



## **HIGHLAND CITY COUNCIL BRIEF**

**Tuesday, May 7, 2019**

Highland City Council Chambers, 5400 West Civic Center Drive, Highland Utah 84003

### **7:00 PM REGULAR SESSION (CITY COUNCIL CHAMBERS)**

Call to Order – Mayor Rod Mann

Invocation – Council Member Tim Irwin

Pledge of Allegiance – Council Member Ed Dennis

### **1. UNSCHEDULED PUBLIC APPEARANCES**

Time has been set aside for the public to express their ideas, concerns, and comments. (Please limit comments to three minutes per person. Please state your name and address.)

*No one spoke*

### **2. PRESENTATIONS**

#### **a. RECOGNITION OF MIKE KENNEDY – Mayor Rod Mann**

*Mayor Mann presented Mike Kennedy with a Recognition Award and a Highland Hero pin for his dedicated service to the community.*

#### **b. POINT OF THE MOUNTAIN CHAMBER – Mark Welcker**

*Mark Welcker oriented the Council regarding a proposal to join the Point of the Mountain Chamber of Commerce which serves a variety of businesses mostly located in Lehi and the Saratoga Springs area.*

#### **c. EVENT UPDATE – Civic Events Manager Julie Tapusoa**

*Youth City Council Deputy Mayor Tayton Godwin provided an update regarding Youth Council. He reported that they recently attended a great leadership conference at UVU. They also helped at Mt. Ridge's 25<sup>th</sup> Anniversary, managed the Easter Egg Hunt, Arbor Day Tree Event, Open House at City Hall, and helped with the Spring Cleanup.*

*City Events Manager Julie Tapusoa reported on the creation of a Volunteer Database. She also reported on a successful Fourth Grade Writing Contest for Arbor Day, and the Six Week Fishing Program. She spoke briefly about upcoming events which will include a Senior Citizen Dinner, a Pumpkin Walk in the fall and a Christmas Craft Day in December.*

*She then reported regarding the Highland Fling. This year the theme will be "What a Wonderful World" and they plan to celebrate a variety of countries and their cultures. For more events information go to [www.HighlandCityFling.com](http://www.HighlandCityFling.com).*

### **3. CONSENT ITEMS**

Items on the consent agenda are of a routine nature or have been previously studied by the City Council. They are intended to be acted upon in one motion. Council members may pull items from consent if they would like them considered separately.

#### **a. ACTION: Approval of Meeting Minutes - PASSED**

Regular City Council Meeting April 2, 2019 and April 16, 2019  
*Next step: Approved minutes will become part of the permanent record.*

#### **4. PUBLIC HEARING/RESOLUTION: DESIGNATION OF OPEN SPACE PROPERTY FOR DISPOSAL AND REMOVAL OF NEIGHBORHOOD OPTION TRAILS IN THE BEACON HILL THE HIGHLANDS SUBDIVISION - CONTINUED**

City Council should conduct a public hearing and determine whether or not the property should be disposed and the neighborhood option trails removed. The Council will take appropriate action.

*Next step: Staff will clarify their request to retain a part of the property requested as part of the disposal and bring the request back to May 21, 2019 City Council meeting.*

#### **5. PUBLIC HEARING/RESOLUTION: DESIGNATION OF OPEN SPACE PROPERTY FOR DISPOSAL AND REMOVAL OF NEIGHBORHOOD OPTION TRAILS IN THE WINDSOR MEADOW SUBDIVISION - CONTINUED**

City Council should conduct a public hearing and determine whether or not the property should be disposed and the neighborhood option trails removed. The Council will take appropriate action.

*Next step: Staff will work with the City Attorney to identify specific criteria for an appraisal of the property, share it with the Council and petitioners, and bring it back to a future agenda should the applicants choose to move forward with the request.*

#### **6. ACTION/ORDINANCE: TIME, PLACE, AND MANNER REGULATIONS - PASSED**

City Council will consider adopting an ordinance regulating time, place, and manner restrictions. The Council will take appropriate action.

