



HIGHLAND CITY COUNCIL BRIEF

Tuesday, March 31, 2020

Highland City Council Chambers, 5400 West Civic Center Drive, Highland Utah 84003
Meeting held electronically through ZOOM

7:00 PM REGULAR SESSION (CITY COUNCIL CHAMBERS)

Call to Order – Mayor Rod Mann

Invocation – Council Member Brittney P. Bills

Pledge of Allegiance – Council Member Kurt Ostler

1. UNSCHEDULED PUBLIC APPEARANCES

Time has been set aside for the public to express their ideas, concerns, and comments. (Please limit comments to three minutes per person. Please state your name and address.)

No public appearances were made.

2. CONSENT ITEMS (5 minutes)

Items on the consent agenda are of a routine nature or have been previously studied by the City Council. They are intended to be acted upon in one motion. Council members may pull items from consent if they would like them considered separately.

a. ACTION: Approval of Meeting Minutes *Administrative*

Regular City Council Meeting February 18, 2020 and March 10, 2020

Emergency City Council Meeting March 12, 2020 – **PASSED 3:0**

Next step: Approved minutes will become part of the permanent record.

b. RESOLUTION: ADJUSTING COMMON BOUNDARY WITH ALPINE CITY

Administrative – **PASSED 4:0**

The City Council will hold a public meeting to consider a request by Millhaven Development to adjust the common boundary with Alpine City at approximately at 6000 West Evergreen Way. The City Council will take appropriate action.

Next step: City Council will hold a public hearing on June 2, 2020 to take public comment and vote on whether to approve an ordinance to adjust the common boundary with Alpine City.

c. ACTION: APPROVAL OF A BID WITH ECKLES PAVING FOR THE 2020 ROAD PATCHING PROJECTS *Administrative* – **PASSED 3:0**

The City Council will consider a request to approve a bid with Eckles Paving in the amount of \$71,724 for the 2020 Road Patching Projects, and authorize the Mayor or City Administrator and City Recorder to execute the necessary contract documents for the project. The Council will take appropriate action.

Next step: Staff will work with Eckles Paving to complete the contract for the 2020 Road patching projects.

d. ACTION: APPROVAL OF A BID WITH INSITUFORM FOR THE 2020 SANITARY SEWER PIPE LINING PROJECTS *Administrative* – **PASSED 5:0**

The City Council will consider a request to approve a bid with Insituform for the amount of \$97,338 for the 2020 Sanitary Sewer Pipe Lining Projects, and authorize the Mayor or City Administrator and City Recorder to execute the necessary contract documents for the project. The Council will take appropriate action.

Next step: Staff will work with Insituform to complete the contract for the 2020 Sanitary Sewer Pipe lining projects.

e. RESOLUTION: COVID-19 EMERGENCY LIMITATIONS, POLICIES AND PROCEDURES RESOLUTION *Legislative* - **PASSED 3:0**

The City Council will consider an Emergency Limitations, Policies and Procedures Resolution related to personnel management and policies related to the COVID-19 Emergency. The Council will take appropriate action.

Next step: The approved resolution regarding COVID-19 Emergency Limitations, Policies and Procedures will become an official record and administration will work on executing the policies therein.

3. PUBLIC HEARING/RESOLUTION: REVIEW FEE FOR ACCESSORY DWELLING UNITS *Legislative* - **PASSED 5:0**

The City Council will hold a public hearing to consider a request by Highland City Staff to adopt an application review fee of \$25.00 for accessory dwelling units. The City Council will take appropriate action.

Next step: The approved \$25.00 review fee for Accessory Dwelling Units will be added to the fee schedule.

4. PUBLIC HEARING/ACTION: AMENDMENT TO THE RUBY ESTATES SUBDIVISION LOCATED AT 10245 N. 5950 W. *Administrative* - **PASSED 5:0**

The City Council will hold a public hearing to consider a request by Cory Taylor to amend the Ruby Estates Subdivision Plat to combine two lots into one single lot. The City Council will take appropriate action.

Next step: Staff will work with Cory Taylor to submit a final plat that complies with the required stipulations.

5. ACTION: PRESSURIZED IRRIGATION RESOURCE USE OUTSIDE CITY LIMITS FOR PROPERTY ADJACENT TO A RESIDENTIAL LOT AT 10147 N 6960 W *Administrative* - **PASSED 5:0**

The City Council will consider a request by Jason Matheny to approve the use of pressurized irrigation resources on property outside of City limits. The Council will take appropriate action.

Next step: Staff will work with Jason Matheny to ensure that he complies with the stipulations placed by Council and will bring back proposed connection pricing for Council approval at a later time.

