



HIGHLAND CITY

HIGHLAND CITY COUNCIL BRIEF

Tuesday, October 16, 2018

Highland City Council Chambers, 5400 West Civic Center Drive, Highland Utah 84003

7:00 PM REGULAR SESSION (CITY COUNCIL CHAMBERS)

Call to Order – Mayor Rod Mann

Invocation – Mayor Rod Mann

Pledge of Allegiance – Council Member Scott L. Smith

1. UNSCHEDULED PUBLIC APPEARANCES

Time has been set aside for the public to express their ideas, concerns, and comments. (Please limit comments to three minutes per person. Please state your name and address.)

Claudia Stillman announced that the upcoming week was National Friends of the Library Week and informed the Council of a drawing for a gift basket filled with books by local authors and shared a part of one of those books.

Juli Killpack provided an update regarding the seven homes affected by the sewer backup. She detailed the devastating effects the incident had to her quality of life. She thanked City Council and staff for their involvement on their behalf and encouraged them to ensure those funding the cleanup share enough money to make them whole.

Richard Mikelsen, Timpanogos Special Service District Manager provided an update regarding their water treatment efforts. He reported that they meet all regulations and had no violations for their plant. In addition, he reported lower than the national average statistics in terms of personnel costs, O&M costs, and chemical and electricity costs. He also informed the Council that in 2020 they will be required to have less phosphorus in the water and in 2021 they will no longer be allowed to accept green waste.

2. PRESENTATIONS

a. UDOT I-15 Project UPDATE – Traffic Pattern Changes – Courtney Bovee, UDOT Public Involvement Specialist and Craig Hancock, UDOT Project Manager

Courtney Bovee, UDOT Public Involvement Specialist oriented the Council with the upcoming traffic pattern changes and scheduled closures on I-15. For more information, go to UDOT.utah.gov/techcorridor.

3. CONSENT ITEMS

Items on the consent agenda are of a routine nature or have been previously studied by the City Council. They are intended to be acted upon in one motion. Council members may pull items from consent if they would like them considered separately.

a. ACTION: Approval of Meeting Minutes - PASSED

Regular City Council Meeting September 18, 2018

Next step: Approved minutes will become part of the permanent record.

b. ACTION: Ratifying Highland Historical Society Appointments - PASSED

City Council will consider ratifying the appointment of Wayne Tanaka and Eric Adamson to serve on the Highland Historical Society. The Council will take appropriate action.

Next step: Wayne Tanaka and Eric Adamson will begin serving on the Highland Historical Society.

4. ACTION: APPROVAL OF AN OPEN SPACE MAINTENANCE AGREEMENT - CONTINUED

The Council will consider a maintenance agreement for Kye & Natalie Tanner for property adjacent to lot #15 in the Wimbleton subdivision complies with the intent of Municipal Code 12.28.030 Open Space Subdivision Maintenance Plan. The Council will take appropriate action.

Next step: Staff will work with the Wimbleton subdivision to bring back their proposal to the City Council meeting on November 13, 2018.

5. ACTION: FORMATION OF THE MOUNTAIN RIDGE PARK BOARD - PASSED

The Council will consider approving the formation of the Mountain Ridge Park Board. The Council will take appropriate action.

Next step: Mayor Mann will work to determine the needs of the Mountain Ridge Park Board and will report back with recommendations for board members to appoint at a future meeting.

6. ACTION: FUND RESERVATION FOR MOUNTAIN RIDGE PARK - PASSED 4:1

The Council should determine the appropriate fund reservation for Mountain Ridge Park. The Council will take appropriate action.

Next step: Staff will continue working on the potential sale of part of the Spring Creek Park land. In addition, staff will work with the Mountain Ridge Park Board through the public involvement, design, and engineering process for Mountain Ridge Park.

7. ACTION/ORDINANCE: STANDARDS OF CONDUCT OF THE HIGHLAND CITY MUNICIPAL CODE - PASSED 3:2

The Council will consider amendments to its current ethics ordinance and create an independent Ethics Commission. Council will take appropriate action.

Next step: Amendments will become part of the Highland City Municipal Code.