*Next step: The approved Time, Place, and Manner Regulation Ordinance will become part of the Highland City Municipal Code.*

#### **7. MAYOR/COUNCIL AND STAFF DISCUSSION AND COMMUNICATION ITEMS**

##### **a. Length of Council Meetings**

*Mayor Mann suggested that council meetings should end by 10:00 or 10:30 pm. He suggested that meetings were not very productive after that time. He felt that they often spend too much time holding public hearings. He reminded the Council that Public Hearings were a time to receive public input not hold conversations. He recommended that they place a time limit on public hearings. City Administrator Nathan Crane suggested that they provide adequate time for Legislative items. Council Members were in favor of both of their recommendations.*

##### **b. Funding Increase**

*Assistant City Administrator Erin Wells provided a brief update regarding the results of the Open House survey for a property tax increase. 75% of the responders said yes to a property tax increase while only 17% said no. Council Members asked that staff provide an option for a fee increase in future communications and public meetings.*

*Council Member Kurt Ostler gave an update regarding obtaining a separate zip code for Highland residents. He explained that it was unlikely Highland would ever have their own zip code due to the requirements of the United States Postal Service.*

*Council Member Scott L. Smith asked that City Council provide their direction regarding the neutering and release of feral cats versus the euthanasia of feral cats. He asked for their comments or concerns so he could report back to the North Utah Animal Shelter Board.*

## **8. CLOSED SESSION**

The Highland City Council may temporarily recess the City Council meeting to convene in a closed session to discuss pending or reasonable imminent litigation, as provided by Utah Code Annotated §52-4-205

*City Council, Mayor, and staff held a closed session to discuss pending or reasonable imminent litigation as provided by Utah Code Annotated § 52-4-205.*

## **9. FUTURE MEETINGS**

### **a. Future Meetings**

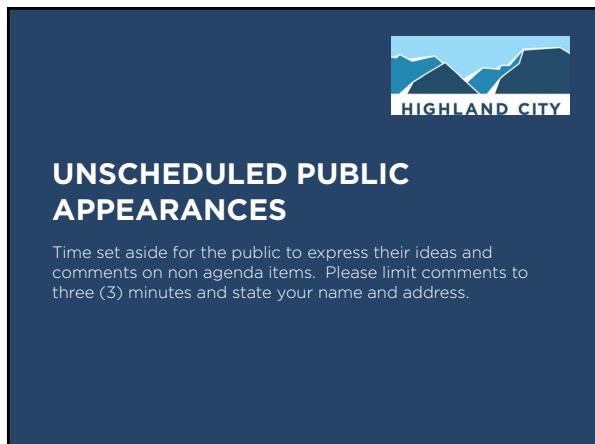
- May 21, City Council Meeting, 7:00 pm, City Hall
- May 28, Planning Commission Meeting, 7:00 pm, City Hall

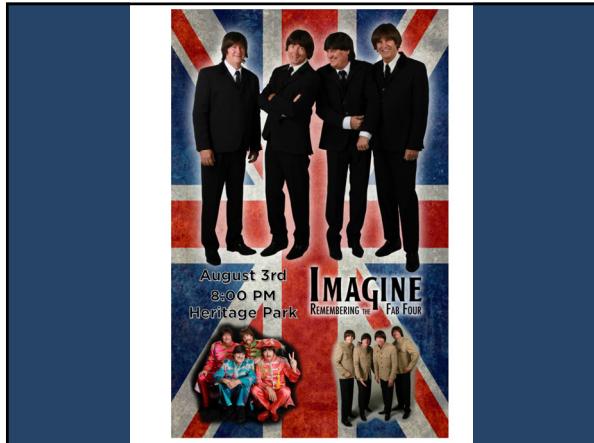
## **ADJOURNMENT**

## COUNCIL VOTING REPORT - MAY 7, 2019

		APPROVE MEETING MINUTES	CONTINUE THE REQUEST FOR THE TRAILS IN THE BEACON HILL THE HIGHLANDS SUBDIVISION TO MAY 21, 2019 CITY COUNCIL MEETING	CONTINUE THE REQUEST FOR THE TRAILS IN WINDSOR MEADOW SUBDIVISION	APPROVE TIME, PLACE, AND MANNER REGULATIONS
First Name	Last Name	3a	4	5	6
Brian	Braithwaite	Yes	Yes	Yes	Yes
Ed	Dennis	Yes	No	No	Yes
Tim	Irwin	Yes	Yes	Yes	No
Kurt	Ostler	Yes	Yes	Yes	Yes
Scott	Smith	Yes	No	No	No
<b>Total Voters</b>		<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>
<b>Pass/Fail</b>		<b>Pass</b>	<b>Pass</b>	<b>Pass</b>	<b>Pass</b>

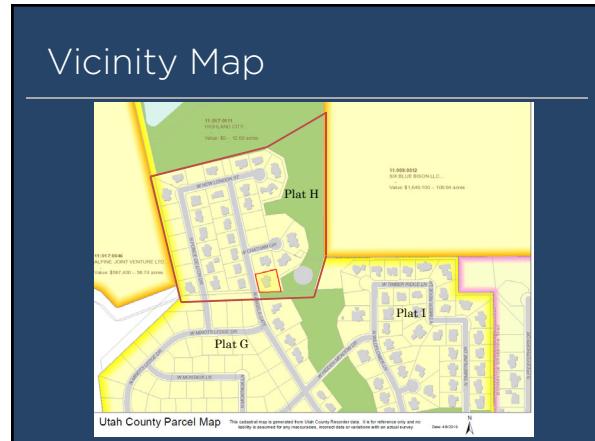
For a voting history of all Council motions please go here: <http://bit.ly/HC-CC-Voting-History>