6. ACTION: GARBAGE AND RECYCLING SERVICES PROPOSAL APPROVAL *Administrative* - **PASSED 5:0**

The City Council will consider approving a proposal by Waste Management for City Wide Garbage and Recycling Services beginning July 1, 2020. The City Council will take appropriate action.

Next step: Staff will work with Waste Management to prepare the City-Wide Garbage and Recycling Services contract and to start services with Waste Management on July 1.

7. ACTION: LONE PEAK PUBLIC SAFETY DISTRICT INTERLOCAL AGREEMENT AMENDMENT *Legislative* - **PASSED 5:0**

The City Council will consider a request by the Lone Peak Public Safety District Board to amend the Interlocal Agreement related composition of the Board and operation of the District. The City Council will take appropriate action.

Next step: The approved amendments will become part of the Lone Peak Public Safety District Interlocal Agreement.

8. DISCUSSION: LOCAL MANDATES FOR SOCIAL DISTANCING

Administrative

City Council discussed the directives given by the Governor and what Highland City and Lone Peak Public Safety District are doing to protect staff while still providing services.

9. MAYOR/COUNCIL AND STAFF COMMUNICATION ITEMS

a. Future Meetings

- April 14, City Council Budget Work Session, 7:00 pm, City Hall
- April 21, City Council Meeting 7:00 pm, City Hall
- April 28, Planning Commission Meeting, 7:00 pm, City Hall
- May 5, City Council Meeting 7:00 pm, City Hall
- May 12, City Council Budget Work Session, 7:00 pm, City Hall

b. Future Meeting Filming

10. ADJOURNMENT

COUNCIL VOTING REPORT - MARCH 31, 2020

| | | | | | | |
|---------------------|-----------|--|---|---|--|---|
| | | APPROVAL OF MEETING MINUTES: FEBRUARY 18, 2020, MARCH 10, 2020 AND MARCH 12, 2020 | RESOLUTION: ADJUSTING COMMON BOUNDARY WITH ALPINE CITY AT 6000 W EVERGREEN WAY | APPROVAL OF A BID WITH ECKLE PAVING FOR THE 2020 ROAD PATCHING PROJECTS | APPROVAL OF A BID WITH INSTITUFORM FOR THE 2020 SANITARY SEWER PIPE LINING PROJECTS | RESOLUTION: COVID-19 EMERGENCY LIMITATIONS, POLICIES AND PROCEDURES |
| First Name | Last Name | 2A | 2B | 2C | 2D | 2E |
| Tim | Ball | Yes | Yes | Yes | Yes | Yes |
| Brittney | Bills | Absent | Yes | Absent | Yes | Absent |
| Kim | Rodela | Yes | Yes | Yes | Yes | Yes |
| Kurt | Ostler | Yes | Yes | Yes | Yes | Yes |
| Scott | Smith | Absent | Absent | Absent | Yes | Absent |
| Total Voters | | 3 | 4 | 3 | 5 | 3 |
| Pass/Fail | | PASS | PASS | PASS | PASS | PASS |

| | | | | | | |
|---------------------|-----------|--|---|---|---|---|
| | | RESOLUTION: REVIEW FEE FOR ACCESSORY DWELLING UNITS | AMENDMENT TO THE RUBY ESTATES SUBDIVISION LOCATED AT 10245 N 5950 W | APPROVAL OF PRESSURIZED IRRIGATION RESOURCE US OUTSIDE CITY LIMITS FOR PROPERTY ADJACENT TO A RESIDENTIAL LOT AT 10147 N 6960 W | APPROVAL OF A GARBAGE AND RECYCLING SERVICES PROPOSAL WITH WASTE MANAGEMENT | APPROVAL OF AMENDMENTS TO THE LONE PEAK PUBLIC SAFETY DISTRICT INTERLOCAL AGREEMENT |
| First Name | Last Name | 3 | 4 | 5 | 6 | 7 |
| Tim | Ball | Yes | Yes | Yes | Yes | Yes |
| Brittney | Bills | Yes | Yes | Yes | Yes | Yes |
| Kim | Rodela | Yes | Yes | Yes | Yes | Yes |
| Kurt | Ostler | Yes | Yes | Yes | Yes | Yes |
| Scott | Smith | Yes | Yes | Yes | Yes | Yes |
| Total Voters | | 5 | 5 | 5 | 5 | 5 |
| Pass/Fail | | PASS | PASS | PASS | PASS | PASS |

For a voting history of all Council motions please go here: <http://bit.ly/HC-CC-Voting-History>