideas, concerns, and comments. (Please limit comments to three minutes per person. Please state your name and address.)

*No public appearances were made.*

### 2. CONSENT ITEMS *(5 minutes)*

Items on the consent agenda are of a routine nature or have been previously studied by the City Council. They are intended to be acted upon in one motion. Council members may pull items from consent if they would like them considered separately.

#### a. ACTION: APPROVAL OF MEETING MINUTES *Administrative – PASSED 4:0*

Regular City Council Meeting March 17, 2020 and March 31, 2020

*Next step: Approved minutes will become part of the permanent record.*

#### b. ACTION: APPROVAL OF A CONTRACT WITH M&M ASPHALT SERVICES FOR THE CRACK SEAL WORK FOR THE 2020 ROAD PRESERVATION PROJECT NOT TO EXCEED \$27,592.50 *Administrative – PASSED 4:0*

The City Council will consider a request to approve a bid with M&M Asphalt Services to proceed with the crack seal work for the 2020 road preservation project, and authorize the City Administrator and City Recorder to execute the necessary contract documents for the project. The Council will take appropriate action.

*Next step: Staff will work with M&M Asphalt Services to complete the contract for the 2020 Road Preservation Projects.*

#### c. ACTION: ACCEPTANCE OF SOLID WASTE SERVICES AGREEMENT *Administrative – PASSED 4:0*

The City Council will consider approval of the Solid Waste Services Agreement with Waste Management. The Council will take appropriate action.

*Next step: The contract will be signed and staff will work with Waste Management to transition to them beginning July 1.*

#### d. ACTION: APPROVAL OF A CONTRACT WITH RINO EXCAVATING FOR THE KNIGHT AVE. 12" WATER LINE PROJECT NOT TO EXCEED \$499,377.50 *Administrative – PASSED 4:0*

The City Council will consider a request to approve a bid with Rino Excavating to proceed with the Knight Ave. 12" water line project, and authorize the City

Administrator and City Clerk to execute the necessary contract documents for the project. The Council will take appropriate action.

*Next step: Staff will work with Rino Excavating to complete the contract for the Knight Avenue 12" water line project.*

**e. ACTION: APPROVAL OF A CONTRACT WITH STAKER & PARSON COMPANIES FOR CONSTRUCTION OF THE 2020 ROAD REHABILITATION PROJECT NOT TO EXCEED \$1,025,925.00** *Administrative - PASSED 4:0*

The City Council will consider a request to approve a bid with Staker & Parson Companies to proceed with the construction of the 2020 Road Rehabilitation Project, and authorize the City Administrator and City Recorder to execute the necessary contract documents for the project. The Council will take appropriate action.

*Next step: Staff will work with Staker & Parson Companies to complete the contract for the 2020 Road Rehabilitation project.*

**f. RESOLUTION: FINALIZING AN AGREEMENT WITH JASON MATHENY TO USE PRESSURIZED IRRIGATION ON .57 ACRES OF PROPERTY OUTSIDE CITY LIMITS** *Administrative - PASSED 4:0*

The City Council will consider a resolution finalizing an agreement with Jason Matheny to use pressurized irrigation resources on 0.57 acre of property outside of City limits for one watering season. The Council will take appropriate action.

*Next step: The approved resolution regarding an agreement with Jason Matheny to use pressurized irrigation on .57 acres of property outside city limits will become an official record and administration will work on executing the policies therein.*

**g. ACTION: APPROVAL OF A ONE-YEAR LEASE AGREEMENT WITH HORSEPOWER FLEET LEASING, LLC FOR THE LEASE OF A FORD F-150 FOR THE AMOUNT OF \$5,000** *Administrative - PASSED 4:0*

The City Council will a request for the approval of a one-year lease agreement with Horsepower Fleet Leasing, LLC for a F-150 Truck for \$5,000 and authorize the City Administrator and City Recorder to execute the necessary contract documents for the purchase. The Council will take appropriate action.

*Next step: Staff will work with Horsepower Fleet Leasing, LLC to complete the lease agreement for the Ford F-150 Truck.*

**h. ACTION/RESOLUTION: ADOPT RESOLUTION TO AMEND THE SECOND AMENDED INTERLOCAL AGREEMENT FOR JOINT AND COOPERATIVE ACTION OF CENTRAL UTAH 911** *Administrative - PASSED 4:0*

The City Council shall consider adopting a resolution to amend the Second Amended Interlocal Agreement for Joint and Cooperative Action of Central Utah 911. The City Council will take appropriate action.

*Next step: The approved amendments will become part of the Second Amended Interlocal Agreement for Joint and Cooperative Action of Central Utah 911.*

**3. PUBLIC HEARING/ORDINANCE: A REQUEST BY ROY HUNTSMAN TO AMEND CHAPTER 5 SUBDIVISION OF THE DEVELOPMENT CODE TO ALLOW FLAG LOTS (TA-20-01)** *Legislative - FAILED 4:0*

The City Council will hold a public hearing to consider a request by Roy Huntsman to amend Chapter 5 Subdivision of the Highland City Development Code to allow flag lots. The City Council will take appropriate action.