**DESIGNATION OF OPEN SPACE PROPERTY FOR DISPOSAL AND REMOVAL OF NEIGHBORHOOD OPTION TRAILS IN THE BEACON HILL THE HIGHLANDS SUBDIVISION**

Item 4 – Public Hearing / Resolution  
Presented by – Nathan Crane, City Administrator/Community Development Director



**Proposal**

- \$3.19 Per Sq. Ft.
- Request 1: Neighborhood Option Trail
  - Approximately 2,178 Sq. Ft.
- Request 2: Open Space Disposal
  - Extend 40 Feet from trail (Approximately 2,613 Sq. Ft.)
  - Extends into Highland City Water Tank

**Analysis**

- Request 1:
  - Doesn't have any utilities in it.
- Request 2:
  - Encroaches onto the property that has the City water tank on it.
  - City should maintain for future use and access.

## Petition

- Adjacent Signatures:
  - 1 out of 1 (100%)
  - Needed 80%
- Beacon Hills Plat H Signatures:
  - 28 out of 36 (77.8%)
  - Needed 70%

## Citizen Participation

- Daily Herald – April 21, 2019
- Mailed Notification – April 22, 2019
- Sign Posting - April 29, 2019
- No written correspondence has been received.

## Council Options

- Approve as proposed
- Approved with conditions
  - Ex. Purchase shall be limited to the property within the trail corridor.
- Continue with a request for specific information.
- Deny the request.



## DESIGNATION OF OPEN SPACE PROPERTY FOR DISPOSAL AND REMOVAL OF NEIGHBORHOOD OPTION TRAILS IN THE WINDSOR MEADOW SUBDIVISION

Item 5 – Public Hearing / Resolution  
 Presented by – Nathan Crane, City Administrator/Community Development Director

## Vicinity Map



## Proposal



- Purchase up to the trail
  - Approximately 28,400 ft.
- Utah County Price: \$3.71 per sq. ft.
  - Requesting price decrease to \$1.44 per sq. ft.

## Analysis

- No utilities in the area.
  - Would need to move the City sprinklers that water the trees.
  - Estimated cost: \$100 for cut & cap.
- Staff recommends allowing to purchase up to 5 ft. to the trail for trail maintenance purposes.
- Price decrease to \$1.44 per sq. ft.

## Petition

- Adjacent Property Owners:
  - 5 out of 6 (83%)
  - Needed 75%
- Whole Subdivision:
  - 49 out of 69 (71%)
  - Needed 65%

## Citizen Participation

- Daily Herald Posting: April 21, 2019
- Mailed Notification: April 22, 2019
- Sign posting: April 24, 2019
- No written correspondence has been received.

## Council Options

- Approve as proposed
- Approved with conditions
  - Ex. Purchase price, sprinkler modification cost, purchase up to 5 ft of the trail, etc
- Continue with a request for specific information.
- Deny the request.

## TIME, PLACE, AND MANNER REGULATIONS

Item 6 – Action/Ordinance  
Presented by – Tim Merrill, City Attorney



## MAYOR/COUNCIL AND STAFF DISCUSSION COMMUNICATION ITEMS

- Item 7a. – Length of Council Meetings
- Item 7b. – Funding Increase





## FUNDING INCREASE

Item 7b – Communication  
Presented by – Erin Wells, Assistant City Administrator

## Open House Survey Results\*

	Support Fire Proposal	Support Police Proposal	Support Property Tax Increase
Yes	79% (38)	81% (39)	75% (36)
No	10% (5)	10% (5)	17% (8)

\*48 Surveys completed



## Open House Survey Results

• Reasons for “no” and comments:

- Not sure if proposals are needs or wants
- Feel that it is unneeded (3)
- Want it to be a fee (2)
- Too high of a cost (4)
- Want more economic development
- Sell some land to pay for costs
- Should annex into American Fork



## CITY COUNCIL CLOSED SESSION

*The Highland City Council may temporarily recess the City Council meeting to convene in a closed session to discuss pending or reasonable imminent litigation, as provided by Utah Code Annotated §52-4-205*



## FUTURE MEETINGS

• Item 9a. – Future Meetings

- May 21, City Council Meeting, 7:00 pm
- May 28, Planning Commission Meeting, 7:00 pm