8. MAYOR/COUNCIL AND STAFF DISCUSSION AND COMMUNICATION ITEMS

a. North Pointe Solid Waste Special Service District – Assistant City Administrator Erin Wells

Assistant City Administrator Erin Wells oriented the Council with alternative options for solid waste and recommended staying with North Pointe for another cycle and look again in two years.

City Engineer Todd Trane informed Council about a negotiation with Lehi City regarding a land swap in the Dry Creek Lake property. He will work to gain the best interest for Highland City residents.

9. FUTURE MEETINGS

a. Future Meetings

- October 23, Planning Commission Meeting, 7:00 pm, City Hall
- November 13, City Council Meeting, **6:00 pm**, City Hall

ADJOURNMENT

COUNCIL VOTING REPORT – OCTOBER 16, 2018

		APPROVAL OF SEPTEMBER 18, 2018 MEETING MINUTES	RATIFY THE HIGHLAND HISTORICAL SOCIETY APPOINTMENTS OF WAYNE TANAKA AND ERIC ADAMSON	CONTINUE OPEN SPACE MAINTENANCE AGREEMENT	APPROVE THE FORMATION OF THE MOUNTAIN RIDGE PARK BOARD	APPROVE FUND RESERVATION FOR MOUNTAIN RIDGE PARK	APPROVE AMENDMENTS TO SECTION 2.04.070 HIGHLAND CITY STANDARDS OF CONDUCT AND CONFLICT OF INTEREST
First Name	Last Name	3a	3b	4	5	6	7
Brian	Braithwaite	Yes	Yes	Yes	Yes	Yes	Yes
Ed	Dennis	Yes	Yes	Yes	Yes	Yes	No
Tim	Irwin	Yes	Yes	Yes	Yes	Yes	Yes
Kurt	Ostler	Yes	Yes	Yes	Yes	No	No
Scott	Smith	Yes	Yes	Yes	Yes	Yes	No
	Total Voters	5	5	5	5	5	5
	Pass/Fail	Pass	Pass	Pass	Pass	Pass	Pass

For a voting history of all council motions in 2018 please go here: <http://bit.ly/HC-CC-Voting-History>

STAFF PRESENTATIONS

Welcome to the Highland City Council Meeting

October 16, 2018



7:00 PM REGULAR SESSION

Call to Order – Mayor Rod Mann

Invocation – Mayor Rod Mann

Pledge of Allegiance – Council Member Scott L. Smith

UNSCHEDULED PUBLIC APPEARANCES

Time set aside for the public to express their ideas and comments on non agenda items. Please limit comments to three (3) minutes and state your name and address.



PRESENTATIONS

- Waste Water Treatment Plant
– *Richard Mickelsen, District Manager*
- Item 2a. – UDOT I-15 Project Update – Traffic Pattern Changes
– *Courtney Bovee, UDOT Public Involvement Specialist and Craig Hancock, UDOT Project Manager*

I-15 | Technology Corridor
LEHI MAIN STREET TO S.R. 92

Major Traffic Changes

October 17, 2018

Project Update



I-15 | Technology Corridor
LEHI MAIN STREET TO S.R. 92



CONSENT ITEMS

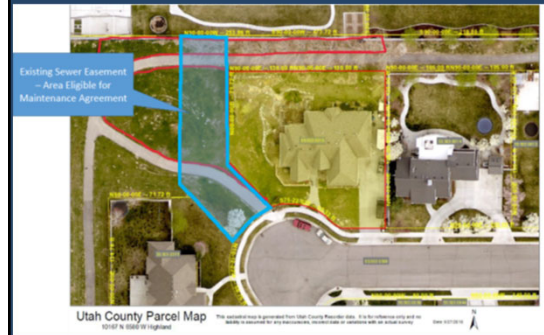
- Item 3a. – Approval of Meeting Minutes September 18, 2018
- Item 3b. – Ratifying Highland Historical Society Appointments