*Next step: No additional action required at this time.*

#### **4. PUBLIC HEARING/ORDINANCE: A REQUEST BY HIGHLAND CITY STAFF TO AMEND TABLE 3-47A OF THE DEVELOPMENT CODE RELATING TO TABLE OF USES (TA-20-05) *Legislative - PASSED 4:0***

The City Council will hold a public hearing and consider a request by Highland City Staff to amend Table 3-47a of Highland City Development Code. The Council will take appropriate action.

*Next step: the approved amendments to Table 3-47A relating to table of uses will become part of the Highland City Development Code.*

#### **5. PUBLIC HEARING/ORDINANCE: A REQUEST BY MAYOR ROD MANN TO AMEND SECTION 3-712 AND SECTION 3-714 OF THE DEVELOPMENT CODE TO PROHIBIT TEMPORARY SIGNS ON PUBLIC PROPERTY (TA-20-06) *Legislative - CONTINUED***

The City Council will hold a public hearing and consider a request by Mayor Rod Mann to amend Section 3-712 and Section 3-714 of the Highland City Development Code to prohibit temporary signs on public property. The City Council will take appropriate action.

*Next step: Staff will obtain input from City Council regarding concerns and proposed amendments and will bring it back at a future meeting for discussion/action.*

#### **6. ACTION/ORDINANCE: A REQUEST BY HIGHLAND CITY STAFF TO AMEND SECTION 13.52 OF HIGHLAND CITY MUNICIPAL CODE RELATING TO FLOOD DAMAGE PREVENTION (TA-20-09) *Legislative - PASSED 4:0***

The City Council will consider a request by Highland City Staff to amend Section 13.52 of the Highland City Municipal Code relating to flood damage prevention. The City Council will take appropriate action.

*Next step: The approved amendments to Section 13.52 relating to Flood Damage Prevention will become part of the Highland City Municipal Code.*

#### **7. MAYOR/COUNCIL AND STAFF COMMUNICATION ITEMS**

##### **a. Discussion Items**

- 2020-2021 Budget – Gary LeCheminant, Finance Director

*Finance Director Gary LeCheminant discussed several aspects of the 2020-2021 budget, including challenges due to Covid-19. Work will continue on the budget and it will be brought back for Council action in May and again in June.*

- Construction Project Update – Todd Trane, City Engineer

*City Engineer Todd Trane presented an overview of the current and upcoming projects throughout the city. He also discussed the scope of the projects and timeline for completion.*

- Happy Trails Highland PTTC Activity Report – Kim Rodela, Council Member

*Council Member Kim Rodela reported on the Happy Trails Highland Activity which was designed to encourage residents to use and beautify the trails in Highland.*

- Fling 2020 – Corrine Prestwich, Civic Events Planner

*Civic Events Planner Corrine Prestwich presented several alternative ideas to the traditional Fling activities in case mass gatherings are still restricted due to COVID-19.*

**b. Future Meetings**

- April 28, Planning Commission Meeting, 7:00 pm, City Hall
- May 5, City Council Meeting 7:00 pm, City Hall
- May 12, City Council Budget Work Session, 7:00 pm, City Hall

**8. CLOSED SESSION**

The Highland City Council may temporarily recess the City Council meeting to convene in a closed session to discuss the character, professional competence, or physical or mental health of an individual, pending or reasonable imminent litigation, and the purchase, exchange, or lease of real property, as provided by Utah Code Annotated §52-4-205.

**ADJOURNMENT**

**COUNCIL VOTING REPORT - APRIL 21, 2020**

		CONSENT ITEMS A, B, C, D, E, F, G, H	AMEND CHAPTER 5 SUBDIVISION OF THE DEVELOPMENT CODE TO ALLOW FLAG LOTS (TA-20-01)	AMEND TABLE 3-47A OF THE DEVELOPMENT CODE RELATING TO TABLE OF USES (TA-20-05)	CONTINUE AMENDMENT OF SECTION 3-712 AND SECTION 3-714 OF THE DEVELOPMENT CODE TO PROHIBIT TEMPORARY SIGNS ON PUBLIC PROPERTY (TA-20-06)	AMEND SECTION 13.52 OF HIGHLAND CITY MUNICIPAL CODE RELATING TO FLOOD DAMAGE PREVENTION (TA-20-09)
First Name	Last Name	2	3	4	5	6
Tim	Ball	Yes	No	Yes	Yes	Yes
Brittney	Bills	Yes	No	Yes	Yes	Yes
Kim	Rodela	Yes	No	Yes	Yes	Yes
Kurt	Ostler	Yes	No	Yes	Yes	Yes
Scott	Smith	Absent	Absent	Absent	Yes	Absent
<b>Total Voters</b>		<b>4</b>	<b>4</b>	<b>4</b>	<b>5</b>	<b>4</b>
<b>Pass/Fail</b>		<b>PASS</b>	<b>FAIL</b>	<b>PASS</b>	<b>CONTINUED</b>	<b>PASS</b>

For a voting history of all Council motions please go here: <http://bit.ly/HC-CC-Voting-History>