APPROVAL OF AN OPEN SPACE MAINTENANCE AGREEMENT

Item 4 - Action
Presented by - Tara Tannahill, Planner

Location



Proposal



Allowed Improvements

- Grass and sprinkler systems
- Small vegetation, flowers and bushes
- Desert landscaping
- Curbing around flower beds
- Small gardens
- Temporary fences or enclosures around gardens during growing season
- Trees where they will not obstruct, interfere with or encroach upon Property's unique characteristics, utilities, easements or encumbrances

Prohibited Improvements

- Decks
- Landscape boulders
- Structures or sheds
- Storage of personal belongings, tools, equipment, vehicles or trailers
- Trampolines, children's play structures, swings, or attractive nuisances
- Any improvement which restricts or limits access to Property
- Digging other than for sprinkler installation (Resident agrees to not dig unless the Property has been blue staked)
- Any grading of Property unless approved by City in writing
- Any Improvement not expressly authorized and approved by City is prohibited
- Animals or animal enclosures



FORMATION OF THE MOUNTAIN RIDGE PARK BOARD

Item 5 - Action
Presented by - Rod Mann, Mayor

OVERVIEW

- Seven Member Board
- Duties
 - Develop and submit to Council for Approval
 - Amenities to be included in the park
 - Use policies and associated fees for amenities
 - Naming rights policies for fund raising
 - Identify Options for Managing Park/ Pickleball Following Construction

NEXT STEPS FOR PARK

- Design Start: 30 days minimum
 - RFP Creation
 - RFP Response
 - Vendor Selection
- Conditional Use Permit in Parallel with Design/ Engineering
 - Planning Commission and City Council Approval
- Design: 90-120 days
- RFP for Construction: Bid and Awarded Aprilish
- Construction: ?



FUND RESERVATION FOR MOUNTAIN RIDGE PARK

Item 6 – Action
Presented by – Rod Mann, Mayor

DECISIONS NEEDED

1. Minimum Percentage or Fixed Amount from Sale of Spring Creek
2. Initial Amount to Fund Design/ Engineering
3. City to Fund Project Directly or through Foundation?
 1. If Foundation, agreement between City and Foundation needs to be in place before money can be spent.



STANDARDS OF CONDUCT OF THE HIGHLAND CITY MUNICIPAL CODE

Item 7 – Action/Ordinance
Presented by – Tim Merrill, City Attorney



MAYOR/COUNCIL AND STAFF DISCUSSION COMMUNICATION ITEMS

- Item 8a. – North Pointe Solid Waste Special Service District
– Assistant City Administrator Erin Wells
- Recycling Tipping Fees Update – Assistant City Administrator Erin Wells

North Pointe Alternatives

- Explored as a request from Council when North Pointe joined with NUERA in purchasing the Bayview landfill Fall 2016
- Contract auto-renews December 31, 2019 for 2 years
- Notice must be given 13 months in advance
 - December 1, 2018
- 3+ possible transfer station alternatives, however none will be 100% secure by January 1, 2020

Alternatives

1. Direct hauling to the landfill
 1. Would increase costs
2. Other Transfer Station
 1. Currently takes commercial waste. Gearing up to take residential as well.
 2. Running into issues with City regarding permits and zoning
3. Herhof Stabilat
 1. German process that turns waste into stabilat (burnable material like coal)
 2. Not yet in the United States
 3. Some outstanding questions
 4. Lehi has signed a Letter of Intent

Contract Terms

- Withdrawal = Forfeiting all interest in District assets
- If we wanted to come back in later
 - Pay our percentage of fair market value of all assets as of the date of reinstatement

Staff Recommendation

- Stay with Northpoint for an additional 2 year term and explore alternatives then
- Contract end December 31, 2021
 - Notice by December 1, 2020

Recycling Tipping Fees Update

- Concerns Regarding:
 - Setting a contract with Rocky Mountain Recycling prior to changing contract with Republic Services
 - Should we wait to change terms in 2020 when our contract is up
 - Republic's profit margins
- Meeting set with Mayor Mann, myself and Reece DeMille



FUTURE MEETINGS

- Item 9a. - Future Meetings
 - October 23 - Planning Commission Meeting, 7:00 pm
 - November 13 - City Council Meeting, 6:00 pm